



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GENERAL SHIVDEV SINGH DIWAN GURBACHAN SINGH KHALSA COLLEGE PATIALA

**GENERAL SHIVDEV SINGH DIWAN GURBACHAN SINGH KHALSA COLLEGE,
BADUNGAR ROAD, PATIALA -147001, PUNJAB
147001**

www.khalsacollegepatiala.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

General Shivdev Singh Diwan Gurbachan Singh Khalsa College, Patiala is one of the premier institutes of higher education in the state of Punjab. It has carved its niche in providing holistic education to students to enable them to confront myriad challenges in the various walks of life. The vision of the college is "Strive for Perfection and Settle for Excellence". It is a matter of pride that NAAC, Bangalore awarded the institution with 'A' Grade in May 2015 acknowledging its merit and credibility. The Institution was granted the status of 'A College with Potential for Excellence' and Autonomous Status by U.G.C. New Delhi in 2016. The institution was conferred the STAR STATUS by DBT, Govt. of India in 2020.

The institute was founded in 1960 with the untiring efforts of Padam Shri Dr. Khushdeva Singh and Dr. Ganda Singh, the renowned historian who was also its first Principal.

The institution has 20.5 acres of urban land at Badungar Road Patiala and 54.5 acres rural land at village Dhablan and Bahadurgarh for Agriculture and Research Centre. The campus is home to 5696 students and 190 faculty members and an efficient team of supporting staff. The Institute is reputed for its state-of-the-art modern infrastructure, well stocked library, advanced technology labs, science labs, smart classrooms, well equipped gymnasium, auditorium, girls hostel, playgrounds and Wi-fi campus.

Presently the institution is running programmes in Humanities, Science, Computer Science, Agriculture, Food Processing, Commerce and Management. The institution has setup a Campus for Research and Advanced Studies at village Dhablan near Patiala.

The college students always bring laurels to the institution in Academics, Sports and Cultural activities. It has produced sports person of National and International Level.

NSS and NCC boast of a good strength of student enrollment and they are encouraged to participate enthusiastically in all its activities. The institution has NCC Air, Army and Navy Wing. The alumni of the college are spreading the legacy of the institution throughout the world.

Vision

Strive for Perfection and Settle for Excellence

Our vision encapsulates the philosophy of our institution. At Khalsa College Patiala, one thread that runs common in all spheres is striving towards Perfection till we achieve Excellence. The one and only objective is to strive towards perfection. All members of the institution, starting from its head, are inclined towards working and evolving till perfection is achieved. As there is no yardstick to measure perfection, we keep on adding, improving, growing and building till we are confident that the work is perfect and it satisfies our conscience. Then after that, we don't rest on perfection. We strongly believe that the most ephemeral thing in the world is Perfection because the moment we start taking pride in it, it starts moving downwards. So to keep moving ahead and upwards, we keep up the speed and move constantly on the way to Excellence. Hence, our working culture, our desire to learn keeps us motivated and helps us achieve Perfection and work towards Excellence.

Two verbs, two prepositions, two adjectives and a conjunction in our vision statement is an ode to our vision.

Mission

The mission of the College is to impart holistic education, aiming to make the students time and market relevant, globally competent, morally upright and socially responsible citizens.

Our mission statement is five- pronged and all five points are interconnected. They are testimony to the fact that we are committed towards our students and that every student matters to us. We try to address the need of every student and to make our teaching holistic for them.

We believe that knowledge is power and holistic knowledge is a powerful tool to make students fit in an ever-changing, ever-evolving needs of the academic world.

We design our programmes and courses to equip students navigate successfully through the job interviews, value their worth and can negotiate with the employers.

Life skills learnt at the institution empowers them to be successful anywhere they go. Our students are spreading the legacy of the institution at global level and they owe their success to the skills learnt at the college.

Various clubs, societies, cells, wings and centres strive towards making students morally responsible. Various platforms host programmes to engage students in healthy discussions so that they can make a difference in the world.

We have a strong belief that a comprehensive personality is built when a student is sound academically, morally and spiritually. Every step is taken to shape personality of the students in such a way that they can contribute their share towards transforming the world.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College is multi-faculty institution offering education to students from 14 states Commerce and Management, Computer Science, Humanities, Agriculture, Sciences and Vocational streams at UG and PG level with multiple entry and exit options.
2. The college being an autonomous institution is free to design syllabus and conduct examination.
3. The institution has many smart class rooms fitted with LED projectors, State of the art Labs, Enriched Library with E-facility, Music Studio, 200 MBPS Internet lease line, Interactive Panels, Smart Boards and other ICT tools to promote and support all round effective learning and teaching.
4. The college has well established Campus for Research and Advanced Studies with 54.5 acres of agricultural land for practical's and research.
5. The college has a magnificent sports complex with well-maintained 400-meter track, playgrounds for different games and gymnasium. Many of our players have won laurels at International and National level.
6. The college has a hostel which provides accommodation to 350 girl students.

7. The college has Gurdwara Sahib in its campus where religious functions are held to inculcate religious and moral values in the students.
8. The college has signed diverse MoUs with institutes/industries/organisations of National/International repute for different Academic pursuits.
9. Dr. Ganda Singh Career Guidance, Counselling and Placement Centre invites reputed companies to place its students.
10. The college is proud of its dedicated and well qualified faculty who believes in constantly upgrading themselves with latest teaching learning pedagogy.
11. The college has an efficient Nanhi Chaan Cell for constantly highlighting issues like gender equality, female foeticide, environment education among students and society at large through its various activities.
12. The college gives scholarships and free books to financially poor students and brilliant students to motivate them.
13. The college has its own publication cell which publishes books and journals on regular basis.
14. The college has 3 units of NSS, and one unit each of NCC Army wing, NCC Navy wing and NCC Air wing.
15. The college is recipient of funds under various schemes from government agencies such as CPE Scheme, DBT Star College Scheme.

Institutional Weakness

1. Punjab being an agriculture dominated state, the students lack placement avenues because of low degree of industrialization in the state.
2. The majority of the students hail from the rural areas and they have their school education from the rural schools. It creates hindrance in them about communication and soft skills.
3. The number of students involved in research projects is comparatively less than what it should have been because of lack of the research aptitude of the students.
4. The college lacks its own boys' hostel.
5. The state government didn't revise its grant in aid posts after 1981. As a result, the college receives inadequate grant from DPI Colleges, Punjab.
6. High turnover ratio of the students is there due to changing demographics and the trend of moving abroad which leads to low performance in competitive exams and progression to higher studies.
7. The college campus offers very limited residential facility.
8. The faculty has very limited number of patents and start-ups.
9. The college and faculty do not generate any revenue through consultancy work because of the lack of opportunities in the area.
10. The college has been unable to generate CSR funds for institutional development.

Institutional Opportunity

1. The college is strategically positioned in the heart of Patiala which leads to good intake of urban and rural students.
2. The college being An Autonomous institution can cater to the demands of the stakeholders at a fast pace with the introduction of new time and market relevant courses. It can also meet the growing demand of students in vocational and skill-oriented education.
3. Punjabi University, Patiala fully co-operates with the college in academic and administrative affairs.

4. The trust of the College is highly pro-active for the development of the education and infrastructural facilities of the institutes under its governance and provides valuable inputs for the growth and development of the college.
5. The faculty and staff of the college is dedicated and committed towards the cause of education. It creates the good vibes in the institution. As a result, the institution becomes the priority choice for getting admissions.
6. Students and faculty have an easy access to Punjabi University, Patiala library which helps them in their research work.
7. Existence of Banks and service sector on the city provides good employment opportunities to the students of Commerce and Management.
8. The college is fully prepared for the New Education Policy and many opportunities are clearly visible for the college under it.

Institutional Challenge

1. Patiala, being hub of education, provides tough competition to the college.
2. The institution faces difficulty in placing its students due to lack of industry in Patiala and nearby areas.
3. Due to infrequent availability of public transport students, especially girl students, find it difficult to stay back for their classes after a particular time.
4. The institution needs to provide twinning programmes in collaboration with foreign universities to provide opportunity to the students desirous of pursuing studies abroad.
5. Institute is not being able to pursue cutting edge research due to limited resource funding from national funding agencies.
6. COVID-19 and economic constraints has created a crunch for the stake holders resulting in minor decrease in admissions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Programme Outcomes, Programme Specific Outcomes and Course Outcomes present clearly and concisely the strengths of the particular programme. These outcomes allow students to know what they will learn in that specific programme, which skill of theirs will be honed, which entrepreneurship skills they will learn, if the programme will generate employability and also about its relevance at local, regional, national and global level. It is ensured in the meetings of different Board of Studies that the revision as per the requirements must be carried out constantly.

At the end of the session, it is ensured that Course Outcome aligns with Programme Specific Outcome and Programme Outcome. To measure the successful fructification, mapping of syllabus is done which helps to make a good estimate of the satisfaction level of the syllabus. It is also ensured that as per the demands of the stakeholders new courses are constantly and consistently added to the curriculum. During the last five years the institute added 856 new courses in the realm of the total programmes of the college.

The college follows CBCS/ECS system to bring students at par with global standards. Under this system students can earn credits by combining unique combinations. It also offers flexibility to students to study at different time and at different institutions to complete one course.

The curriculum focuses on Cross-Cutting issues relevant to professional ethics, gender, human values, environmental sustainability etc. It is ensured that the students must be sensitized towards the above issues. The institute also offers value added courses in the diverse fields for imparting transferable and like skills to the students. The institute conducted 97 such value-added courses during the last five years. The students in some of the courses also undertake field projects, internships and other projects in order to provide the practical exposure to the students. During the last academic year completed, 498 students undergone the field projects and internships. The institution also has a structured feedback system from the different stakeholders and it is properly analysed and action is taken.

Teaching-learning and Evaluation

The college strives to cater to student diversity through appropriate teaching learning methods which includes higher order thinking and investigation. Interviews, focused group discussions, debates, projects, presentations, experiments, internships, training are some of the strategies to serve the purpose. Competent teachers manage to undertake these activities effectively.

Assessment of the learning levels of students start right after the admission process and there is an appropriate mechanism to achieve the purpose. Guardian teachers assess the learning level of the students on the basis of their class performance. Advanced learners get visible by their prompt responses. Average learners are prodded with hints and slow learners get extra help beyond the class hours. Booster classes are held for bright students and Remedial classes strive to bring slow learners at par with the advanced learners. Revision, recap, doubt and gist of the lessons are shared with all students. Special seminars make slow learners find their feet in class.

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are followed for enhancing learning experiences. These methods engage students' interests and skills for enhanced learning. Students support each other's progress and celebrate each other's successes. They move ahead on the path of learning fast and demonstrate mastery of content.

All teachers use ICT enabled tools including online resources to make teaching and learning process effective. Classrooms are fitted with projectors, lecture capturing systems and smartboards to facilitate teaching experience. WhatsApp groups, which has a strong presence of teachers and students, is an amazing platform to exchange ideas, thoughts, counselling sessions and celebrations.

Every department prepares academic calendar at the onset of the session. The academic calendar includes important dates reflecting the plan of its activities-orientation and induction program, extension lectures, mid-semester tests, submission of assignment dates and dates of important events.

Examination Portal has been introduced to facilitate the entry of students' profile, online registration for the semester examination and internal assessment of marks. Computerized Result processing and publication, printing of semester and cumulative grade cards, course completion certificate and the transcripts are undertaken.

Research, Innovations and Extension

The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented. Faculty members are encouraged to

apply for research projects offered by the college. Research committee ensures that research ethics are fully adhered to. Seed money is transferred to the selected applicants. They are also expected to get a research paper published in good journal.

The college has established dedicated centers for Research - Campus for Research and Advanced Studies, Dhablan and Prof. Piara Singh Padam Research Center to facilitate research. The college conducts various activities on Research Methodology, Intellectual Property Rights, Entrepreneurship and Development. Teachers are encouraged to participate in research workshops, conferences and other events.

The faculty members are encouraged to go for research innovations. As a result, some patents have been obtained on the name of the college. Many staff members of the college have done major/minor research projects of UGC and other agencies. The DBT, Government of India has given the Star Scheme to departments of Physics, Chemistry, Mathematics and Biotechnology keeping in view the research achievements of the college.

International student exchange programmes are organized to enable students to enjoy international academic and extra-curricular activities. A contingent of learners visited Synergy University, Moscow, Russia.

NSS Department, NCC- Army, Navy and Air wing and Youth Club & Red Cross Society are whole heartedly focused upon the holistic development of its volunteers ensuring volunteers' physical, intellectual, emotional, spiritual, social and moral development. Volunteers are given ample of exposure by making them actively engaged in activities that include celebration of important days, organizing activities under Cleanliness, Nutrition, Environment, Road Safety campaigns, blood donation camps, one day camps, seven-day camps.

Nanhi Chhaan Cell organizes several programmes for the welfare of girl students through Seminars, workshops, awareness rallies. Documentaries are shown to raise awareness to empower women and make them opinionated. Brave Hearts Club, Divinity Club, and Goodwill Cell teach students moral values of sharing their bounties with underprivileged people and become good human beings.

Infrastructure and Learning Resources

The college has well organized system for maintaining and utilizing physical, academic and sports facilities. The institute has formed various committees for the smooth functioning of the system. College Advisory committee facilitates the head of the institution in all kinds of important and significant decisions.

The support staff is always on their toes to clean and maintain classrooms, smart classrooms fitted with lecture capturing system, seminar halls, board rooms, conference hall, auditorium and stadium. A number of gardeners keep the lawns, parks and gardens well-manicured. System analysts are in charge of maintaining IT facilities. They ensure repair, upgradation, purchase of new hardware and software. They also look after the internet, LAN facilities and help provide seamless internet facility.

All Courts, Indoor Gymnasium, Aerobics & Yoga Hall, Chess, Carom and Table Tennis are open for staff and students. Sprawling playgrounds and stadiums are maintained by the assigned staff who ensure that the quality of the equipment and grounds is maintained. Sprinklers have been installed in the playgrounds to irrigate the grass and the staff ensures its smooth functioning.

The College has adequate facilities for cultural activities. Dean Cultural Activities ensures that proper space is

allocated for rehearsal of all items. She monitors the attendance of students, coaches, trainers, directors, accompanists and also dress requirements and refreshment of the students.

Library is spearheaded by librarian who keeps the environment of the library convivial for reading and writing. Staff ensures smooth entry & exit, attendance of students and security of their belongings. The library is sophisticated, modern, and digitized, with additional facilities such as the N-LIST program by INFLIBNET, SOUL software, RFID gate to prevent book theft, J-Gate, touch screen LED for easy searching of books. All information about books can be consulted on WEB OPAC, which can be viewed on the touchscreen computers available in the library.

Security guards have been deployed at the entrance and exit points at all gates and at all important branches dealing in confidential matter. CCTV cameras have been installed to safeguard equipments and assets. Surveillance cameras monitor parking areas of the college.

Student Support and Progression

The college has formulated a policy for the support and progression of its students. Our vision and mission carries two adjectives of excellence and perfection which inspires us consistently to advocate passionately students' support and progression.

Govt. of India, Punjab Government and SGPC provides our students scholarships and freeships for minority students. Equity and inclusion are the core words so that every young mind gets opportunity regardless of their birth or background.

College is a hub of vocational courses and skill enhancement programmes. These courses focus on generating employability skills & entrepreneurship development and teach communication, organisation, team work, punctuality, emotional quotient, critical thinking, creativity, adaptability, computer literacy and inclusiveness.

Dr. Ganda Sigh Career Guidance, Counselling and Placement Cell ensures grooming of students by organizing seminars, workshops, mock interview sessions, communication courses and organizing extension lectures by eminent personalities to give them a good exposure to be prepared for job market challenges. They equip students with necessary requirements as per the need of the market.

Youth Welfare committees ensure the welfare and development of the youth from all perspectives. Anti-Sexual Harassment Cell ensures timely redressal of grievances and brainstorm strategies to help students.

Sports and Cultural events are heartbeats of the institution. A bouquet of activities expose students to the qualities of discipline, sportsmanship and the rich culture and heritage respectively.

Alumni connect to college and give back to institution through educational talks, coaching and mentoring students to become good human beings. With their topical inputs, the college designs syllabus of all classes in such a way so as to get students immediate attention from employers. Alumni are an important part in every Board of Studies and IQAC meetings. Gender champions and class representatives present valuable views on academic and administration of the institution.

Old Students living outside India have formed their own chapters. They relive the memories they made in the college, in the classrooms, in the playgrounds and on the stage. They also discuss the strategies in which they

can contribute to the college. They often connect to the college through video conferencing.

Governance, Leadership and Management

The college runs effectively under the management of Shiromani Gurdwara Prabandhak Committee (SGPC), Sri Amritsar Sahib. The College Governing Body is apex body of the college which governs the academic, administrative, financial and other important matters of the college. It comprises members from college management, academe, society and staff representatives. The College Academic Council is an important body which plays a vital role in academic planning and growth. Both Governing Body and the Academic Council work under SGPC mandate of providing holistic education to the students.

The principal is responsible for the academic and administrative matters of the college. The college administration is decentralised through delegation of administrative, academic, cultural and sports responsibilities and authorities among Deputy Principal, Vice Principal (Skill Development and Evening Courses), Vice Principal (Administration), Vice Principal (Academics) and Deans.

The college has a decentralized and participative management organisational structure with academic and administrative statutory bodies and committees: Governing Body, Academic Council, IQAC, Academic Advisory Planning and Evaluation Committee, Internal Compliant Committee, Academic Audit Committee, Departmental Board of Studies. These bodies & committees, faculty members and student representatives facilitate effective decision making.

To facilitate academic development, Faculty Development Programmes and Staff Development Programmes are held regularly for teaching and non-teaching staff respectively. Staff members are encouraged to attend Orientation Programmes, Refresher Courses and Faculty Development Programmes.

To encourage research activities, various incentives like travel-aid, payment of registration fee etc. is granted. They are also sanctioned research projects under CPE and seed money along with Wi-Fi facility.

The college regularly conducts both internal and external financial audits. The internal auditor is appointed by Shiromani Gurdwara Prabandhak Committee (SGPC) Sri Amritsar Sahib. Monthly financial auditing of the college is done by the internal auditor.

The college obtains its funds through fee from students, salary support from State Government for Grant-in-aid posts, scholarships for meritorious students and income generated out of corpus funds. It also receives funds under B. Voc., College with Potential for Excellence, Community College, Deen Dayal Upadhaya Kaushal Kendra (DDU), MBA (Leadership Development) and DBT-STAR Scheme.

Institutional Values and Best Practices

Diversity, equity and inclusion are core values of General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala. Our Vision of Strive for Excellence and Settle for Perfection is fully realised by faculty, students and staff who all share our commitment to these values. Our curriculum and co-curricular activities demonstrate evidence of a commitment to equity and inclusion through our teaching, service and research.

The institution believes in leaving foot prints of love and kindness and for this purpose, alternate sources of

energy conservation have been installed. Power efficient Solar Lights and sensor based LED bulbs have been installed.

The moto of reduce, reuse and recycle runs through in every action of ours. The waste generated by the college is segregated. Since every drop counts, the college has a well-placed system for rain water harvesting, waste water recycling and open well recharge.

The college is housed in a beautiful, clean and green campus where all stakeholders get free supply of oxygen. Staff believes in pooling their vehicles and many members use bicycles to come to college.

The institution provides an environment where differently abled students are not judged for their visible disability. For their smooth movement, ramps, wheel chairs, washrooms, separate drinking water facility has been made. Audio-visual pedagogical technology has been adopted by aligning physical environment of campus, including buildings, hostel, facilities and grounds.

Many interface programmes devoted to making societies resilient are organized where students are sensitized to make a society that is harmonious, happy and believes in the maxim of live and let live. Valuable lessons of tolerance, co-existence, patience, harmonious living teach the students that life is a beautiful bouquet of different people who might have different views, approach, attitude, idea, perspective, values and circumstances and that they have to ignore, condone, forgive and forget a few things to keep their lives happy.

Our best practices include providing of an alternate culture to the society in the scenario of eroding values and focus on skill development for knowledge acquisition and upgradation of human capabilities to increase employability.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GENERAL SHIVDEV SINGH DIWAN GURBACHAN SINGH KHALSA COLLEGE PATIALA
Address	GENERAL SHIVDEV SINGH DIWAN GURBACHAN SINGH KHALSA COLLEGE, BADUNGAR ROAD, PATIALA -147001, PUNJAB
City	PATIALA
State	Punjab
Pin	147001
Website	www.khalsacollegepatiala.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dharminder Singh Ubha	0175-2215835	9855711380	0175-222390 4	saavidharm@gmail. com
IQAC / CIQA coordinator	Jasleen Kaur	0175-2303054	8146574224	-	jasleenkinger@g mail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Status Document.pdf
If Yes, Specify minority status	
Religious	Religious Sikh Religion
Linguistic	
Any Other	

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	18-07-1960
Date of grant of 'Autonomy' to the College by UGC	16-06-2016

University to which the college is affiliated		
State	University name	Document
Punjab	Punjabi University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	18-07-1960	View Document
12B of UGC	18-07-1960	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	01-04-2016
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Star Scheme Status by Department of Biotechnology Government of India
Date of recognition	05-03-2020

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GENERAL SHIVDEV SINGH DIWAN GURBACHAN SINGH KHALSA COLLEGE, BADUNGAR ROAD, PATIALA -147001, PUNJAB	Semi-urban	75	85226.37

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,School Of Commerce And Management	36	HSC	English,Hindi,Punjabi	60	48
UG	BCom,School Of Commerce And Management	36	HSC	English,Hindi,Punjabi	300	254
UG	BBA,School Of Commerce And Management	36	HSC	English,Hindi,Punjabi	60	53
UG	BA,School Of Commerce And Management	36	HSC	English,Hindi,Punjabi	50	43
UG	BCom,School Of Commerce And Management	36	HSC	English,Hindi,Punjabi	50	0
UG	BSc,Post Graduate Department Of Mathematics	36	HSC	English	30	18
UG	BSc,Post Graduate Department Of Mathematics	36	HSC	English	25	9
UG	BA,Post Graduate Department	36	HSC	English,Hindi,Punjabi	25	15

	Of Mathematics					
UG	BCA,Post Graduate Department Of Computer Science	36	HSC	English	80	69
UG	BA,Post Graduate Department Of Computer Science	36	HSC	English,Hindi,Punjabi	120	109
UG	BA,Post Graduate Department Of Fashion Designing And Home Science	36	HSC	English,Hindi,Punjabi	30	0
UG	BVoc,Post Graduate Department Of Fashion Designing And Home Science	36	HSC	English	30	28
UG	BA,Post Graduate Department Of Fashion Designing And Home Science	36	HSC	English,Hindi,Punjabi	160	154
UG	BSc,Post Graduate Department Of Physics	36	HSC	English	25	0
UG	BSc,Post Graduate Department Of Chemistry	36	HSC	English	25	8
UG	BSc,Post	36	HSC	English	60	34

	Graduate Department Of Chemistry					
UG	BSc(Agriculture), Post Graduate Department Of Agriculture	48	HSC	English, Punjabi	50	39
UG	BA, Post Graduate Department Of English Cultural Studies And Foreign Languages	36	HSC	English	30	24
UG	BA, Post Graduate Department Of English Cultural Studies And Foreign Languages	36	HSC	English	140	132
UG	BA, Post Graduate Department Of English Cultural Studies And Foreign Languages	36	HSC	English	20	10
UG	BA, Post Graduate Department Of English Cultural Studies And Foreign Languages	36	HSC	English	20	0
UG	BA, Post Graduate	36	HSC	Punjabi	240	212

	Department Of Punjabi					
UG	BA,Post Graduate Department Of Music Vocal	36	HSC	English,Hindi,Punjabi	20	13
UG	BA,Post Graduate Department Of Music Vocal	36	HSC	English,Hindi,Punjabi	40	33
UG	BA,Post Graduate Department Of Music Vocal	36	HSC	English,Hindi,Punjabi	20	0
UG	BA,Post Graduate Department Of History	36	HSC	English,Hindi,Punjabi	450	409
UG	BA,Post Graduate Department Of Political Science	36	HSC	English,Hindi,Punjabi	350	319
UG	BA,Post Graduate Department Of Economics	36	HSC	English,Hindi,Punjabi	80	68
UG	BA,Post Graduate Department Of Psychology	36	HSC	English,Hindi,Punjabi	81	81
UG	BA,Post Graduate Department Of Geography	36	HSC	English,Hindi,Punjabi	300	247
UG	BSc,Depart	36	HSC	English	25	13

	ment Of Biot echnology					
UG	BA,Departm ent Of Social Sciences	36	HSC	English,Punj abi	50	32
UG	BVoc,Deen Dayal Upadhyay Kaushal Kendra	36	HSC	English	30	0
UG	BVoc,Deen Dayal Upadhyay Kaushal Kendra	36	HSC	English	30	28
UG	BVoc,Deen Dayal Upadhyay Kaushal Kendra	36	HSC	English	30	17
UG	BVoc,Deen Dayal Upadhyay Kaushal Kendra	36	HSC	English	40	39
UG	BA,Departm ent Of Defence And Strategic Studies	36	HSC	English,Hind i,Punjabi	120	120
UG	BA,Departm ent Of Fine Arts	36	HSC	English,Hind i,Punjabi	40	36
UG	BA,Departm ent Of Folk Art And Culture	36	HSC	English,Hind i,Punjabi	80	78
UG	BA,Departm ent Of Hindi And Other Languages	36	HSC	Hindi	40	28

UG	BA,Department Of Music Instrumental	36	HSC	English,Hindi,Punjabi	20	12
UG	BA,Department Of Physical Education	36	HSC	English,Hindi,Punjabi	120	84
UG	BA,Department Of Public Administration	36	HSC	English,Hindi,Punjabi	80	77
UG	BA,Department Of Religious Studies	36	HSC	English,Hindi,Punjabi	85	85
UG	BA,Department Of Sociology	36	HSC	English,Hindi,Punjabi	240	201
UG	BA,Department Of Theatre Studies	36	HSC	English,Hindi,Punjabi	30	18
UG	BSc,Department Of Botany And Zoology	36	HSC	English	30	17
PG	MCom,School Of Commerce And Management	24	UG	English	50	33
PG	MBA,School Of Commerce And Management	24	UG	English	50	41
PG	MSc,Post Graduate Department Of Mathematics	24	UG	English	30	16

PG	MSc,Post Graduate Department Of Computer Science	24	PGDCA	English	30	7
PG	MSc,Post Graduate Department Of Computer Science	24	UG	English	30	10
PG	MSc,Post Graduate Department Of Fashion Designing And Home Science	24	UG	English	30	20
PG	MSc,Post Graduate Department Of Physics	24	UG	English	30	12
PG	MSc,Post Graduate Department Of Chemistry	24	UG	English	30	14
PG	MSc(Agriculture),Post Graduate Department Of Agriculture	24	UG	English	30	15
PG	MSc(Agriculture),Post Graduate Department Of Agriculture	24	UG	English	15	13
PG	MA,Post Graduate Department Of English Cultural	24	UG	English	35	35

	Studies And Foreign Languages					
PG	MA,Post Graduate Department Of Punjabi	24	UG	Punjabi	30	27
PG	MA,Post Graduate Department Of Music Vocal	24	UG	English,Hindi,Punjabi	30	29
PG	MA,Post Graduate Department Of History	24	UG	English,Punjabi	30	27
PG	MA,Post Graduate Department Of Political Science	24	UG	English,Punjabi	30	30
PG	MA,Post Graduate Department Of Economics	24	UG	English,Punjabi	25	9
PG	MA,Post Graduate Department Of Psychology	24	UG	English,Punjabi	25	15
PG	MSc,Post Graduate Department Of Geography	24	UG	English	36	36
PG Diploma recognised by statutory authority including university	PGDCA,Post Graduate Department Of Computer Science	12	UG	English	70	61

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				19			
Recruited	0	0	0	0	4	4	0	8	5	6	0	11
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	3				15				153			
Recruited	2	1	0	3	6	9	0	15	44	109	0	153
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	2	0	0	2
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				95
Recruited	61	34	0	95
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				58
Recruited	49	9	0	58
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	1	0	7	6	0	13	31	0	59
M.Phil.	0	0	0	0	4	0	2	5	0	11
PG	0	0	0	1	3	0	8	7	0	19

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	1	0	0	3	16	0	22
M.Phil.	0	0	0	0	0	0	4	9	0	13
PG	0	0	0	0	0	0	19	47	0	66

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		0		2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2954	275	0	1	3230
	Female	1416	159	0	0	1575
	Others	0	0	0	0	0
PG	Male	318	48	0	0	366
	Female	321	56	0	0	377
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	42	6	0	0	48
	Female	12	1	0	0	13
	Others	0	0	0	0	0
Diploma	Male	68	4	0	0	72
	Female	15	0	0	0	15
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	243	242	245	220
	Female	178	179	197	195
	Others	0	0	0	0
ST	Male	3	3	1	1
	Female	5	3	3	0
	Others	0	0	0	0
OBC	Male	578	594	566	535
	Female	372	381	373	459
	Others	0	0	0	0
General	Male	2818	2967	2820	2678
	Female	1583	1654	1873	2116
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		5780	6023	6078	6204

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Deen Dayal Upadhyay Kaushal Kendra	View Document
Department Of Biotechnology	View Document
Department Of Botany And Zoology	View Document
Department Of Defence And Strategic Studies	View Document
Department Of Fine Arts	View Document
Department Of Folk Art And Culture	View Document
Department Of Hindi And Other Languages	View Document

Department Of Music Instrumental	View Document
Department Of Physical Education	View Document
Department Of Public Administration	View Document
Department Of Religious Studies	View Document
Department Of Social Sciences	View Document
Department Of Sociology	View Document
Department Of Theatre Studies	View Document
Post Graduate Department Of Agriculture	View Document
Post Graduate Department Of Chemistry	View Document
Post Graduate Department Of Computer Science	View Document
Post Graduate Department Of Economics	View Document
Post Graduate Department Of English Cultural Studies And Foreign Languages	View Document
Post Graduate Department Of Fashion Designing And Home Science	View Document
Post Graduate Department Of Geography	View Document
Post Graduate Department Of History	View Document
Post Graduate Department Of Mathematics	View Document
Post Graduate Department Of Music Vocal	View Document
Post Graduate Department Of Physics	View Document
Post Graduate Department Of Political Science	View Document
Post Graduate Department Of Psychology	View Document
Post Graduate Department Of Punjabi	View Document
School Of Commerce And Management	View Document

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college has introduced many interdisciplinary and multidisciplinary programmes to give students exposure of varying fields thus facilitating their entry into diverse fields of knowledge. These interdisciplinary courses open plethora of avenues to students to develop their skill besides their core
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discipline. These fields complement each other and they make studies enjoyable and interesting. Rather than limiting students to one particular discipline, these innovative programmes offer students to choose minor programme, add-on-courses or another multidisciplinary programme along with their discipline. These courses encourage new ideas and innovations and helps students become better human beings. Authentic learning is one which focuses both on interdisciplinary and multidisciplinary programmes because both the standards (core discipline) and skill(interdisciplinary) are addressed in these programmes. Learners learn so many new things which were once considered out of their purview. Students work together in teams, learn from each other, brain storm together and learn many life skills. To make students compete at global level, they need to be instilled with knowledge, confidence, value and skills. This can happen only if there is flexibility in our education system to choose interdisciplinary and multidisciplinary programmes as per their interest. This flexibility offers them opportunities and avenues to learn their core subject and also helps them to explore additional avenues of learning beyond the core subject. These programmes offer a richer perspective on the world than any single discipline can provide which ultimately helps to develop their personality holistically. At the college, Students of Physics are allowed to study Music or some other language. In the same way, students of Humanities can opt for Economics, Retail Management and Environment Science. Science students can enjoy a few subjects of Arts and can learn a few life skills from other courses. Commerce students can relate themselves with computing skills and culinary skills. Students of B. Voc. And Agriculture study Marketing and Human Resource Management. Students of English Honours study Psychology and Philosophy in their graduation. All students study languages for better communication skills. Computing skills is a mandatory subject in Commerce, Sciences, in all B. Voc. Programmes, Agriculture, Mathematics, B.A., BBA and Master of Leadership Development. Many of our programme allow this freedom and flexibility to students to enroll themselves. Add-on-courses have been made available to students of all streams. These programmes have various exit and entry points. The

	<p>students can leave the particular interdisciplinary programme at any level and his credits are transferred to him/her for that particular time period. The college follows CBCS system to bring students at par with global standards. Under this system students can earn credits by combining unique combinations. It also offers flexibility to students to study at different time and at different institutions to complete one course. Ease of mobility and opening of various avenues makes the gist of this programme. The college is fully equipped to face any challenge of expanding the purview of the programmes. More interdisciplinary and multidisciplinary programmes can easily be added to the list.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>University Grants Commission has notified in the Gazette of India on 28th July, 2021 to establish and operate Academic Bank of Credits in Higher Education Institutions. General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala being proactive in the field has already applied for getting the Digi locker through online as well as offline mode. The registration in the Academic Bank of Credits is possible only after obtaining the Digi locker. The college is fully prepared in the above matter. The college is running the courses under CBCS Scheme or ECS Scheme. The evaluation is made on the basis of Credits. The college is in a position to transfer the credits to the students when they seek transfer to other institutions any where in the Globe. Once the college receives the Digi locker, it will immediately get registered with the Academic Bank of Credits. The college examination branch is fully equipped and proactive to implement the guidelines of University Grants Commission for the establishment of Academic Bank of Credits.</p>
<p>3. Skill development:</p>	<p>Our college is a hub of vocational courses and skill enhancement programmes and these platforms throb with activity throughout the year. These centres are locus of imparting skill to those students who have the will to learn because where there is a will only there is a way. We firmly believe that lives can be transformed by skill empowerment. We proudly proclaim that ours is one of the 47 colleges which received assistance from Government to establish DDU Kaushal Kendra to hone the skills of students. We run Skill Development Courses under DDU KAUSHAL Kendra for B. Voc. Food Processing &</p>

Engineering, Software Development, Automobile, Agriculture; Advanced Diploma in Auto Electrical & Electronics and Advanced Diploma in Green House Technology and B. Voc. Fashion Design & Technology. These courses focus on generating employability skills and entrepreneurship development. These skills teach communication, organisation, team work, punctuality, emotional quotient, critical thinking, creativity, adaptability, computer literacy and inclusiveness. Success is rewire through these courses. The students work together in teams and their teachers facilitate them to bring out excellent work force out of them. Hard work is the key to success and these courses succeed on this specific purpose. These courses make the students design their career. Incubation Centre helps students in developing their business and solving any problems arising out of it. It also provides technical and advisory services. These incubation centres also act as start up for the students who can build up on these skills to start their business after leaving the college. In addition to these courses the college is running successfully skill enhancing P.G. Courses, U.G. Courses. Our labs are pivot of practical training. Students learn with aplomb from their teachers and these labs become a nerve centre of knowledge transmission. Students work fast and think fast without any limiting factor in these labs. They learn time management skills too which goes a long way in shaping their future lives. Many value added courses act as wind beneath the wings of learners and give wings to their degrees to soar high. These skills bring into focus their interests and transform it into their talent. These value added courses prepare productive work force which is committed to excellence, intelligent planning and focused effort. The college has a state of the art language lab where the study of conversational skills and communicational skills is imparted by expert teachers. One year Intensive diploma in French and Advanced Diploma in French is running zealously and enthusiastically. The college regularly receives financial assistance from various funding agencies, like DBT-STAR Scheme, College with Potential for Excellence, Community College, Deen Dayal Upadhaya Kaushal Kendra (DDU), UGC-Innovative Course Master of Business Administration (Leadership Development) and B. Voc. The college has already carved a niche for itself as a hub of skill

	development and enhancement and we are ready to embrace any challenge to take this tag to the next level.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Indian Knowledge system is known throughout the world for its Guru Shishya Parampra where Guru and Disciples sit together for hours indulging in meaningful, healthy discussion and discourse. Here at our institution this parlance is followed religiously. Students look up to their teachers as their Gurus and stay connected to them not only during their study programmes but even after they leave the college. The world of technology has made it even more convenient and possible. Not only in the class but even outside, not only in college hours but even beyond the time, teachers pass on knowledge to make students spiritually, morally, physically, mentally and academically sound. Language barrier is never an issue. Teachers use all suitable mediums of instruction to disseminate knowledge. Such is the extent of their mutual understanding that many a time students understand their Gurus gestures and non-verbal messages. Students are given the freedom to emote in the language of their choice so that they get opportunity to express themselves irrespective of their lingual background. All platform, cells, societies, associations, centres and festivals strive to connect students and expose them to the rich culture and heritage that they belong to. For this, many distinguished and eminent personalities are invited to have a good interface with students. Global Punjabi Conference and Youth Festival & Folk Festival shoulder the responsibility of keeping every student abreast of their rich heritage. Students are reassured that their culture is their brand and that they should always stay rooted to it without caring about the winds of western influence. The college has been making a good use of technological advances to restore India's position as Vishwa Guru. They make the class room arrive in their homes and transfer lessons, notes, videos, messages since we feel that it is the right of every child to have an equal access to quality education. All norms are moulded to suit the talent and interest of students. During pandemic, head of the institution and teachers stressed on their conceptual understanding, working on their creative and critical thinking, equipping them with life skills by connecting with them online. Every kind of</p>

method was evolved to make students resilient in the hard times so that they emerge out, after the pandemic, with nerves of steel. In future, this trend of offline and online sharing of knowledge will continue as we are equipped with all paraphernalia to transmit knowledge whatever way the need arises. Online tests, comprehensive assignments, life skills and counselling sessions will keep helping teachers to prepare a good formative assessments of students. Equity and inclusion will always be the core words at every platform so that every young mind gets opportunity regardless of their birth or background. Emphasis on quality will never be compromised. So every effort has been made and will be made to tread on India's world-famous path of Global Knowledge Superpower path.

5. Focus on Outcome based education (OBE):

All the programmes of the institution have affixed programme outcomes, programme specific outcomes and course outcomes on their syllabi. These outcomes present clearly and concisely the strengths of the particular programme. Students can visit the college website and choose a programme according to their interest. These outcomes allow students to know what they will learn in that specific programme, which skill of theirs will be honed, which entrepreneurship skills they will learn, if the programme will generate employability. Programme outcomes contain broad statements about the gist of the entire programme explaining programme with every detail. The students can set their priorities while choosing the programme by planning, evaluating, measuring, estimating the outcomes. These programme outcomes are prepared with the help and consensus of panel of Board of Studies, faculty members, alumni, industrial advisor and employer. In this way the requirement of stakeholders, industry, environment and academicians is sought to make the programme wholesome. Programme specific outcomes contain specific statements describing the outcome of that particular programme for every year. The students can gauge what the programme specific outcome would be after the completion of the study every year. It explains to students overall academic excellence that the programme expects from them. It delineates the point of undertaking those specific programmes and how it relates to their life, society

and culture. Course outcomes demonstrate outcomes of each course or paper. Students can fathom what they are going to learn in each paper and how the knowledge will equip them after the study of each paper. They get to know how their acquired theory and knowledge will enhance their strength and how they will be able to apply the learnt theory to practical approach. They are told about the rewarding careers they will be eligible for. They are specified what they would be able to learn by the end of the course/paper. At the end of the session, it is ensured that course outcome aligns with programme specific outcome and programme outcome. To measure the successful fructification, mapping of syllabus is done which helps to make a good estimate of the satisfaction level of the syllabus. Our mission gets accomplish only when learners receive what exactly we try to deliver them. Our language programmes develop imagination and creative thinking of the students and this is transmitted to them through programme outcomes. Students get to know that their fine and gross motor skills will be groomed through reading. By going through the outcomes, students can justify their choice of the programme. The programme outcomes also specify that they would be given opportunities to explore, discover and experiment to enhance their cognitive skills. To conclude programme outcomes, programme specific outcomes and course outcomes provide necessary specificity above the pros and cons of the programme to make it easy for the students to decide their academic journey. The institution has already been following the outcome based education process and is ready to add anything new as per the spirit of the New Education Policy.

6. Distance education/online education:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala stayed connected with its students in the disconnected world of Covid-19. Technology was put to its maximum usage during the hard times of the pandemic when all schools & colleges faced a sudden closure and there was no way through which teachers could reach students. But the college took initiative to teach students by providing teachers access to free Wi-Fi facility, Zoom Software App and Google Meet. It is difficult to teach when students are sitting apart in their own homes but the teachers believed in themselves and used many

online interactive options to keep the process of teaching learning going on. Several workshops were organised for teachers which taught them the nuances of holding online classes. Teachers became learners and quickly learnt how to schedule Zoom classes and form Google class rooms. They made additional email addresses to receive a flood of Assignments, MSTs and Exams. In addition to that, every department formed YouTube channels where every single teacher uploaded the lessons in a simple, clear, concise and lucid manner. Questions for quiz were made to make an assessment of the students' grasp on the lesson. For the last two years, the college has been equipping itself regularly with smart technological tools to disseminate knowledge and information to the students. Class rooms have been equipped with lecture capturing systems, interactive panels and open access Wi-Fi facility. Flexible hours have been adopted for teaching to ensure that no student is left behind. Though the traditional method of direct instruction in class rooms cannot be replaced at any cost, but through digital teaching and learning, we added to, supported & enriched it. It can be said that we had an interactive teaching and learning in a virtual way. Teachers are always there for their students. They always think about their welfare, they learn from them and for them. The college discovered many methods to be capable to reach more students and offered them lessons with a great variety. Technology proved to be a gold mine for the institute. Lessons, assignments and exams were taken online. Online revision and remedial classes benefited all students. The college connected with its students through online teaching for many academic, extra and co-curricular activities to keep stimulating their brains. Many programmes, webinars, workshops, alumni meets, celebration of important days, induction programmes, festivals, competitions, parents teachers meets were organised with the help of technology. Pandemic could not restrict our activities despite many restrictions it imposed. It proved to be a blessing in disguise for us and now we are more strongly equipped to face any challenge if it poses in the future. Thus, the college is fully prepared for the New Education Policy as far as the delivery of Online Education is concerned. However, for Distance Education the college is not authorised yet by UGC.

NAAC

Extended Profile

1 Program

1.1

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
66	66	70	64	64
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of departments offering academic programmes

Response: 29

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5696	6023	6078	6204	6134
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1798	1829	1922	1994	1887
File Description		Document		
Institutional data in prescribed format		View Document		

2.3**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5620	5841	5567	5897	5923
File Description		Document		
Institutional data in prescribed format		View Document		

2.4**Number of revaluation applications year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	307	346	289

3 Teachers**3.1****Number of courses in all programs year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1289	1243	1220	1157	1003
File Description		Document		
Institutional data in prescribed format		View Document		

3.2**Number of full time teachers year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
183	208	215	229	225
File Description		Document		
Institutional data in prescribed format		View Document		

3.3

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
190	211	218	232	234
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution**4.1****Number of eligible applications received for admissions to all the programs year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4545	3644	3804	4337	5002
File Description		Document		
Institutional data in prescribed format		View Document		

4.2**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1053	1176	1209	1494	1393
File Description		Document		
Institutional data in prescribed format		View Document		

4.3**Total number of classrooms and seminar halls****Response: 121****4.4****Total number of computers in the campus for academic purpose****Response: 404**

4.5**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
475.63901	777.51594	831.46879	794.78898	1357.61648

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala has a unique approach towards curriculum design and development. The college aims to impart holistic education to the students. This objective engenders curriculum evaluation and subsequent curriculum redesigning from time to time. The Vision, Mission and Objectives of the college rightly reflects our commitment towards making students capable of facing challenges of local, national, regional and global needs. The curriculum is designed to empower students academically, give impetus to shaping their personalities holistically and also to enhance their professional competencies and soft skills.

The curriculum is specially shaped to help students acquire the specific skill sets pertaining to their subject area. The curriculum is designed to attain an academic praxis permeated with practical orientation, social investment and processing of knowledge. The curriculum takes under its ambit not only theoretical and conceptual knowledge but also its practical application through: Workshops and Seminars; Exhibitions, Displays and Presentations; Training Sessions, Personality Development Sessions, Interview Sessions, Group Discussion Sessions, Field Visits. Contemporary changes, developmental trends and expansion in the scope of subject area are included in the curriculum through periodic redesigning and restructuring.

Following a structured procedure for designing and development of the curriculum, various stakeholders provide their suggestions towards curriculum enhancement which focuses upon augmenting student achievements at the completion of each course. It is ensured that the course outcomes are in tandem with program specific outcomes which results in appropriate fulfillment of program outcome.

The curriculum is then tabled by the departments at Board of Studies (BOS) meetings for approval. The panel of Board of Studies is constituted in such a way that it gets representation from academia, industry and alumni. The valuable suggestions provided by the board members are incorporated in the curriculum. The curriculum is then placed for approval in the Academic Council meetings. After the constructive scrutiny and incorporating the suggestions of the Academic Council, the curricula is placed in the meeting of the Governing Body for final approval and then is uploaded on the college website.

The autonomous status makes the college capable to develop the curriculum with the incorporation of the valuable suggestions and inputs from the stakeholders of the college. This allows the curricula to remain relevant to the social developmental needs, vocational needs and creation of a knowledge society.

The curriculum is designed in a manner where (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the Programmes are taken due care of the local, regional, national and global needs. It is ensured that the programmes taught must enable the students to be employable, skill oriented and entrepreneurs. The time and market relevance of the courses and programmes of the college has always

been given proactive thought process. It is only after marathon discussions that the syllabus is finally taken to the conclusive stage. Every two years, the syllabus of each course is again tabled in the meetings of the Board of Studies for required changes and modifications.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.

Response: 75.76

1.1.2.1 Number of all Programmes offered by the institution during the last five years.

Response: 66

1.1.2.2 How many Programmes were revised out of total number of Programmes offered during the last five years

Response: 50

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years(Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years

Response: 97.78

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
1263	1217	1194	1131	977

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.</p> <p>Response: 14.54</p>	
<p>1.2.1.1 How many new courses are introduced within the last five years</p> <p>Response: 856</p>	
<p>1.2.1.2 Number of courses offered by the institution across all programmes during the last five years.</p> <p>Response: 5886</p>	
File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
<p>1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).</p> <p>Response: 87.88</p>	
<p>1.2.2.1 Number of Programmes in which CBCS / Elective course system implemented.</p> <p>Response: 58</p>	

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala believes in the holistic development of the students in order to groom them as the enlightened citizens of the society. The College strongly feels that the students who graduate from this pious institution must be time and market relevant, globally competent, spiritually sublime, socially responsible, ethically strong and morally upright. Our staff members are committed to dedicate themselves to the cause of their students and leave no stone unturned to transform them into successful and happy persons of tomorrow.

For the overall development of the students, most of the departments of the college emphasize on sensitizing the students towards gender, environment and sustainability, human values and professional ethics by incorporating these values into the curriculum. A great initiative in this direction is the introduction of the programme: B.A. (Honours) Social Science. This programme offers not only skill based vocational knowledge but also cross cutting issues relevant to human values; gender and environment and sustainability. The students acquire a sense of social righteousness and justice by being sensitized towards the prevalent Social Inequality, Corruption in Public Life, Human Rights and its Violation, Caste Discrimination, Gender Inequality and measures for Women Empowerment.

In the Arts stream, the courses of Religion, Folk Art and Culture and Cultural Studies at under graduate level inculcates the core values of religious co-existence, communal harmony, diversity and cross-cultural understanding which promotes social awareness, inclusion and altruistic behaviour among the students.

Environmental issues and Sustainability; Drug Abuse and Road Safety Awareness are few of the major challenges of the contemporary age and the students at the under graduate level in all streams are sensitized towards these key areas in order to reach out to solutions for the environmental crisis, develop social conscientiousness and abide by the rules of civilized living.

The college also arranges many workshops, seminars, conferences and value- added courses for the students in order to inculcate in them the very cherished values given to us by our spiritual saints and scriptures. The focus on culture, mother tongue and the civic sense is always on the forefront while designing the courses and programmes. The students are also trained on the basic life skills in order to transform them into capable and successful human beings in the diverse arenas of life. The majority of the cross-cutting issues always have a great relevance in the curriculum designing process of the institution. It is also ensured that these not only form a part of theoretical process but their implementation in practical

aspect is also ensured. There is always an optimum balance in principles and practices.

The various committees, societies, clubs and cells of the college like: Kirat Club, Brave Hearts Club, Divinity Club, Nanhi Chhaan Cell, Goodwill Cell, Youth Club and Red Cross Society, NSS, NCC- Air Wing, Army Wing and Naval Wing, Guru Gobind Singh Study Circle and Gurmat Society Committees aims towards making the students socially responsible citizens.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	View Document

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

Response: 108

1.3.2.1 How many new value-added courses are added within the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	25	22	25	21

File Description	Document
List of value added courses (Data Template)	View Document
Brochure or any other document relating to value added courses	View Document

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

Response: 9.78

1.3.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
542	669	653	664	418

File Description	Document
List of students enrolled	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

Response: 8.74

1.3.4.1 Number of students undertaking field projects / internships / student projects

Response: 498

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.4 Feedback System

1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni

Response: A. All 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document
Link for Additional Information	View Document

1.4.2 The feedback system of the Institution comprises of the following :

Response: A. Feedback collected, analysed and action taken and report made available on website

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
URL for stakeholder feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 80.17

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2388	2694	2565	2521	2627

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2700	2985	3100	3830	3570

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 40.97

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
454	494	513	566	549

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Assessment of the learning levels of students start right after the admission process and there is an appropriate mechanism to achieve the purpose.

Induction programmes are held for all students where students are given a good orientation of the college, briefing them on the facilities and opportunities available from various platforms. At the very onset of the session, breaking the ice sessions make students shed their inhibitions and be comfortable in the college environment.

Guardian teachers assess the learning level of the students. Following this assessment, strategy is made to use English, Hindi and Punjabi language in the classes so that every student understands the lessons. Regular feedback is taken to know the satisfaction level of the learners.

Booster classes are held for bright students and Remedial classes strive to bring slow learners at par with the advanced learners. English speaking classes, Soft Skills and Skill Development programmes get enrolment from the students who are keen to find their potential in these areas. Special seminars make slow learners find their feet in skill development programs. Dr. Ganda Singh Career, Guidance and Counselling Cell closely monitors the progress of these classes.

Mid semester tests, class tests, oral tests, monthly tests, discussions, seminars & presentations and assignments help teachers track the progress of the students in Academics. Appropriate and adequate strategies are chalked out to bring equity. Revision classes and doubt classes aim to prepare and equip slow learners to have a firm grasp on the subject. It is mandatory for all students to participate in co-curricular activities regularly undertaken by all departments.

Advanced learners are encouraged to write, participate and present research papers in seminars, conferences, workshops and webinars. Good speakers and writers are motivated to represent College in Inter College debate & declamation and essay writing competitions. The students who excel in Academics, Cultural Activities, Sports are provided certificates, awards and scholarships to recognize their merit. Library offers them facility to get books from book bank.

International student exchange programmes are organized to enable students to enjoy academic and extra-curricular activities beyond consideration of nationality or grades. Students use these opportunities to interact with international students. A contingent of learners visited Synergy University, Moscow, Russia

and learnt from their teachers and on their return they shared their international exposure with their classmates. The student exchange program has been conducted twice in the past.

In this way all students learn according to their potential and talent. No life remains untouched. Special programs for advanced and slow learners help students carve a niche for themselves in the field that they find close of their heart. Some students who excel in Academics take up the course of further studies and some students become champions in Cultural Activities and some become heroes in Sports and many from them learn some skills and set up their independent business. In short, the objective of the institution to make students independent, self-reliant and capable to adapt in all situations gets fulfilled.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 31.13

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College follows student centric methods, such as experiential learning, participative learning and problem-solving methodologies for enhancing learning experiences. These methods engage students' interests and skills for enhanced learning. Students support each other's progress and celebrate each other's successes. They move ahead on the path of learning fast and demonstrate mastery of content.

Under experiential learning, students learn through experience & involvement and by doing things themselves. Students remain actively engaged in the learning process as it gives them hands on exposure. They retain the knowledge and information to be used in their career. The lessons learnt by this method last forever.

Under participative learning, students learn by participating in various activities like group discussions, role playing and working in teams to complete projects. Students participate in shared learning by going in for internships, summer trainings, end semester trainings, visit to foreign universities and students exchange programmes. On their return or after the completion of the training, they submit report and present their learning through seminars, explaining the skill and lesson learnt and viva is conducted to

check their learning level.

Under problem solving methodologies, learners collect information by researching for data, statistics, information, and inputs, examine and scrutinize it and then take the decision on what is relevant and what is to be ignored. They evaluate the entire information and then draw conclusion. From conclusion they come out with their findings. Thus by analyzing interpreting, inferencing, explaining, self-regulating they learn problem solving.

All these methods result in holistic development of the students as it invests in improving their learning potential and developing their skills. The specially designed syllabus has its focus on students centric approach where the two way process of teaching and learning becomes a norm. Involvement of all students is ensured by teachers. All programs have marks and grades for assignments, mid semester tests, participation in all activities, trips and tours, visits, internships, lab work and field work. Student submit their projects and internship reports in their dissertation. Besides the formal methodology, several informal strategies explore to give extensive and intensive learning experience to students. College magazine, newspaper, newsletters, journals, poster displays, workshops and various platform design activities to enrich students.

Practical examination assesses the learning level of the students outside the classroom. Field work and lab work instills confidence in the students so that they can apply the knowledge learnt in the classroom. It gives satisfaction to the teachers that their students are equipped with both theoretical and practical knowledge to prove themselves in their respective field.

These methods are engaging, competency based and takes students away from caged learning. They demand full engagement and involvement of students to achieve deeper leaning outcomes. They equip them with required soft skills and knowledge to apply their experience to real life situations and also inspire them to keep learning throughout their lives. They readily adjust to any challenging situation and negotiate their way out to impress their employers.

File Description	Document
Any additional information	View Document

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Response:

Nowadays it is essential for the students to learn and master the latest technologies in order to be enterprising. As a result, teachers are combining technology with traditional teaching methods to engage students in long-term learning. The College uses Information and Communication Technology (ICT) in education to support, improve and optimize the delivery of education.

All teachers use ICT-enabled tools, including online resources, to make the teaching and learning process effective. Classrooms are equipped with projectors and smartboards, and the entire campus is Wi-Fi enabled, facilitating the rapid dissemination of knowledge and information. The following tools are used

by the college-

ICT Tools:

- **Projectors** - 83 projectors are available in various classrooms/labs
- **Desktop and laptops** - located in computer labs and faculty cubicles throughout campus.
- **Printers** – 81 printers are installed in labs, HOD booths and all prominent places.
- – 8 multifunction devices Photocopiers are available at all prominent locations in the institute.
- - 6 multifunction scanners are available in all prominent locations.
- **Seminar rooms** – Three seminar rooms are equipped with all digital facilities.
- **Smart Board** – 3 Smart Boards are installed on campus.
- **Interactive Boards** – 7 interactive boards are installed on campus.
- **Portable Projectors** - 14 portable projectors available on campus to achieve flexibility and portability in the education system.
- - It is digitally equipped with microphone, projector, cameras and computer system.
- **Video Meeting Tools**-Online courses via Zoom, Google Meet, Microsoft Team, Google Classroom)
- **College Learning Management System (KCPLMS)**-Platform for delivering e-learning content. A learning management system is software for creating, managing, and delivering e-learning content.

Use of ICT by Faculty-

- **PowerPoint presentations**- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- - Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
- **Online Quiz**- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
- Students are counseled with the help of Zoom / Google meet applications.
- - Recording of video lectures is made available to students for long term learning and future referencing.

- - Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.
- - Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc.

Teachers shared YouTube links with students to learn. They also prepared their own YouTube channels and uploaded their lectures there. Regular classes were held via Zoom and Google Classrooms.

WhatsApp groups, with a strong presence of teachers and students, became an amazing platform for sharing ideas, thoughts, counselling sessions and celebrations. These groups kept teachers and students in high spirits around the clock.

File Description	Document
Any additional information	View Document
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 31.13

2.3.3.1 Number of mentors

Response: 183

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll	View Document
Circulars pertaining to assigning mentors to mentees	View Document
Any additional information	View Document

2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution

Response:

Every department prepares academic calendar for both odd and even semesters at the onset of the session. It helps to plan and organize activities for the academic year. The to-do list, goals, events are reflected to

organize the schedule of entire semester. Simplicity, clarity and crispness is the hallmark of the calendar. They are practical and functional as students can make a good assessment about the quantum of syllabus that teachers would take in the class. They also get to know which books, text books they need to bring in the class for that time period. The calendars make the task of the teachers very easy because through this they can manage their teaching schedule. The academic calendar includes the important dates reflecting the plan of its activities, schedule of orientation and induction program, extension lectures, mid-semester tests, submission of assignment dates and dates of important events of the department.

In departments, every teacher prepares his/her teaching plan. It includes fortnightly or monthly plan of the syllabus that would be undertaken in that time period, deadlines for various assessments and assignments, revision classes and remedial classes. This teaching plan is shared with the students and it is also submitted with the IQAC.

Mid-semester tests are taken twice in a semester and the date sheet is shared with students. Tests are evaluated within ten days and a consolidated report is submitted in the examination branch. Result is made available to the students in the class. An elaborate discussion on the question paper and on the quality of the answers is done in the class.

Academic Calendars received from all departments are merged by IQAC and are displayed on the website. All departments take a stock of its activities as mentioned in the academic calendar and teaching plan at the end of each semester. Every effort is made to adhere to the plan chalked by the department. Heads of the departments regularly take feedback from teachers about the adherence of the syllabus plan. Head of the Institution also verify and ensures rigorous following of the syllabus plan and academic calendar.

Clubs, wings, societies, associations and units make their own planners and organize activities aligning with their needs. A comprehensive report of all activities is submitted to the IQAC and to be printed in the annual report.

All major programmes and events of the college like Founders Day, International Women's Day, Teachers Day, Human Rights Day, International Music Day, Convocation Day, Annual Day and dates of some special occasions are planned before time and are mentioned in the academic calendar.

Examination branch prepares its own schedule regarding dates of mid-semester tests, consolidation of marks, submission of internal assessment and end semester exams. Date sheet is uploaded on the website, shared with students in WhatsApp groups formed by teachers and also put up at notice boards in the college.

These planners help manage the teaching and is a major tool to organize teaching learning in the class.

File Description	Document
Upload Academic Calendar and Teaching plans for five years	View Document
Link for Additional Information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 97.68

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 32.99

2.4.2.1 Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D’Lit.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	73	72	70	62

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 6.51

2.4.3.1 Total experience of full-time teachers

Response: 1192

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

Response: 24

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	16	28	30	34

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 3.49

2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	10	324	363	312

File Description	Document
Number of complaints and total number of students appeared year wise	View Document
Link for Additional Information	View Document

2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

Response:

Examination procedure and processes have incorporated IT integration and reforms which has resulted in a quick and smooth functioning of the examination branch. Since this branch is highly confidential one, IT integration has made the working as smooth as cake walk. Computer systems, heavy duty printers, scanners, cameras, exclusive software and rigorous confidential passwords are used to maintain security of the question papers, answer sheets, evaluation process, maintenance of internal assessment, mid-semester tests and awards. Automation of all examination procedures from the registration, issue of admit cards, entry of marks, generating marks lists and online transcripts has been done.

IT integration and reforms in the examination procedures and processes have overhauled the complete system of the examination branch. The students have an easy access to the examination branch. They can visit the branch for redressal of their grievances and for any counselling. They can put the request to the security guard present at the gate of the branch and can meet the concerned authority with the prior approval. Within no time a solution is meted out to satisfy the student.

IT integration has made the evaluation process very quick and smooth. Answer sheet are sent to evaluators with full security through the college transport and to the outstation evaluators. After evaluation same procedure is followed to collect evaluated answer sheets. Computerised logs are maintained. This method is quick and confidential and IT has enabled the process.

Results are declared after the completion of the examination and is published on the college website from where the student can download the result.

MSTs are conducted twice in a semester and they are evaluated by the class teachers within the allotted time given by the examination branch. The results are shared with the students. This quick result of the tests helps in consolidating the award lists which further enables to organize parent teachers meetings by PTA Cell where parents are apprised about the performance and attendance of their wards.

- Examination Portal has been introduced to facilitate the entry of students' profile, online registration for the semester examination and collection of internal assessment of marks.
- Applications for the semester examination are approved online.
- Computerized result processing and publication, printing of semester and cumulative grade cards, course completion certificate and the transcripts are undertaken.
- Credits and internal marks are posted on the portal.
- A Complete course completion certificate is issued with full details of CGPA, the medium of instruction and the students name is mentioned both in English and Punjabi as per Punjabi University guidelines.
- CCTV cameras were installed to identify any trespasser.
- Installation of upgraded machinery for printing question paper and grade cards has made the process quick and easy.
- During the pandemic, online portal is created to upload answer sheets which facilitated the easy collection of the answer sheets.

The major reforms made by the Examination Branch can be highlighted briefly as under:

- Continuous assessment of the students is made by the respective teachers through assignments, MST's and other academic activities of the class.
- Case studies, practicals, viva-voce, project reports and dissertations form an integral part of the overall evaluation of the students.
- The results of all classes are declared within 15 days from the last date of examination of each class.
- Online filling of examination form.
- Examination schedule declared well in advanced for each semester.
- Confidential results are issued within 24 hours from receipt of application.
- Transcripts are issued to the students within 2 days from receipt of the application.
- Online Payment for paper setters within a week from the receipt of Paper.
- Provisional certificate is issued to students within 2 days from the receipt of application.
- Online Internal Assessment portal for PG classes for teachers has been initiated.
- Examination Grievance Cell is also maintained for student grievances with regards to the examination.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

All the programmes of the institution have affixed programme outcomes, programme specific outcomes and course outcomes on their syllabi. These outcomes present clearly and concisely the strengths of the particular programme. Students can visit the college website and choose a programme according to their interest. These outcomes allow students to know what they will learn in that specific programme, which skill of theirs will be honed, which entrepreneurship skills they will learn, if the programme will generate employability.

Programme outcomes contain broad statements about the gist of the entire programme explaining programme with every detail. The students can set their priorities while choosing the programme by planning, evaluating, measuring, estimating the outcomes. These programme outcomes are prepared with the help and consensus of panel of Board of Studies, faculty members, alumni, industrial advisor and employer. In this way the requirement of stakeholders, industry, environment and academicians is sought to make the programme wholesome.

Programme specific outcomes contain specific statements describing the outcome of that particular programme for every year. The students can gauge what the programme specific outcome would be after the completion of the study every year. It explains to students overall academic excellence that the

programme expects from them. It delineates the point of undertaking those specific programmes and how it relates to their life, society and culture.

Course outcomes demonstrate outcomes of each course or paper. Students can fathom what they are going to learn in each paper and how the knowledge will equip them after the study of each paper. They get to know how their acquired theory and knowledge will enhance their strength and how they will be able to apply the learnt theory to practical approach. They are told about the rewarding careers they will be eligible for. They are specified what they would be able to learn by the end of the course/paper.

At the end of the session, it is ensured that course outcome aligns with programme specific outcome and programme outcome. To measure the successful fructification, mapping of syllabus is done which helps to make a good estimate of the satisfaction level of the syllabus. Our mission gets accomplish only when learners receive what exactly we try to deliver them.

Our language programmes develop imagination and creative thinking of the students and this is transmitted to them through programme outcomes. Students get to know that their fine and gross motor skills will be groomed through reading. By going through the outcomes, students can justify their choice of the programme. The programme outcomes also specify that they would be given opportunities to explore, discover and experiment to enhance their cognitive skills.

To conclude programme outcomes, programme specific outcomes and course outcomes provide necessary specificity above the pros and cons of the programme to make it easy for the students to decide their academic journey. These are displayed on the college website, shown in the syllabus and are communicated to the teachers and students.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

All programmes have affixed Programme Outcomes, Programme Specific Outcomes and Course Outcomes on the syllabi. These outcomes present clearly and concisely the strengths of the particular programme. Students can visit the college website and choose a programme according to their interest. These outcomes allow students to know what they will learn in that specific programme, which skill of theirs will be honed, which entrepreneurship skills they will learn, if the programme will generate employability.

Programme Outcomes contain broad statements about the gist of the entire programme explaining programme with every detail. It also clarifies career and professional accomplishments which the

programme is preparing students for. The students can set their priorities while choosing the programme by planning, evaluating, measuring, estimating the outcomes. These programme outcomes are prepared with the help and consensus of panel of Board of Studies, faculty members, alumni, industrial advisor and employer. In this way the requirement of stakeholders, industry, environment and academicians is sought to make the programme wholesome.

Programme Specific Outcomes contain specific statements describing the outcome of that particular programme for every year. The students can gauge what the programme specific outcome would be after the completion of the study every year. It also explains to students overall academic excellence that the programme expects from them. It also delineates the point of undertaking those specific programmes and how it relates to their life, society and culture.

Course outcomes demonstrate outcomes of each course or paper. Students can fathom what they are going to learn in each paper. They also get to know how their acquired theory and knowledge will enhance their strength and how they will be able to apply the learnt theory to practical approach. They are also told about the rewarding careers they will be eligible for. They are specified what they would be able to learn by the end of the course/paper.

At the end of the session, it is ensured that course outcome aligns with Programme Specific Outcome and Programme Outcome. To measure the successful fructification, mapping of syllabus is done. This process is accomplished in two methods- Direct and Indirect. Under Direct method, two strategies CIE and SEE are employed to map attainment level. Under continuous internal evaluation (CIE), we consider marks of MST-I, MST-II and Assignments. Under Semester End Examination (SEE), Result of Final Exams is considered. Under Indirect method, a survey is undertaken which helps us map satisfaction level of the Course Attainment.

If there is a gap between Attained Target and Overall Course Outcome attainment, it is considered as not satisfactory attainment. Then we revise our lesson plan, update it to plug the gap between the two. This helps to make a good estimate of the satisfaction level of the syllabus. Our mission gets accomplished only when learners receive what exactly we try to deliver them.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes provide necessary specificity above pros and cons of the programme to students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Pass Percentage of students(Data for the latest completed academic year)

Response: 99.39

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1787

2.6.3.2 Total number of final year students who appeared for the examination conducted by the Institution.

Response: 1798

File Description	Document
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)	View Document
Any additional information	View Document
Link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process**

Response: 3.47

File Description	Document
Upload database of all currently enrolled students	View Document
Link for any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala is highly proactive in the area of research. The institution Research facilities are frequently updated and there is well defined policy for promotion of research which has been uploaded on the institutional website and implemented. Faculty members are encouraged to apply for research projects offered by the college. There is a proper notice for sharing this information and teachers can submit their synopsis. Then again there is a notice which shares information about the formation of research panel and the date when the research synopsis would be discussed. Final selection of the candidate/applicant is displayed on the website and the seed money is transferred to the applicant. Many faculty members apply for these research projects, are being interviewed, defend the topic of the project and after the approval by the panel, head of the institution awards the seed money to the successful applicants. Teachers from all departments are eligible to apply for the projects. Normally one and a half year is given to submit the project report. The applicant is also expected to get a research paper published in a good journal. The research reports are collected in the meeting section.

The college has a dedicated Research Centre named as Piara Singh Padam Research Centre. It has independent library and dedicated computers for the researchers. There are special research grants for college faculty for doing projects as well as for attending the conferences and workshops. Teachers are encouraged to participate in research workshops, conferences and other events. College also conducts workshops for the staff members on research. Similarly, workshops and lectures are arranged for the students who are to undergo research projects in their classes.

Some of the College faculty members have also been approved by Punjabi University, Patiala to act as research supervisors and they are guiding number of students in their Ph.D. programmes. The faculty members are also encouraged to go for research innovations. As a result, some patents have been obtained on the name of the college. Many staff members of the college have done major/minor research projects of UGC and other agencies. The DBT, Government of India has given the Star Scheme to the Physics, Chemistry, Mathematics and Biotechnology of the College keeping in view the research achievements of the college. The faculty members also publish papers of high quality in various national and international journals.

The overall environment in the institution is research oriented and research focused which is clearly visible from the number of research projects being carried on by the faculty members, participation in conferences, seminars and workshops and publication of their papers in various National and International Journals.

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
Any additional information	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

Response: 2.71

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).

2020-21	2019-20	2018-19	2017-18	2016-17
5.8	4.75	3	0	0

File Description	Document
Minutes of the relevant bodies of the Institution	View Document
List of teachers receiving grant and details of grant received	View Document
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View Document
Any additional information	View Document

3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years

Response: 0.47

3.1.3.1 The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	2	1

File Description	Document
List of teachers and their international fellowship details	View Document
e-copies of the award letters of the teachers	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 28.85

3.2.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.10	2.5	4.01	9.74	8.5

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by government and non-government	View Document
Any additional information	View Document

3.2.2 Percentage of teachers having research projects during the last five years

Response: 2.83

3.2.2.1 Number of teachers having research projects during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	8	11	1

File Description	Document
Names of teachers having research projects	View Document
Any additional information	View Document
Link for additional information	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 8.2

3.2.3.1 Number of teachers recognized as research guides

Response: 15

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	View Document
Any additional information	View Document
Link for additional information	View Document

3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years

Response: 11.34

3.2.4.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	4	5	1

3.2.4.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
29	29	29	27	27

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala makes consistent and unstinted efforts for the promotion of research, transfer of knowledge, making the education process innovative, entrepreneurial and time relevant. The college has established a dedicated research centre named Piara Singh Padam Research Centre with the state-of-the-art facilities. This centre under the able guidance of Dean Research ensures the proactive involvement of the faculty and the students in different research ventures and pursuits. The college research cell has allotted 42 minor research projects to the faculty members by providing seed money to them from the college funds. These research projects cover the diverse important areas of high social and academic relevance. Besides, the college always encourages the faculty to attend various national and international conferences on different themes.

The college has also established an Innovation and Incubation centre at its Campus for Research and Advanced Studies, Dhablan. An effort is made to involve the nearby farming community for transforming the agriculture in to organic agriculture so that the problems faced by the farming community can be solved and the overall society can be benefited. Vermicompost and Vermi-wash manure is prepared with the help of creating of proper digs and pits and the same is sold to the general farming community at very reasonable cost for the betterment of the community. Similarly, Seed Graders, Seed Dusters, Seed Winnower, Seed Cleaners and Seed-graders cum dusters are available in the Research Campus for the training of the Students and the local farming community. The soil and water testing facility is also made available to the community. The Campus for Research and Advanced Studies ensures that the students of Agriculture should be transformed to Agro-Entrepreneurs, Innovators and creators of new knowledge. The Department of Food Processing and Engineering has its incubation centre for processing of Amla, Tomatoes and some other products. They also train and involve the students for such areas in order to groom them as successful entrepreneurs. Some of the students of the institution are working while they are learning and earning money.

The college also organises many National and International Conferences, Workshops and Seminars on IPR, Innovation, Research and other related areas of Education. MOUs have been signed with many organisations to give the practical exposure to the students. The students are also trained in the college studio for Media and Entertainment Industry. The college has its web channel on which the tracks of student and faculty are uploaded.

The faculty of the college is highly proactive in the transfer of knowledge by publishing their research

papers and articles in the journals of National and International importance. More than 290 such papers have already been published in different journals, 84 book chapters and 62 book publications during the last five years by the faculty, the 6 patents are there on the joint name of faculty and the college. The college has its own publication cell also and it has published 30 books so far on different areas of knowledge.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.

Response: 54

3.3.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
12	7	8	13	14

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.4 Research Publications and Awards

3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee

Response: A. All of the above

File Description	Document
Any additional information	View Document
Link for additional information	View Document

3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/supervisors provided at 3.2.3 metric) during the last five years**Response:** 4.67

3.4.2.1 How many Ph.Ds are registered within last 5 years

Response: 70

3.4.2.2 Number of teachers recognized as guides during the last five years

Response: 15

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)

URL to the research page on HEI web site

[View Document](#)**3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 2.51

3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
187	96	81	100	68

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

Any additional information

[View Document](#)**3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years****Response:** 1.61

3.4.4.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
114	61	59	65	43

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4.5 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed

Response: 3.03

File Description	Document
Bibliometrics of the publications during the last five years	View Document
Any additional information	View Document

3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 8

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document
Any additional information	View Document

3.5 Consultancy

3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs).

Response: 0

3.5.1.1 Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	View Document

3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).

Response: 0

3.5.2.1 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of facilities and staff available for undertaking consultancy	View Document

3.6 Extension Activities

3.6.1 Extension activities are carried out in the neighbourhood community, sensitising students to social issues, for their holistic development, and impact thereof during the last five years

Response:

NSS department is an actively engaged department which is whole heartedly focused upon the holistic development of its volunteers ensuring volunteers' physical, intellectual, emotional, spiritual, social and moral development. The holistic development requires development of 31 (Head, Hand and Heart) which leads to "All Roundness and for this co-curricular activity under NSS are highly beneficial. National Service Scheme (NSS) orients students on social issues and offers opportunities conduct and coordinate various activities related to the college programmes, national integration and extension activities. Volunteers are given ample of exposure by making them actively engaged in various activities that include celebration of important national as well as international days, organizing activities under Cleanliness, Nutrition, Environment, Road Safety campaigns, organising blood donation camps, one day camps, seven days camps, providing rural exposure and awareness on electronic voting and elections to its volunteers. NSS volunteers occasionally visit five adopted villages to generate awareness among villagers in the form of rallies and street plays on social issues, environment safety, drug abuse.

The institute has three wings of **NCC- Army, Navy and Air wing**. These platforms organize extension lectures and talks to build the personality of the students. Drug Abuse programmes, blood donation camps, tree plantation drives, Swachh Bharat Abhiyan, Yoga Day and Awareness Camps on Air Pollution and Environment Safety are on the list of the programmes.

Youth Club and Red Cross Society organizes seminars/webinars in collaboration with vigilance bureau to observe Vigilance Awareness Week every year on the respected theme. In addition to it, the society organizes blood donation camps, multi-specialty health camps Covid testing and Covid vaccination Camps from time to time as per the need of society. Furthermore, expert lectures and debate competitions of students on various current issues has also organized by the society.

Nanhi Chaan Cell organizes several programmes for the welfare of girl students. Seminar, workshops, awareness relay are organized to generate awareness regarding women empowerment, education of girls, domestic violence, rights or women etc. Documentaries are shown to raise awareness to empower women and make them opinionated.

Many platforms like **Brave Hearts Club, Divinity Club, and Goodwill Cell** take the responsibility to sensitize students to social issues for their holistic development. Under these programs, students work in groups, visit slums, old age homes, villages to generate awareness among them regarding hygiene, importance of family planning, parenting etc. They collect money from students and faculty members and visit hospitals, slum areas, old age homes to gift them the things that they need. These platforms teach students moral values of sharing their bounties with underprivileged people. Students mingle with them and spread happiness with their contribution. Every department has formed a platform where such activities are regularly undertaken. Students take out rallies making society aware about the disadvantages of crackers, stubble burning, global warming, pollution, adulteration and so on. Such activities make a strong bond between students and elderly people and sometimes they promise to spend their special days with them.

File Description	Document
Upload Any additional information	View Document

3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years

Response: 36

3.6.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	14	9	5	7

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 312

3.6.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
81	112	56	38	25

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

Response: 100

3.6.4.1 Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5696	6023	6078	6204	6134

File Description	Document
Reports of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

Response: 20

3.7.1.1 Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

2020-21	2019-20	2018-19	2017-18	2016-17
23	32	17	16	12

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 102

3.7.2.1 Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	33	18	16	12

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

College has adequate infrastructure and physical facilities for teaching-learning. It boasts of smart classrooms which are fitted with lecture capturing system, smart and interactive boards and projectors. State of the art seminar halls, board rooms, conference halls, auditorium enable to host extra and co-curricular activities at a large level.

The college has nine fully equipped labs with latest configured computers and one research lab. Android smart boards, projectors and white boards are used as educational aids to demonstrate to the students. The labs are supported by licensed Sophos Fireball (XG310), K7 Antivirus (100 users) and Ransomware (50 users), Microsoft, Linux Operating System. 200 Mbps dedicated Connect Leased Line (wire and wireless) are available for providing Wi-Fi facilities to faculty and students. System Analysts ensure repair, upgradation, purchase of new hardware and software.

Laboratories and workshops are well equipped with latest tools and instruments for effective teaching learning process. Department of Physics is equipped with Electronics Lab, Optics lab, Nuclear Physics lab, Mechanics lab and Thermal lab. Chemistry Lab has four laboratories- Organic, Inorganic, Physical and Analytical and is well equipped with latest instruments and equipments. The Department of Biotechnology has 3 well equipped laboratories for basic and advanced level research. Home Science Lab, Fashion Design and Technology facilitate teaching learning process by preparing its students for ever changing industry dynamics, providing various career opportunities in the fields of education, fashion designing, textile industry, food industry, hospitals, housekeeping, interior decoration and as Child Development Project Officers (CDPOs).

All labs, its equipments, tools, devices, gadgets, apparatus, gears and appliances are maintained by lab attendants for its maximum utilization.

Incubation centre is fully equipped with the facilities of milling of cereals & pulses, processing of turmeric and chili powder, jam, jelly & marmalade preparation, production of various preserves & pickles dry and cold storages for raw and processed foods.

The Campus for Research and Advanced Studies Dhablan has 18 Acre agriculture farm with fully equipped laboratories, smart classrooms and various field equipments such as Mahindra Tractor, Disc harrow, Cultivator, Leveller, Power tiller tractor, Seed Drill, Seed Processing Unit. Various instruments related to Agro-climatology filed observatory, well equipped Soil Science, Agronomy, Horticulture, Animal Husbandry and Entomology are available. Medicinal and aromatic garden, floriculture garden, vegetable garden and organic manure production unit make the campus all encompassing.

The college has an ultra-modern Language Lab where the study of conversational skills and communicational skills is imparted by expert teachers. One-year Intensive diploma in French and Advanced Diploma in French is running zealously and enthusiastically and the Language Lab is put to

maximum usage by the faculty and the students.

The Library is sophisticated, modern, and digitized, with additional facilities such as the N-LIST program by INFLIBNET, SOUL software, RFID gate to prevent book theft, J-Gate, touch screen LED for easy searching of books. All information about books can be consulted on WEB OPAC, which can be viewed on the touchscreen computers available in the library.

File Description	Document
Upload Any additional information	View Document

4.1.2 The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)

Response:

The institution has adequate facilities for cultural activities and is known for its exemplary achievements. These activities are locus of imparting skill to those students who have the will to learn. We firmly believe that lives can be transformed by learning from mentors. The objective of cultural activities is to develop not only overall personality of the students but also to make them accept positively and patiently the victory as well as the defeat. In addition to this the excellent quality of working as a team is also one of the objectives. Another objective is to connect the students to their cultural roots.

The college presents many stages to students where they can perform, rehearse and prepare for cultural activities. These stages see rehearsals of theatre items, music items, fine arts items, literary events, and dance performances.

The students who get selected for various cultural activities undergo rigorous training for months under the mentorship of their teachers. Practice of endless hours can be seen on all stages and in every nook and corner of the college. The students recite, paint & draw, perform, dance, enact and memorize to excel. They avail many incentives like fee concession, hostel accommodation and rewards. The college provides refreshment to the students who get selected for zonal, inter zonal, intervarsity and national youth festivals and other inter college activities. College also provides the facility of transportation of equipments & infrastructure, musical instruments to the organizing college. College bus ferries participants to and fro the organizing institute. Many a time, college car can be seen taking students to the destination. Expenditure incurred on their dresses, maintenance of dresses, make-up and cosmetics is undertaken by the college. College never feels shy to invite eminent coaches, trainers, directors and accompanists to help the students learn from them the nuances of the items and also pays them handsome honorarium.

Bhai Nand Lal Auditorium is thrown open to participants for their final rehearsals a few days before the final competition. It is done with proper dresses and sound system to prepare them to face and perform in front of the audience. The students feel confident with this exercise and with the blessings of the principal, they finally take their performance for the final show. Other important days are celebrated in auditorium too.

The college has outdoor and indoor sports facilities equipped with modern gadgets and machines. The

indoor sports include Chess, Carom and Table Tennis. The college proudly proclaims its long list of playgrounds- Hockey, Football, Handball, Cricket, Badminton, Basketball, Kabaddi, Kho-Kho, Table Tennis, Volleyball, Gatka and Athletics. It has two gymnasiums where students and faculty can exercise and work out.

Baba Banda Singh Bahadur Sports Complex has been established in the year 2021 with an area of 5193.94sq.ft. It houses Yoga and Aerobics Hall and a Gymnasium. These facilities can also be availed by students from other institutions. The track is daily utilized for walk in mornings and evenings by fitness enthusiasts from outside the college.

File Description	Document
Geotagged pictures	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 66.12

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 80

File Description	Document
Institutional data in prescribed format	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)

Response: 37.86

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
69.29172	227.77136	321.39401	272.44541	984.66613

File Description	Document
Upload Details of Expenditure , excluding salary during the last five years	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is automated using Integrated Library Management System and it has an extensive and varied collection of books. This collection is regularly expanded. In order to create a pleasant reading atmosphere, the library has been made fully air-conditioned and WI-FI enabled. The library is sophisticated, modern, and digitized, with additional facilities such as the N-LIST program by INFLIBNET, SOUL software, RFID gate to prevent book theft, J-Gate, touch screen LED for easy searching of books. Pest control is regularly done to keep the books safe. Surveillance cameras have been installed for surveillance and fire extinguishers have been installed in the library to check any untoward incident. In order to meet the increasing need for information, the library subscribes to magazines, periodicals, journals, and newspapers. The functioning of the library has been fully computerized. All information about books can be consulted on WEB OPAC, which can be viewed on the touchscreen computer available in the library. The information about books can be accessed from anywhere in the world on WEB OPAC. The arrangement has been made for separate seating of faculty and students.

OPAC: The library has developed its own collection database through library software. The library is fully computerized with the barcode-based issue and return process. Online Public Access Catalogue (OPAC) facility has been provided in the Main Library. OPAC is widely used by students and faculty members to search books by title, author, subject name, etc.

E-Resources: The library is a member of the N-List consortia of the Information Library Network (INFLIBNET). Under this consortium library, more than 19,000 e-journals, 1.37 lakh e-books for students and faculty members have been provided. Internet and reprographic facility with a computer system. CDs, DVDs, CD-ROM databases, barcode scanners, and printers are available in the library.

Library Automation: The entire active book collection is updated in the library software database and the online public catalogue (OPAC) is available to students and faculty members. Book issue and return is fully automated in the library software.

The College has E-Library of Rare Books at www.kcpelibrary.com

Facilities available in the Library:

1. Free WI-FI, internet access, download, and printout facility has been provided.
2. Reprographic facility is available.

3. Organization of Book Exhibitions/Display of new books.

4. Proper system of feedback from users to improve library services and student and Teacher Entry registers are maintained.

5. System of recommendation for the purchase of books through Departments.

Library ICT and Other Tools

The following ICT and other tools are available in the College Library:

Software Used	SOUL (Software for University Libraries)	
• OPAC	4 touch screen LEDs'	
• Number of E-Resources	3 Database (19,000 e-journals, 1.37 Lakh e-books)	
• Electronic Resource Management package for E-Journals	N-List program of INFLIBNET, Delnet, J-Ga	
• Library Website	http://192.168.2.101/webopac/	
• Library automation	Partial Automation	
• Computers for public access	4	
• Printers for public access	2	
• Internet bandwidth/speed	Mbps	
• Photostat/Scanning machine	1	
• Server	1	
• Bar Code Scanner	3	
• RFID Gate (S-ES003 EM)	1	
• Book Tag Activator & De-activator	1	

File Description	Document
Upload any additional information	View Document
Paste Link for additional information	View Document

4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Details of subscriptions like e-journals, e-books , e-ShodhSindhu, Shodhganga Membership etc	View Document

4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 10.63

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
13.43	12.08	16.70	4.25	6.70

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 5.77

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 339

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities****Response:**

Information technology has taken the world by storm. E-learning is the use of electronic educational technology in teaching and learning. Computers have become increasingly common in the classroom and increasing access to computers is also changing the way classes are taught. The popularity of technology is increasing not only because of its increasing availability but also because of the capabilities of technologies that traditional educational materials such as chalk and blackboard alone do not offer. College has always been one step ahead when it comes to using technology to benefit students. The institute has a digitally supported learning environment. Academic management plans, assignments, post-exam solutions, quizzes, lecture presentations, syllabi, study materials, etc. are provided to students. Below are some other e-learning methods that support this view for the benefit of the student community.

The College along with the traditional Chalk and Talk method of Teaching, also utilizes paperless, free online Learning Management Systems. All the teachers at college use different ICT-enabled tools to make their teaching effective. Apart from using PowerPoint presentations (PPT) to supplement teaching, teachers also use Google Classrooms. Students also submit assignments and get these assignments graded on Google Classroom. The Institute has audio-visual enabled classrooms with internet connection. In these classrooms, students can watch subject-specific websites or various subject-related videos from YouTube on the LCD big screen.

The college has 330 desktops and 74 laptops for academic purposes. The whole college campus is completely wi-fi enabled with 32 access points fixed at different places in the college campus. There are seven interactive panels and 3 smart boards in the class rooms. Total 83 projectors have been installed in different class rooms. The college also has 81 printers, 6 scanners, 8 photocopiers and 10 lecture capturing system. The internet lease line has been upgraded from 155 mbps to 200 mbps in the year 2020-2021. Sophos firewall for providing cyber security has been installed in the college. The college server room is always proactive for all kinds of data backup and other issues. The whole college campus is covered with CCTV cameras in order to provide safe environment to the students. The effective Antivirus software has been installed on all the computers in the college. Besides, all required Softwares are available for academic and official use.

The e-content development facility includes the following important platforms:

- Video Lectures on YouTube
- E-Content on Slide share, Whatsup groups.

- Lecture Capture system
- Digital content LMS(KCP-LMS) developed by faculty for their respective courses
- Media Centre for recording Video Lectures
- Soft Skill Labs for Language Classes and Interview preparations.
- Conducting Online/Remote classes through virtual platforms such as Zoom, Google meet.

The college website www.khalsacollegepatiala.org is very pro-active and up to date. It is regularly updated and upgraded. The IT cell is working very efficiently in the college and provides all kinds of soft solutions for the academic, administrative and other activities of the college. The college provides need based budget for IT requirements.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 14.1

File Description	Document
Upload any additional information	View Document
Student - computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution.

Response: 750 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Institution has the following Facilities for e-content development

1. Media centre
2. Audio visual centre
3. Lecture Capturing System(LCS)
4. Mixing equipments and softwares for editing

Response: A. All of the above

File Description	Document
Upload Additional information	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

Response: 62.13

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
406.34729	549.74457	510.07477	522.34355	372.94035

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a well-established and well-organized system and procedure for maintaining and utilizing physical, academic and sports facilities. The institute has formed various committees for the smooth functioning of the system.

College Advisory committee facilitates the head of the institution in all kinds of important and significant decisions.

Class rooms are cleaned efficiently by a team of laborious sweepers who work round the clock to maintain the cleanliness. Dusting of lecture stands and desks is done by peons. Projectors, fitted in the class rooms, are regularly checked by System Analysts so that the process of dissemination of knowledge remains seamless in the class rooms.

Dr. Ganda Singh Career Guidance, Counselling and Placement Cell ensures grooming of students by organizing seminars, workshops, mock interview sessions and organizing extension lectures by eminent personalities to give a good exposure to them to be prepared for job market challenges. They equip students with necessary requirements as per the need of the market.

Youth Welfare committees ensure the welfare and development of the youth from all perspectives. In case of any complaint or grievance, these committees brainstorm strategies to help students. They also ensure that every student participates in academic, sports and cultural activities so that no life is left behind.

Cultural Committee gives launching pads to students to showcase their talent. It shares with every student every information to unlock their potential. Endless rehearsals dot every corner of the college be it an academic, co-curricular or extracurricular activity.

Guru Gobind Singh Study Circle and Gurmat Society enrolls students and these platforms generate awareness to connect youth towards their cultural and religious roots.

Campus development and maintenance committee works under the guidance of Dean Development. It looks after the upkeep of infrastructure and supervises the development projects in the college. Nanhi Chhaan cell and campus beautification committee keeps the campus clean and green. They are the Incharge of looking after nurseries of plants and oversee gardeners about their maintenance of parks and pots and helps the campus remain clean and green.

Library is spearheaded by librarian who keeps the environment of the library convivial for reading, writing, listening and watching CDs. Every member in the library ensures smooth entry and exit of students and security of the students' belongings. Technology too helps in ensuring safety of the library. No book gets issued unless it is registered with library authorities. Support staff ensures timely disbursement of newspapers, magazines, journal and newsletters. In the library, books are stacked in the Amiraah by the restorer and the peon, deputed to clean the tables and chairs, ensures smooth seating arrangement. Librarian oversees silence that has to be maintained in the library and a software installed in the library checks any theft of the books.

Sprawling playgrounds and stadiums are maintained by the assigned staff who ensure that the quality of the equipment and grounds is maintained. Sprinklers have been installed in the playgrounds to irrigate the grass and the staff ensures its smooth functioning. Sports boy guarantees manicured grounds and sports facilities. All stadiums, their lighting and equipment is overseen by him. Aerobics Hall, Yoga Hall, Gymnasium and the maintenance of record of all players is maintained by the supervisory staff.

All labs, its equipments, tools, devices, gadgets, apparatus, gears and appliances are maintained by lab attendants for its maximum utilization. They ensure that the machinery and tools remain well-oiled and ready to be used. Technical Assistants are always ready with their support in case of any requirement. All lab attendants ensure the safety of the electronic equipments. The support staff is always on their toes to clean and maintain classrooms, seminar halls, board rooms, conference halls, auditorium and stadium. A number of gardeners keep the lawns, parks and gardens well-manicured. Support staff and System analysts are in charge of maintaining IT facilities. They ensure repair, upgradation, purchase of new hardware and Softwares. They also look after the internet, LAN facilities and help provide seamless internet facility in the campus.

Security guards have been deployed at the entrance and exit points at all gates of the College and at all

important branches dealing in confidential matter. CCTV cameras have been installed to safeguard the equipments and assets. Surveillance cameras monitor parking areas of the college. Examination branch and other sensitive branches have affixed cameras to prevent any loss of important documents as it maintains the records of students' attendance and results.

Canteen Committee ensures hygiene in the canteen and ensures healthy meals for everyone. They also ensure that eatables are available at discounted rates.

During every meeting between teachers and principal, Staff secretary plays a major role. He/she notes down the minutes of the meetings and keep its record. He/she also acts as a stable bridge between principal and the staff. Social secretary maintains bonhomie among the staff members by celebrating their important days like birthdays and wedding anniversaries.

In short the college has an energetic, proficient, productive and an operative strategy to maintain and utilize all facilities available in the college. The head of the institution proactively ensures that all facilities are not only utilized but also regularly maintained.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 3.18

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
126	117	198	247	276

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 9.28

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
634	669	559	495	430

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships besides government schemes in last 5 years	View Document
Institutional data in prescribed format	View Document

5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology

Response: A. All of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.

Response: 26.13

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4800	928	720	651	529

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies

2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 14.61

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
410	515	185	138	105

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch).

Response: 0

5.2.2.1 Number of outgoing student progressing to higher education.

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 100.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
83	68	45	30	16

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
87	64	45	30	16

File Description	Document
Upload supporting data for student/alumni	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 287

5.3.1.1 Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
6	89	84	67	41

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college functions through an active student council congregation. Rather than a centralized body, the college has decentralized the functioning through various bodies and cells that become an integral unit of the student council. This strengthens the student council as different bodies look after diverse aspects essential for the growth of the college and the student.

The Nanhi Chaan Cell functions uniquely by choosing a gender champion, who then represents the cause of women's empowerment. Apart from this, five best girl students, excelling in different fields, from Arts, Science, Sports, Culture, Academics are chosen and honoured. Girls Gender Champion is also selected in order to motivate the girl students to come out bravely for their issues.

The Department of English, Cultural Studies and Foreign Languages holds its various events through English Literary Society. The literary Society elects its members in the capacity of Vice President, Organising Secretary, Creative Head, Executive Members and members for the effective running of events like Shakespeare Mela, Enactment of Plays etc.

The Bravehearts club is another wing of the department which has student co-ordinators who co-ordinate with the whole college for social causes like helping the underprivileged children who visit Old age homes and Lepers Colonies, enacting street plays. Both these bodies are self-funded.

Likewise, the Department of Punjabi champions the cause of Punjabi Language through Punjabi Sahit Sabha. It elects its members which then organises events to uphold and spread Punjabi as a Language. It even organizes the Global Punjabi Conference to bring together scholars, poets, writers of the language on one platform.

Through the Kirat Club, the students follow Guru Nanak Dev's moto of Dignity of Labour. Each teacher selects five Students and a total of 500 students are thereby selected who become part of this prestigious council.

The School of Commerce and Management selects students as class representatives who are active and are endowed with leadership qualities. They also act as Office Bearers of Commerce and Management Association and co-ordinate various extra and co-curricular activities of the department.

Each department of the college also nominates minimum of two class representatives for each class. These class representatives then become ambassadors of the concerned department to enable the smooth functioning of its activities: Academic and Extra Curricular.

In addition to these, there are various bodies like the Gurmat Sabha, Computonics Club, Science Club etc. where members are not elected as such but even then, they are a vital component of the student Council. These together strengthen the working of College and its activities.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

Response: 26

5.3.3.1 Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
35	27	29	21	18

File Description	Document
Report of the event	View Document
Number of sports and cultural events / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.

Response:

OSA is a registered body of the institution which facilitates nostalgic journey of the students. The college

takes pride in its alumni who once were learners and now when they come back as mature, experienced human beings to interact with faculty and the students, their experience proves to be a great resource for the institution to enrich itself in diverse ways. Talks, Webinars, Interactive Talks Mentorship programs and Demonstrations by former students are a regular feature organized by this platform. Those living abroad are made to connect with the existing students through Video Conferencing under **Alumni Connect program**. Our students residing in Spain, Norway, Canada, Australia, New Zealand, Oman, UAE, Italy, Ethiopia and other parts of the world have developed their chapters and they often meet and discuss about the welfare of their institution. The institute loves to honour them for their distinguished achievements by awarding them **College Ratan Awards**.

Some of our distinguished alumni are, to name a few: S. Inderjit Singh Sidhu, Nuclear Scientist in USA, S. Amarjit Singh Oberoi, Director, ILO, UN (Retired), S. Sukhjit Singh Chahal (Doctor of medicine, USA), Sh. Om Puri (Internationally Acclaimed Actor), Dr. Gurnam Singh, Sh. Abhishek Rana (International Cyclist), Smt. Manjeet Walia (Arjun Awardee), S. Sukhchain Singh (Dronacharya Awardee in Wrestling), Dr. Mohinder Singh (Member, National Commission for Minority Educational Institutions) and S. Darshan Singh Dhaliwal, entrepreneur and philanthropist in Wisconsin. Our alumni are occupying prominent positions in Academics, Sports and Cultural fields and they help posit their college at global level with their commendable achievements.

Alumni connect to college and give back to institution through educational talks, coaching and mentoring students, doling out tips to help learn better and inspiring them to be good human beings. They are always there with their motivating presence during Sports Meets, Youth Festivals and Academic Coaching programs. Juniors look up to their seniors and learn from them the great lesson of giving back.

The institution loves to place its meritorious students in the college itself. Many of its worthy alumni are working in the college in various capacities and they are valuable part of the Khalsa College Patiala OSA Chapter. Many books in the library have been gifted by our old students for every one of us to use.

Alumni fund is used to develop infrastructure in the college. OSA Park has been developed by our Alumni and every blade of grass and every flower in the park speaks volumes about the love that our old students have for their alma mater. Solar Lights have been installed in the college Campus as well as in hostel by Old Students' Association. Our Alumni often donate rare books and manuscripts to the college library and present students benefit from this great resource.

Thus the old students contribute to the college not only financially but also by investing their time and knowledge and skills to make present students become independent and worthy of winning laurels for the College in academics sports and cultural activities.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

5.4.2 Alumni financial contribution during the last five years (in INR).

Response: A. ? 15 Lakhs

File Description	Document
Any additional information	View Document
Link for additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Response:

The college promotes an environment of intellectual enquiry, academic progression, reflective learning, moral righteousness and community service. The students imbibe these values to become lifelong learners and achievers of eminence with dedication to serve the society.

The governance of the institution follows a well-developed policies and procedures manual on admission, teaching, learning, research and evaluation process. The vision of the college with its focus on perseverance for perfection permeates all areas of governance of the college.

The college is being effectively run under the management of Shiromani Gurdwara Prabandhak Committee (SGPC), Sri Amritsar Sahib. The College Governing Body is the apex body of the college which governs the academic, administrative, financial and other important matters of the college. It comprises members from college management, academe, society and staff representatives. The College Academic Council is an important recommendatory body which plays a vital role in the overall academic planning and growth of the institution. It comprises members from academe and all Head of the Departments. Both the Governing Body and the Academic Council work under SGPC mandate of providing holistic education to the students.

The college administration is decentralised through delegation of administrative, academic, cultural and sports responsibilities and authorities among the Deputy Principal, Vice Principal (Skill Development and Evening Courses), Vice Principal (Administration), Vice Principal (Academics) and Deans. Regular meetings to plan, organise and monitor the activities of the college are undertaken.

The college administration derives its course of action through its vision and mission statement which lucidly outlines the functioning directives for the college. The governance of the college primarily focuses on the following objectives which are in accordance with the spirit of vision and mission of the college.

- To foster an environment that is conducive to the pursuit of knowledge.
- To enhance the professional competencies and soft skills of the students.
- To promote and enhance learning that lasts forever.
- To prepare and train students in a manner which converts them into a work-ready force.

The college with its thrust of imparting holistic education has transformed thousands of lives since 1960. The college produces a composite body of alumni, placed at distinctive positions at National and International platforms. They spearhead in their fields as successful administrators, professionals, scholars, entrepreneurs or employed workforce in governmental or nongovernmental sector. They lead their lives as highly principled, disciplined, dedicated, responsible and committed citizens of the society.

The college is consistently steering in the direction guided by the vision and mission of the college and has been granted the status of College with 'Potential for Excellence' from UGC and Star College Scheme from

DBT, Ministry of Science and Technology, Government of India. The college has been awarded 'India's Most Trusted Education Award 2019' (India's Most Trusted Private Higher Education Institute Category North India Region) and 'Asia's Education Award 2019', (Asia's Best Private Higher Education Institute Category from India Region) from International Brand Consulting Corporation, USA.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.

Response:

Decentralization and Participative Management are the corner stone of College administration. The Governing Body of the College comprises members from College Management, Academe, Society and Senior College staff. The Academic Council comprises members from Academe, Community, Alumni and all Head of the Departments. The Council undertakes the overall academic planning of the college. All issues and proposals pertaining to the governance of the institution are also undertaken for deliberation in the periodic meetings of the council.

The College administration is decentralised for effective and participative management through delegation of responsibilities among the Deputy Principal, Vice Principal (Skill Development and Evening Courses), Vice Principal (Administration), Vice Principal (Academics), Deans, Heads of the Departments, Coordinators, Class In-Charges and Class Representatives. The participation of the staff members in decision making is ensured through their active involvement in the administrative process of the college. Periodic meetings at multiple levels are conducted to plan, coordinate, execute and evaluate the activities for the current academic session in accordance with the long-term planning of the college.

Regular curriculum appraisal is undertaken by each department to fulfil the local, national, regional and global developmental needs along with focusing upon employability/entrepreneurship/skill development pertinency of the syllabi. The Departmental Board of Studies and the Academic Council are important bodies involved in the decision-making process related to the curriculum design and development. Internal Quality Assurance Cell (IQAC) plays a key role to promote quality assurance in all operations of the college and also offers a platform to the faculty members to assist in the administrative decision-making process.

The Heads of the Department are the chairpersons of their respective Boards of Studies and are responsible for conducting departmental meetings, implementation of the academic calendar and achieving the departmental goals which are in conformity with the institutional objectives. The staff members freely express their opinions and suggestions regarding the curriculum and administration at the departmental level. The constructive suggestions are presented by the HODs to the Principal promoting wider participation of staff members in the process of decision making.

The college has a decentralized and participative management organisational structure with academic and administrative statutory bodies and committees: Governing Body, Academic Council, IQAC, Academic Advisory Planning and Evaluation Committee, Internal Compliant Committee, Academic Audit Committee, Departmental Board of Studies. These bodies and committees facilitate effective decision making through expression of creative and innovative ideas, individual or group suggestions and representations. Along with the participation of the faculty members, the students are also involved in the process of decision making. The student representatives are members of the key statutory bodies and also as class representatives provide the opinion of the students regarding the academic and administrative process of the college.

File Description	Document
Any additional information	View Document
Link for strategic plan and deployment documents on the website	View Document
Link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala is an institute under the management of Shrimoni Gurdwara Parbandhak Committee, Sri Amritsar Sahib. It has the mandate to promote Punjabi Culture, Language and the values upheld by Sikhism. This is one of the major strategic area of the college. To achieve the desired objective, the college regularly organised Global Punjabi Conference and it is a very successful implementation of one strategic activity of the College.

To take the Punjabi Culture and Language at the International level, a high-level committee comprising of honorary secretary, principal, heads of all departments, and entire department of Punjabi, was formed to deliberate on the road map for its promotion. After much deliberation, modalities were delineated and it was decided to organize Global Punjabi Conference annually, to invite distinguished writers and speakers to take part in the conference from all over the world.

It was also decided to confer Khalsa College Global Punjab Rattan Award and Khalsa College Global Punjabi Gaurav Award every year to esteemed & eminent personalities and to present honorarium of Rs. 51,000/- for Khalsa College Global Punjab Rattan Award and Rs. 21,000/- for Khalsa College Global Punjabi Gaurav Award and a citation.

It was decided to publish conference proceedings in book form so that the words of wisdom could be saved and preserved. For the smooth functioning of the conference various committees were formed.

So far four Khalsa College Global Punjabi Conferences have been organized.

The 1st conference was organized on **21st and 22nd February, 2018** and it was dedicated to the **International Mother Tongue Day**. In this conference Dr. Kirpal Singh Kasel, a distinguished Punjabi Writer, was awarded Khalsa College Global Punjab Rattan Award and five distinguished writers were awarded Khalsa College Global Punjabi Gaurav Award.

2nd Conference was held on **7th and 8th March 2019** Commemorating **550th Birth Celebration of Sri Guru Nanak Dev Ji**. Dr. Ratan Singh Jaggi was conferred Khalsa College Global Punjab Rattan Award and 5 distinguished writers were awarded Khalsa College Global Punjabi Gaurav Award.

3rd two-day conference was held on **12th and 13th March, 2020** dedicated to **Diamond Jubilee** of the College. Dr. Saroop Singh Alag, a distinguished Punjabi Writer was conferred Khalsa College Global Punjab Rattan Award and 5 distinguished writers were awarded Khalsa College Global Punjabi Gaurav Award.

4th two-day online conference was held on **29th and 30th September, 2021** dedicated to the **400th Birth Celebration of Sri Guru Teg Bahadur Ji**.

This unique conference is an apt platform for the promotion of Punjabi Language and to discuss its progression. Along with it also presented a panoramic kaleidoscope of Punjabi Culture.

Every year the conference sees participation of delegates from all over the world who make the conference a huge success with their valuable words, discussions and presentations. Not only the distinguished speakers, faculty members, connoisseurs of Punjabi Literature, delegates but also the students from all departments took advantage of the conference as it was about the progress of their Mother Tongue.

File Description	Document
Any additional information	View Document
Link for Strategic Plan and deployment documents on the website	View Document
Link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The College is a government aided, private institution run by SGPC, Sri Amritsar Sahib. The President of SGPC is also the President of the Governing Body of the College. The appointment of the Principal is done as per UGC, Punjabi University, Patiala and State Government norms of recruitment. The Governing Body comprises members from college management, academe, entrepreneur/society and staff representatives. It is responsible for the policy, administrative, academic, management and financial decisions pertaining to the college.

The principal is responsible for the academic and administrative matters of the college. The principal is assisted in the administrative process by the Deputy Principal, Vice Principal (Skill Development and Evening Courses), Vice Principal (Administration) and Vice Principal (Academics). The following academic and administrative statutory bodies have been constituted as per the UGC guidelines for the effective and efficient functioning of the institution:

Governing Body:

Governs academic, administrative, financial and other important matters of the college. It is constituted by the Trust of the College.

Academic Council:

- Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.
- Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- Recommend to the Governing Body proposals for institution of new programmes of study.
- Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.

(g) Perform such other functions as may be assigned by the Governing Body.

Finance Committee:

(a) Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. collected for the activities to undertake the scheme of autonomy

(b) Audited accounts for the above.

Board Studies:

- Plans and prepares syllabus and ordinances of the academic programmes.
- Approves the panel of external examiners.
- Plan and Coordinate departmental academic calendar of teaching and research activities.
- Recommends syllabi for approval to the Academic Council.

The College has constituted various committees and cells for effective administration. The committees and cells have been constituted keeping in view the guidelines of different regulatory bodies.

-
- Committee for SC/ST

- Minority Cell, OBC Cell and other Scholarships Committee
- Grievance Redressal Committee
- Internal Compliant Committee
- Anti-ragging Committee
- Anti-Sexual Harassment Cell
- PTA Cell
- Old Student Association etc.

These cells and committees convoke periodic meetings for the planning, execution and monitoring of the various activities of the current academic session.

File Description	Document
Any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document
Link for additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

Response:

The college has a policy of consistently undertaking effective welfare measures for the teaching and non-

teaching staff. The management is committed to effectuate academic advancement, welfare and career progression of the staff. To facilitate academic development, Faculty Development Programme (FDP) and Staff Development Programme (SDP) are held regularly for the teaching and non-teaching staff respectively. Staff members are encouraged to attend Orientation Programmes, Refresher Courses, Faculty Development Programmes and other development programmes. Faculty members are motivated to pursue Ph.D., undertake research, participate in national and international seminars, conferences, workshops and also take part in skill training programmes.

To encourage research activities among the teaching staff various incentives in the form of travel-aid, payment of registration fee etc. are undertaken. The faculty members are also sanctioned research projects under CPE and seed money of the college. Free Wi-Fi facility on the campus is provided to all staff members. They are also facilitated with E-Library facility from N-list, J-Gate and other E-Resources. The faculty members presenting their research papers at International Conferences (abroad) are felicitated in the annual prize distribution ceremony.

Training programmes for non-teaching staff are undertaken regularly. To rejuvenate them, the college organises recreation activities, tours, picnics and visits. The college has framed various staff welfare schemes for their betterment. The wards of the staff members are provided fee concessions. The college has created a staff welfare fund which is used for staff welfare activities. The staff members are covered under group insurance scheme. They are given loans from their provident fund account. The class-four staff is given wheat loan. The college has signed MOUs with the leading hospitals of the city and the subsidised medical facility is available to the staff and their family members. The retirement benefits including timely payments of gratuity, leave encashment etc. are provided to the retiring staff members.

The salary of all regular faculty members is in accordance with the UGC/State Government scale of pay with the provisions of comprehensive benefits like, gratuity and PF. The pay scale is revised from time to time to correspond with the periodic revision in UGC/State Government pay scale rules.

Department staff rooms; Staff common rooms; Head's, Dean's, Vice Principal's, Deputy Principal's and Principal's office have relaxing ambience with the provisions of kitchenettes and restrooms. Technical assistance, maintenance and cleaning staff are provided to all departments.

For physical fitness and wellbeing the staff members can avail the facilities of outdoor games through the playgrounds as well as indoor games and gymnasium through Banda Singh Bahadur Sports Complex. Health services are provided to staff members through round-the-clock doctor availability, provision of ambulance facility and arrangements of regular health check-up camps.

Eminent retired staff members are honoured. All retired staff members are invited to important college celebrations and programmes.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**Response:** 1.88**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	3	7	4

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.**Response:** 1.4**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	0	1	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 11.06

6.3.4.1 Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
55	21	10	19	5

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format	View Document
Link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college regularly conducts both internal and external financial audits. The internal auditor is appointed by Shiromani Gurdwara Prabandhak Committee (SGPC) Sri Amritsar Sahib, the management body of the institution. Monthly financial auditing of the college is done by the internal auditor. The reconciliation of fees and bank statement as well as monthly income.-expenditure statement is prepared by Accounts Department of the college, which is checked and verified by the internal auditor. The correctness and accuracy of vouchers, stock registers, log books of vehicles etc. is checked by the internal auditor. The College Accounts Department prepares the trial balance on monthly basis in order to locate the errors in accounts which is verified by the internal auditor. Apart from it, annual financial auditing of the college is done by the external auditor, appointed by SGPC. At the end of each financial year, the correctness and accuracy of all financial statements as well as income-expenditure balance sheet is checked and verified by the external auditor and a report is submitted to the Principal office of the college. The government bodies (Comptroller and Auditor General of India) CAG and (Finance Department of State Government) FD undertakes the annual auditing of the Grant-in-aid posts and courses as well as the scholarships and UGC Grants received by the college. Any queries raised by these government bodies are duly resolved by the principal in consultation with finance officer and report of the same is submitted to the offices of these government bodies. All queries have been clarified and no query remains pending till date. The complete mechanism of auditing of the college comes under the purview of the Principal, Finance Officer and Accounts Department of the College.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college obtains its funds through diverse sources, the predominant of these is the fees from students, salary support from the State Government for the staff recruited on the Grant-in-aid posts, scholarships for meritorious students and income generated out of corpus funds. The college also regularly receives funds from various funding agencies, like DBT-STAR Scheme, UGC under schemes like College with Potential for Excellence, Community College, Deen Dayal Upadhaya Kaushal Kendra (DDU), UGC-Innovative Course Master of Business Administration (Leadership Development) and B. Voc.

The college finance committee headed by the Principal includes the following members: Ex-Executive Member, SGPC; Finance Officer, Punjabi University, Patiala; Nominated Member by the College Principal, Bursar and Finance Officer of the college. The committee plans various measures for the mobilisation of funds and the optimal utilisation of resources. It closely inspects, monitors and controls the utilisation of the funds. It also considers budget estimates relating to grant received/receivable from UGC, and income from fees, etc. collected for the activities to undertake the scheme of autonomy and audited accounts of the college.

In addition to the above mentioned sources of generating funds and the standard requirement of expenditure needed for the functioning of the institution, any special requirement for infrastructural development or expansion in the college along with capital expenditure to meet the developmental needs of the college are duly authorised by the governing body. With approval of the governing body the mobilization and utilization of funds is undertaken.

The finance committee prepares the annual budget of the college for each academic year with the consideration towards the requirements of the departments, various academic, administrative and sports units. The budget is then submitted to the SGPC office. The Bursar office, Financial Officer and the Principal closely monitors the income and expenditure undertaken in the college. A proper procedure for the purchase of required items has been adopted by the college. The Purchase Committee consistently monitors all the purchases of the college after closely following the process of checks and balances. The various other committees like College Development Committee, Cultural Committee etc. also take care the projects and activities under their committees. Monitoring of the utilization of expenditure of the departments as well as various units of the college is also undertaken by the finance committee. In certain situations, if any unbudgeted requirement of funds arises then such proposals are considered on special permission from the principal. Special permissions are taken from the Honorary Secretary of the Governing Body for emergencies and exigencies.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)

Response:

IQAC consistently contributes towards institutionalizing quality initiatives in the college. These initiatives are:

1. Documentation of the activities of the College for the preparation of various reports required for rankings, quality audits and accreditation processes.
2. Enhancing research aptitude and quality based research among faculty members by awarding them seed money for undertaking research projects.
3. Generating an eco-system for innovations, creation of Incubation Centres and initiative towards patents filing by the faculty members.
4. Approaching funding agencies to obtain financial support for the institution. The college received financial support under the Star College Scheme initiated by DBT (Department of Biotechnology) Ministry of Science & Technology, Government of India.
5. Organising regional level FDP, SDP, Orientations and Workshops; College Level Induction Programmes and National Levels Seminars, Webinars and Conferences. Quality enhancement is the theme of these endeavours for the propagation of quality enriched frameworks, mechanisms and outputs of the various initiatives undertaken by the college.

Institutionalized Practices as a result of IQAC initiatives:

Practice 1: Curricula Development and Restructuring:

Curricula development and restructuring undertaken by the college, promotes innovation and improvement in curricula, helps introduction of the paradigm shift evinced in learning and teaching pedagogy and allows academic flexibility through the adoption of CBCS which provides to the students learning avenues beyond the core subjects for their holistic development.

IQAC facilitates curricula development, revision and restructuring through Departmental Board of Studies. Guidelines underpinning the ideas of student autonomy, quotient of skill development, and societal developmental needs are issued to the departments for the framing of syllabi of the various programmes. The College introduced Skill Development Courses under DDU Centres for (KAUSHAL): B. Voc. Food Processing & Engineering, Software Development, Automobile, Agriculture; Advanced Diploma in Auto Electrical & Electronics and Advanced Diploma in Green House Technology. The skill based course of B. Voc. Fashion Design & Technology has also been introduced. These courses focus on generating employability skills and entrepreneurship development. The curricula provides unique exposure to students through collaborations and MOUs with industry. In addition to these courses the college is running successfully skill enhancing. P.G. Courses, U.G. Courses and Value Added Courses.

Practice 2: Administering Feedback Process:

Administering the process and analysis of feedback from all stakeholders i.e. students, parents, faculty members, employees and alumni on quality-based practices and processes of the college for effectively implementing policy decisions. The faculty members provide their feedback during the departmental and staff meetings. Feedback from College Management and external members of IQAC and Academic Council is obtained during the meetings of their specific bodies. The feedback is then analysed and the insights obtained are implemented. The action taken report is also shared with the stakeholders.

Through the organisation of Induction Programmes a platform is provided to the students to share their feedback directly to the principal of the college. The office bearers i.e. the class-representatives actively facilitate the inter linkage between the faculty members and the students and coordinate in the process of feedback.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC is the foremost coordinating body of the college undertaking regular institutional reviews of the teaching learning process for the implementation of reforms in order to assure quality and excellence. It guides the process of curricula development and restructuring, ensures the implementation of academic calendar and syllabus plan, promotes ICT enhanced teaching, skill oriented training, linkage with industry, preparation of e-content, monitors functioning of LMS of the college and learning outcomes of academic programmes through syllabi mapping.

Reform I: *Skill Enhancement Learning*

To transform India into a global knowledge economy, the college by implementing the suggestion of IQAC introduced skill development courses, provided academic flexibility and initiated practical training in the traditional courses as well.

The college has signed MOUs with industry and this linkage with industry invigorates teaching which develops critical and creative thinking among students. Industry oriented training, visits to industry, field trips, workshops, seminars, strengthen experiential learning. The hand holding, outreach and increase in hands on training ignites the minds of the students. The skill sets provided to students through the skill development courses upgrade their skill levels for the organised as well as informal sector. The skill development eco system of the college is designed to suit the need of the industry in order to transform students into Human Resource Capital of World.

Practical training has been incorporated in the teaching of English and Punjabi languages, being taught in all under-graduate programmes and courses of the college. The aim is to enhance the communication skills of the students through role play, dialogue speaking, enactments, extempore, drills in phonetic skills etc.

Reform II: *Holistic Development of Students*

The college aims holistic development of the students by augmenting their academic excellence with additional avenues of learning through value-added courses, add-on-courses and skill oriented certificate courses. The cross cutting issues relevant to human values; gender sensitization; concern for environmental issues and sustainability; drug abuse and road safety awareness are a part of the curricula framework of all programmes of the college.

The college through its various cells, committees, societies and clubs undertakes outreach programmes and extension activities to help the downtrodden and underprivileged sections of the society in order to inculcate the spirit of social responsibility among the students.

The students are provided with physical training through 'Khalsai Khedan' and Annual Athletic Meet. Students participate in individual, team games and March Past. Students participate in cultural fests; commemorate special days, undertake the cultural practices of 'Kirtan', 'Langar' and Pangat' which upholds cultural legacy and also generates appreciation for diversity, communal harmony and cross-cultural understanding.

The generating and nurturing of sensitivity among the students towards the social developmental needs is strengthened through college's initiative of providing alternate culture to the students through

Khalsa College Patiala Web TV where inspirational, devotional and moral video tracks are regularly uploaded.

These academic practices of the college effectively enrich the personalities of the students by focusing on their academic; skill; social; emotional; physical; cultural; spiritual and moral growth.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. Any other quality audit recognized by state, national or international agencies (ISO Certification)

Response: All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste web link of Annual reports of Institution	View Document
Link for additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Diversity, equity and inclusion are core values of General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala. Our curriculum and co-curricular activities demonstrate evidence of a commitment to equity and inclusion through our teaching, service and research. Our curriculum and co-curricular activities have been designed with a scholarly focus on gender equity and sensitization. To achieve this purpose, special committees and associations have been created. Seminars, trainings and workshops are our life-line for the purpose. Special cells have been formed to combat sexual harassment to and discrimination against women. Access, equity and inclusion are the key words in all the activities that we undertake.

Nanhi Chhaan Cell and Girls Welfare Committee collaborate to promote gender equality and to ensure that no life is held back. Several programmes are organised by these platforms to make young boys and girls sensitive towards each other's needs. Use of gender-neutral language is promoted during all lectures. This platform organises lectures and talks on women's safety and security. Girls' safety app is a major step in this direction. The students who are quick learners and can empathise are selected as gender champions. These champions generate awareness among boys and girls about any anxiety issue they might have.

The NSS department celebrates Poshan Pakhwada to sensitize girls about the importance of healthy diet. They are sensitized on how to combat iron and other kinds of deficiencies and how they can include certain basic things in their meals to make them healthy. Talks and lectures are organised counselling them about the importance of cleanliness and hygiene to gain overall healthy development of the body.

Sexual Harassment Cell regularly and religiously counsels' students on their safety and how they can raise their voice against any kind of harassment and exploitation. The college takes full responsibility of the protection of the girls. Teachers on proctorial duty ensure their proactive presence on the campus in all periods. Any case of harassment, discrimination, bullying and ragging etc. is addressed to there and then. Common room for girls, equipped with all facilities like sanitary napkin dispensers and incinerators, is a great haven for girls where they can relax, sit back, study and leave their things in safe custody.

The campus has Bebe Nanaki Park, especially for girls where they can sit, bond with each other, discuss the lectures and make assignments. The campus offers separate parking facilities for girls.

To promote self-empowerment, martial arts training is given to girls. Gatka is a skill which empowers women to protect themselves at all times. Special lectures are organised to teach them the importance of independent living, importance of hygiene and health, disadvantages of fast food and importance of nutritious food.

Our curriculum sensitizes students on gender studies and human rights which makes them aware about their rights: right to equality, right to freedom, right to religion, right to cultural and educational needs.

File Description	Document
Specific facilities provided for women in terms of: a.Safety and security b.Counselling c.Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College has always been on forefront in changing the society for the betterment of people and protection of the environment. The college has the facilities for the effective and efficient management of degradable and non-degradable waste. It has formulated committees for the various areas of degradable and non-degradable waste.

The college has constituted a Solid Waste Management Committee that is dedicated for the efficient utilization of Solid waste generated in the college campus. The ultimate objective of solid waste management committee is to make "Waste Neutral" campus. The first and the foremost step in this regard is the segregation of waste in colour coded bins at their collection centres. The collected biodegradable

waste is then subjected to efficient use by either of two units fabricated in the college campus, (i) one for the garden/green waste that consists of pits in which shredded green waste along with microbial culture (Daily dump compost maker) is added to accelerate decomposition process and (ii) the other unit has been established in canteen area for the waste generated by the canteen as it is the major source of solid waste in campus. The unit comprises of five compost bins especially designed by the committee to convert this waste into useful manure. The canteen waste is managed by addition of microbial culture (Daily dump compost maker) to produce liquid and solid compost. The compost so produced is used in the college campus to enhance soil and plant quality. Besides the college has an MOU with the Municipal Council approved agency for carrying the waste that cannot be used in the college for productive purposes.

For liquid waste management, the college has two water treatment plants where the sewerage water is treated and the same is used for the college lawns and grounds and for the agriculture fields. The water flowing from roof tops during rain is shifted through pipes for water recharging purposes in the college grounds. The water flowing from Air-Conditioners is transferred to various pots and flower beds through specified pipes. For biomedical waste management, the college simply uses a dig in the earth because such type of wastage is almost negligible in the college. For E-waste management, college has a standard operating procedure and MOU with the approved agency of Punjab Pollution Control Board for the proper management of E-waste. For waste recycling system, the college has a mechanism in its campus, where the waste is converted into useful manures. For Hazardous chemicals, the college follows the policy as suggested by UN by reducing it as per the chemicals used in the college. Radioactive Sealed sources at the end of their useful clinical life are categorized as waste and is properly conditioned. This is done in our Nuclear Lab separate room named as Radioactive Source Room. The spent sources having activity of range in micro-curie are sealed in a lead compartment in this room and the room is supervised by a Lab-attendant and Radiation Safety Officer.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College, Patiala is run under the aegis of Shiromani Gurdwara Parbandhak Committee, Sri Amritsar Sahib, the highest body of the Sikhs. The cultural heritage gifted by the Ten Gurus has become a model for Sikhs to run their lives as well the institutions. The Sikh Gurus' extreme self-sacrifice, especially of Sri Guru Arjun Dev Ji and Sri Guru Teg Bahadur Ji to save the Hindus from conversion to Islam is a cultural breakthrough, the martyrdom of the four Sahibzada's to resist the cultural hegemony of Aurangzeb is an example in itself. The Sri Guru Granth Sahib and Sri Harmandir Sahib stand for the welfare of all humankind. The four open doors of a Gurdwara are symbolic of cultural openness and co-existence. Khalsa College Patiala fully embodies these cultural practices in its day to day working.

Admissions - Admissions are open to all sections of society having diverse cultural and lingual backgrounds. The institution does not discriminate against anyone on the basis of caste, creed or faith. Students from all strata of society as well as geographical diversity are welcome into its fold. Students are admitted not just from Punjab but from across diverse regions like Haryana, Uttar Pradesh, Uttarakhand, Kerala, Jammu and Kashmir etc.

Cultural Fests - Through various cultural fests held at the zonal, inter-zonal and departmental level, students get an opportunity to interact with other students that teaches them the life skills of patience and tolerance. It exposes them to respect the cultural distinctness of the other. Also, students learn other languages by participating in activities that are not in their mother tongue.

Gurpurab: Langar, (Community Kitchen) is practiced on Gurpurab. Food is served to all regardless of the differences of religion, caste, ethnicity, gender or class. Every one sits on the floor (Pangat) and eat together. This practice promotes among the students the value of equality for all.

Visiting Old People's Home/Orphanages/ Lepers Colony/Slum Areas: Every year, various festivals like Xmas, Diwali, Gurpurab, are celebrated collectively. Departments also use these occasions to visit old people's home/orphanages/ lepers colony/slum areas to share the joys of the occasions and also offer gifts. Sometimes when a specific requirement comes to the notice of the staff members/students then money is

collected by the students through their clubs or societies to gift them what is required, for instance: Yaadvindra Puran Bal Niketan orphanage required uniforms and they were provided with new uniforms. This is done to sensitize students towards the less privileged and to inculcate goodwill gestures towards others in them.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution believes that a country can progress only with responsible citizens. We are very much aware about sensitizing our students and employees about the greatness of our constitution. The basic aim is to educate our students and staff members about the importance of preamble, constitutional values, human rights and citizenship. We also make them aware about their fundamental rights and duties as citizens of India. We organise many activities in our institution to inculcate the values among them.

Constitution Day: The Constitution day is celebrated in the college on November 26th every year to observe the adoption of the Constitution of India. This day is also known as Samvidhan Divas or National Law Day. On this day of the year in 1949, the constituent assembly of India adopted the Constitution of India that came into effect on November 26, 1950. The day is celebrated in the college to promote Constitutional values among students/staff and to spread the message and ideas of Dr. B.R. Ambedkar. As part of the celebrations, a number of activities aimed at highlighting and reiterating the values and principles enshrined in the Constitution are organised. An important part of the celebrations is the reading of the Preamble of the Constitution and reaffirming our commitment to uphold its ideology. We often organise special lectures to create awareness about the objectives of our Constitution. We also motivate our students that as citizens, we can show our commitment to the Constitution by conscientiously doing our duties and that alone is the most effective instrument to protect our liberty.

Human Rights Education: By making Human rights, Women rights and Child rights a part of the syllabus we spread awareness among students about the dignity and rights of all humans regardless of the caste, colour and gender differences. To develop a focused concern among students, teachers and society about the importance of human rights, we organised a National Level Seminar on 'Human Rights in India: Prospects and Challenges' (Online & Offline) on 25th September, 2021.

Democratic Values: To achieve the aim of building a stronger democracy, we believe that young people should be included in decision making and they should be at the centre of the development, implementation, and evaluation of programs and policies that affect their lives. We organise student visits to Punjab Legislative Assembly and through these visits, students can gain an insight into how the State

Legislature functions, and add to their understanding of Government and Politics. Voter education, spreading voter awareness and promoting voter literacy in India is the need of the hour. For the last more than five years, we have been working towards preparing India's electors (Students) and equipping them with basic knowledge related to the electoral process. Our primary goal is to build a truly participative democracy in India by encouraging all eligible citizens to vote and take a wise decision during the elections. We engage our students through interesting activities and hands-on experience to sensitise them on their electoral rights.

File Description	Document
• Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala is known as the most happening place for celebrating National and International commemorative days, events and festivals with great zeal and enthusiasm.

The college celebrates 'Foundation Day' as "Ardaas Diwas" to initiate the academic session of the college to take the blessings of the Almighty God. The celebration of National Days imbibes the spirit of patriotism and nationalism among students. National Voters Day is celebrated by the college on 25th January to guide students to sincerely exercise their right to vote. Independence Day and Republic day are celebrated in the institution to inculcate the spirit of patriotism among the students and the faculty and to salute the great heroes of our freedom struggle.

India is known as a national with unity in diversity. The institution celebrates National Unity Day on 31st October every year by organising various programmes and competitions. Road Safety Week is observed with a view to averting the deadly accidents reported almost every day due to rash and negligent driving. National Mathematics Day is celebrated to commemorate the birth anniversary of Mathematician Srinivasa Ramanujan through various activities like poster making competition, invited talks and quiz competitions. National Science Day is celebrated on 28 February to remember Indian Physicist Sir C.V. Raman through Poster making competition, model making and lectures by eminent people related to science. Sports Day is celebrated on the birth anniversary of hockey player Major Dhayan Chand.

Various international events are also celebrated with great enthusiasm like International Women's Day to acknowledge and appreciate the role of women in every field of life, International Mother Language Day is celebrated to imbibe the feelings of love and respect among students regarding the relevance of their mother tongue "Punjabi" and to make sure that the youth is connected to its roots and also leave a rich legacy for the future generations. International Day of Yoga is celebrated on 21st June to highlight the importance of Yoga in one's life. It is to make the students aware of its significance and practise it in their lives to stay fit always.

International Day Against Drug Abuse and Illicit Trafficking is observed to spread awareness about the global drug problem and eliminate drug misuse. to inculcate the awareness regarding ill effects of Drug Addiction amongst the ignorant masses. *World food safety day is celebrated on 7 June* to focus on food security and highlight different areas relating to human health, economic prosperity agriculture , market access, and tourism, and sustainable development.

Students participate in various national extension activities with Government and Non-Government Organisations such as Fit India Movement Plogging Run Programme under Swachh Bharat Abhiyan FICSI, New Delhi, Nutrition Month, Tree Plantation Campaign, Swachhtha hi Sewa Campaign, Swachhta Pakhwada, Vigilance Awareness Week, Pollution Awareness Pakhwada are such programmes as create awareness towards Swachh Bharat, Cleanliness Awareness, Gender Issue, etc.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE-I

1. **Title of the Practice:** To provide an alternate culture to the society in the contemporary scenario eroding values.

2. **Objectives of the Practice:**

The goal of this practice of the college is to provide an alternate culture to the society at large by providing them with value-based entertainment.

- To organize an International Punjabi Conference for invigoration of the vernacular language Punjab.
- To undertake activities focusing upon sensitization of the youth towards their traditional values and cultural heritage.
- To upload value-based audios and videos for creating an ethos refined sensibilities in the society.

3. **Context:** The present milieu of the state has been denigrated by the purveyance of valueless and unethical entertainment. The refining influences of poetry, music, drama and narratives have been debased by the entertainment industry leading to the tarnishing of the image of the culture of Punjab. It is made to assume that the accepted and common way of life of the people of Punjab is violence, drug addiction and indifference to social and moral values. The youth is being swayed by the presentation and appreciation of an anti-hero through the popular media of songs, movies and album videos. The character of the anti-hero is made attractive to the point of emulation, making our youth forget their cultural roots, legacy of the Gurus, and importance of their vernacular language. The young minds are bewildered at the wide gap existing between the ennobling parental values and the ignoble popular values exalting the dishonorable.

4. **The Practice:** GSSDGS Khalsa College, Patiala has taken up the initiative to bridge the chasm between the right values and popular means of entertainment. This will help to obliterate the degeneration spread by the entertainment industry. The following steps have been undertaken in this direction:

- Uploading videos imparting social and ethical values to the society on the Web TV on You tube Channel of the college. The channel is committed to the idea of propagation of alternate culture.
- Organizing annually an international conference dedicated to the preservation vernacular language Punjab.
- Reaching out the underprivileged sections the society by students along with the faculty members the college.

5. Evidence of Success:

The College ensures holistic development of the students by proudly promoting and providing alternate culture to its students and to the society in general which entertains as well as encourages and informs the youth.

- The college launched its Khalsa College Patiala Web TV on You Tube in the year 2017. To instill the students with the sense of responsibility towards their culture, 188 videos were uploaded covering various tracks, short movies, activities about glimpses of college fests, celebration of special days, conferences, seminars, lectures and webinars which were organized by the college.
- The College ensures that students remain imbibed with their cultural roots, old melodies, hymns and geets are presented to students through this initiative.
- It is our important objective that students know and realise the importance of their mother tongue. For this purpose, college proudly organizes International Punjabi Conference annually on different themes such as Global situation and prospectus of Punjabi Language, Conference dedicated to 550th Birth anniversary of Sri Guru Nanak Dev ji, Celebrating Diamond Jubilee of the college and one dedicated to Sri Guru Teg Bahadur ji. The college also organised Global Punjabi Conference in order to bring the scholars of the world together so that the developments in the field of Culture and Language can be discussed. Through this way students get to know the importance of their language and the amount of literature written in it.
- The college runs a special program known as "*Mapean Da Satikar, Sukhan Da Adhar*" (Respect for Elders, The Foundation of Bliss). The detailed list of the activities and achievements under this practice have been given as uploads.

6. Problems Encountered and Resources Required

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala runs under the management of SGPC, Sri Amritsar. There is no problem as far as the implementation of this practice concerned. The college is equipped with full resources, which includes Bhai Mardana Sangeet Studio, enabled with latest technology iMac with Appogee element 88 for recording music. Proper recording and editing facilities with the expertise are available in the College.

BEST PRACTICE-II

1. **Title of the Practice** Skill Development for Knowledge Acquisition and Upgradation of Human Capabilities to Increase Employability
2. **Objectives of the Practice:** The goal of skill development is to ensure the holistic development of the students to bridge the gap between the skills given and skills required in the employment market. For this purpose, the college concentrates on the working of DDU Kaushal Kendra.

The Kendra is working on the following objectives:

- To inculcate market-oriented employability among the students.
- To conduct skill development programmes.
- To conduct lectures/workshops on their skill enhancement.
- To arrange industrial visits so that the students exposure to the latest technologies which are used in industries.
- To facilitate placements

3. The Context: While the Global Population is ageing rapidly, India, with one of the largest youngest population in the world, is at the strategic advantage with regard to the demographic dividend. Still, the growth rate of India is quite low as compared to the developed countries. The reason behind this is the wide gap between the skills required in the industry and the skills provided by our education system. To bridge the gap between employment and employability, KAUSHAL Kendra has been established in the college premises. Under DDU KAUSHAL Kendra following courses are running successfully: B.Voc. Food Processing and Engineering, B.Voc. Software Development, B.Voc. Automobile, B.Voc. Agriculture, Advance Diploma in Green House and Technology and Advance Diploma in Automobile and Auto electrical.

4. The Practice: To impart employability skills to the students, the KAUSHAL Kendra is engaged in giving them general as well as skill education. The general education includes 30 % of the curriculum whereas skill education includes 70%. Skill education is provided to them through qualification packs which are available on National Skill Development Cooperation website. The KAUSHAL Kendra opens frontiers of knowledge and reveals new horizon of changes and creates positive attitudes in the students by organizing trainings, lectures and workshops. The students gain positive exposure through their frequent industrial visits.

5. Evidence of Success: The College is successfully running DDU KAUSHAL Kendra that upgrades the human capabilities of the students by bridging the gap between the skills given and skills required in employment market.

- DDU KAUSHAL Kendra has successfully prepared the students time and market relevant globally competent and trained them into a work ready force by organizing 133 skill development programmes.
- Trainings were given to students.
- Workshops were organized.
- Poetic symposiums to generate awareness about the importance of skill was undertaken.
- Campaigns were undertaken to motivate students about the importance of learning a skill.
- Students were made to participate in group discussions to let them know pros and cons of cultivating a skill.

- Resource persons were invited for delivering talks on skill developments.
- e- content was develop to facilitate easy learning for the students.
- Industrial and farm visits were undertaken to give a good exposure to the students.
- The detailed list of the activities and achievements under this practice have been given as uploads.

6. Problems Encountered and Resources Required

The College has fully furnished labs for skill development courses that provide hands on training to the students. The institution proudly owns has setup its own incubation centres and manages the system of production and processing the food products. The college faces no problem as far as the implementation of the practice is concerned.

File Description	Document
Best practices in the Institutional web site	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our institution has an enabling vision Strive for Perfection and Settle for Excellence and in this vision lies our distinctiveness. Our vision is a combination of two verbs, two adjectives, two prepositions and one important conjunction does the major tasks of joining them together. This fabulous garland of our vision is worn by every member of the college and inspires them to be perfect and excellent for our commitment to the cause of education.

At General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala, every endeavour is towards making students responsible citizens, sound decision makers and empowered work force. We aim to make them time and market relevant, globally competent, spiritually sublime, socially responsible, ethically strong and morally upright students. We firmly believe that this investment in knowledge, information and practice is the best investment and it pays off high dividends. Every department makes a conscious effort to engage students in meaningful discussions.

Academic calendar displayed in every department highlights various activities, seminars, conferences, workshops, extension lectures, special occasions, special days, awareness camps and rallies, charity and donation programs, tours, visits and excursions to give a good exposure to students. Completion of syllabus is not just our agenda but to surge ahead with excellence and to chisel the personality of our

students so that when they leave the protected, warm environment of the college, they don't get confused and disoriented rather stay afloat in any challenging situation.

The institution takes every initiative to help grow its faculty to deliver first class knowledge to students. They are encouraged to learn from their seniors who are experts in their fields. They are given duty leaves to participate in orientation programs, refresher courses, faculty development programs and workshops. Extra-curricular activities, popular in the college, focus on honing the personality of the students. Many students emerge as leaders, speakers, artists, dancers, painters, writers, motivators, photographers and establish themselves as professionals and many of them have opened their schools and academies throughout the world. During PTA meets, parents visit college, meet the teachers and learn about the performance of their wards in academics, sports and cultural activities.

Our alumni often visit college to express their satisfaction to their teachers and mentors about the several life skills that they learnt at the college. They offer their services to teach, coach, mentor and train the students and they do make their contribution to help their juniors and thus give back to the society. They have a regular presence at all Board of Studies and IQAC meetings with their invaluable inputs.

We take it upon ourselves that the students should be morally and ethically educated as well. It is our strong belief that along with IQ, emotional quotient plays an equal role to bring out the best in them. To achieve this aim, they are made to take oaths that they would always look after their elders, respect them and learn from them as per our belief that the best education is that which can be had from elders. Sitting with elders, lending ear to them is like sitting for hours in the library. When the elders share from their treasure trove of knowledge, no encyclopedia, no dictionary, no thesaurus, no labs, no practical can parallel that. The distinct achievement that we take pride in is our offering an alternate culture to our students. Our dream is to build a value based society where students can empathize with the other. Gurdwara Sahib at our college celebrates special days to mark respect to gurus and their teachings. Many clubs, wings, cells, associations, centers, societies and other platforms teach moral and ethical values to its students as without these values, education is incomplete.

The college generously invests in inviting resource persons from all over the globe to give a world class exposure to its students. We have a fascination to make the lives of our children extraordinary. By inviting or connecting them through video conferencing, our invited speakers prepare hard to prepare our students to learn something every day and apply that knowledge in everyday life. All our efforts in this direction are synonymous with quality and value. In a few of our initiatives, students visited Synergy University Russia to have a world class exposure of knowledge.

Our placement cell further organizes seminars to make students abreast of opportunities available in the market and hosts personality, communication and mock interviews sessions to check the status of their preparedness, to take a stock of their knowledge. For this, the cell invites worthy persons who are renowned for coaching students. Rigorous trainings, booster classes keep the students busy and the campus is abuzz with the discussions and deliberations.

Many interface programmes devoted to making societies resilient are organized where students are sensitized to make a society that is harmonious, happy and believes in the maxim of live and let live. Valuable lessons of tolerance, co-existence, patience, harmonious living teach the students that life is a beautiful bouquet of different people who might have different views, approach, attitude, idea, perspective, values and circumstances and that they have to ignore, condone, forgive and forget a few things to keep their lives happy.

In present times students are battling with the disorders of anxiety and depression. We understand that alienation and loneliness is killing our youth. We, at our college, have prepared an antidote to these disorders. Our flagship programme of providing alternate culture strives to create healthy music, songs & poems and stories so that our students can redefine their life and not get lured by the misconstrued glorifications.

Our NCC and NSS departments enroll students in large numbers, who after completing their programmes, exit college as its brand ambassadors and since they embody our values and ethics, they spread positive messages about us wherever they go. These vibrant and robust platforms, not only help students gain additional points during their job interviews & boost their careers, but also make wholesome personalities out of them.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala has completed 62 years of its establishment. From a humble beginning with 35 students in the year 1960, the college has now positioned itself in the realm of the renowned institutions of the state. The college not only focuses on the academics but the overall development of the students in order to groom them as the responsible citizens of the country. The college is governed by Shrimoni Gurdwara Parbandhak Committee, Sri Amritsar Sahib, the apex body of the Sikhs.

The faculty of the college is dedicated and committed towards the cause of the education. Most of them have the research bent of mind. There are number of clubs and societies in the college which provides the students different platforms of their interest in the field of Co-Curricular and Extra-Curricular Activities. The institution has produced the players of National and International Level in the field of Sports.

The college also encourages the faculty and students to undertake research ventures. The institution provides seed money to the faculty members for the same. The college has six patents to its credit. The college has a dedicated publication cell through which it publishes two National Level Journals. It has also published 30 books on different subjects till date.

The College also occupies a place of prominence in the field of Skill Education. It is among the 47 institutions of the Country where the DDU Kaushal Kendra granted by UGC is running successfully. Very recently, the College has been selected by the NSDC of Government of India as a Pilot institute for Starting Skill Hub in the field of Food Processing. The incubation and innovation centres of the college provide entrepreneurial environment to the students studying in the college.

The college strongly believes that the students must stay connected to their cultural roots. For this purpose, the institute has its own YouTube web channel through which the alternate culture is given to the growing youngsters. The college makes conscious efforts to inculcate the great cherished values of the country among the students.

Concluding Remarks :

Our Vision of Strive for Excellence and Settle for Perfection is fully realised by faculty, students and staff who share our commitment to these values. Our curriculum and co-curricular activities demonstrate equity and inclusion through teaching & research and student centric methods. Academic calendar includes important dates reflecting the plan of our activities and thus becomes guide on our way to excellence. Lessons of tolerance, co-existence, patience & harmonious living are a significant part of curriculum.

Besides curriculum, other platforms like NSS, NCC, Youth Club & Red Cross Society and Nanhi Chaan Cell etc. are whole heartedly focused upon holistic development of its students ensuring their physical, intellectual, emotional, spiritual, social and moral development. Learners are given ample of exposure by making them actively engaged in activities.

We have earned the sobriquet as hub of vocational courses and skill enhancement programmes. These centres

are locus of imparting skill to the students. Our syllabi have been designed by keeping outcomes in mind. These outcomes present clearly & concisely the strengths of the particular programme and about its relevance at local, national, regional and global level.

ICT enabled tools qualify teachers for effective teaching and learning process. Classrooms are fitted with projectors, lecture capturing systems and smart boards to facilitate teaching learning experience. Examination branch offers computerized result processing & publication, printing of semester & cumulative grade cards, course completion certificate and the transcripts.

Well stocked library is available at all times to faculty and students to explore. It is sophisticated, modern, digitized, with facilities of N-LIST program by INFLIBNET, SOUL software, RFID gate, J-Gate, touch screen LEDs.

The college is beautiful, clean and green where all stakeholders get free supply of oxygen. Our staff pools their vehicles and many members use bicycles to reach college. The moto of reduce, reuse and recycle runs in every action of ours. We have a well-placed system for rain water harvesting, waste water recycling and open well recharge.

In short our aim is to impart holistic education and to make our students good citizens of new India.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years</p> <p>1.1.3.1. Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1289</td> <td>1243</td> <td>1220</td> <td>1157</td> <td>1003</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1263</td> <td>1217</td> <td>1194</td> <td>1131</td> <td>977</td> </tr> </tbody> </table> <p>Remark : Input edited as excluding PGDCA courses.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1289	1243	1220	1157	1003	2020-21	2019-20	2018-19	2017-18	2016-17	1263	1217	1194	1131	977
2020-21	2019-20	2018-19	2017-18	2016-17																	
1289	1243	1220	1157	1003																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1263	1217	1194	1131	977																	
1.2.1	<p>Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.</p> <p>1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 856 Answer after DVV Verification: 856</p> <p>1.2.1.2. Number of courses offered by the institution across all programmes during the last five years. Answer before DVV Verification : 5912 Answer after DVV Verification: 5886</p> <p>Remark : Input edited as excluding PGDCA courses.</p>																				
1.3.2	<p>Number of value-added courses for imparting transferable and life skills offered during last five years.</p> <p>1.3.2.1. How many new value-added courses are added within the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>25</td> <td>22</td> <td>20</td> <td>15</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>25</td> <td>22</td> <td>25</td> <td>21</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	15	25	22	20	15	2020-21	2019-20	2018-19	2017-18	2016-17	15	25	22	25	21
2020-21	2019-20	2018-19	2017-18	2016-17																	
15	25	22	20	15																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
15	25	22	25	21																	

1.3.3	<p>Average Percentage of students enrolled in the courses under 1.3.2 above.</p> <p>1.3.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>542</td> <td>669</td> <td>653</td> <td>664</td> <td>418</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 600 1046 734"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>542</td> <td>669</td> <td>653</td> <td>664</td> <td>418</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	542	669	653	664	418	2020-21	2019-20	2018-19	2017-18	2016-17	542	669	653	664	418
2020-21	2019-20	2018-19	2017-18	2016-17																	
542	669	653	664	418																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
542	669	653	664	418																	
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 1055 1046 1189"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>560</td> <td>632</td> <td>601</td> <td>573</td> <td>593</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1265 1046 1400"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>454</td> <td>494</td> <td>513</td> <td>566</td> <td>549</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	560	632	601	573	593	2020-21	2019-20	2018-19	2017-18	2016-17	454	494	513	566	549
2020-21	2019-20	2018-19	2017-18	2016-17																	
560	632	601	573	593																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
454	494	513	566	549																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 1243 Answer after DVV Verification: 1192</p>																				
3.2.2	<p>Percentage of teachers having research projects during the last five years</p> <p>3.2.2.1. Number of teachers having research projects during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 1879 1046 2013"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>7</td> <td>11</td> <td>1</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	5	5	7	11	1										
2020-21	2019-20	2018-19	2017-18	2016-17																	
5	5	7	11	1																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	8	11	1

3.3.2 **Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.**

3.3.2.1. **Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
34	26	30	32	33

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12	7	8	13	14

3.4.2 **Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/supervisors provided at 3.2.3 metric) during the last five years**

3.4.2.1. How many Ph.Ds are registered within last 5 years

Answer before DVV Verification : 25

Answer after DVV Verification: 70

3.4.2.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 15

3.6.2 **Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years**

3.6.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	20	18	7	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	14	9	5	7

3.6.4 **Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years**

3.6.4.1. Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6387	9576	3738	3621	1633

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5696	6023	6078	6204	6134

Remark : Input edited as the total number of students participated cannot exceed the total number of student on roll call, Refer to the extended metric id 2.1

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**4.1.3.1. Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 89

Answer after DVV Verification: 80

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**4.2.4.1. Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 318

Answer after DVV Verification: 339

5.1.4 Average percentage of students benefitted by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4800	928	720	650	529

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4800	928	720	651	529

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
87	64	45	30	16

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
83	68	45	30	16

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	7	3	5	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	0	1	1

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
169	32	17	27	18

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
55	21	10	19	5

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5780</td> <td>6023</td> <td>6078</td> <td>6204</td> <td>6134</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5696</td> <td>6023</td> <td>6078</td> <td>6204</td> <td>6134</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	5780	6023	6078	6204	6134	2020-21	2019-20	2018-19	2017-18	2016-17	5696	6023	6078	6204	6134
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2020-21	2019-20	2018-19	2017-18	2016-17																	
5696	6023	6078	6204	6134																	
2.1	<p>Number of eligible applications received for admissions to all the programs year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>8141</td> <td>7073</td> <td>7393</td> <td>8180</td> <td>8707</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4545</td> <td>3644</td> <td>3804</td> <td>4337</td> <td>5002</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	8141	7073	7393	8180	8707	2020-21	2019-20	2018-19	2017-18	2016-17	4545	3644	3804	4337	5002
2020-21	2019-20	2018-19	2017-18	2016-17																	
8141	7073	7393	8180	8707																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
4545	3644	3804	4337	5002																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1053</td> <td>1176</td> <td>1209</td> <td>1494</td> <td>1392</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1053</td> <td>1176</td> <td>1209</td> <td>1494</td> <td>1393</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1053	1176	1209	1494	1392	2020-21	2019-20	2018-19	2017-18	2016-17	1053	1176	1209	1494	1393
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