



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	GENERAL SHIVDEV SINGH DIWAN GURBACHAN SINGH KHALSA COLLEGE PATIALA
• Name of the Head of the institution	DR. DHARMINDER SINGH UBHA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9855711380
• Alternate phone No.	01752215835
• Mobile No. (Principal)	9855711380
• Registered e-mail ID (Principal)	savidharm@gmail.com
• Address	BADUNGAR ROAD, PATIALA
• City/Town	PATIALA
• State/UT	PUNJAB
• Pin Code	147001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	16/06/2016
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	DR. JASLEEN KAUR
• Phone No.	0175-2215835
• Mobile No:	8146574224
• IQAC e-mail ID	jasleenkkinger@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://khalasacollegepatiala.org/uploads/files/agar_report_2019_2020.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://khalasacollegepatiala.org/uploads/files/Academic_cal2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.02	2015	01/05/2015	31/12/2021
Cycle 1	B++	2.96	2006	02/02/2006	01/02/2011

6.Date of Establishment of IQAC 05/07/2006

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Central Govt/State Govt./UGC	Autonomous	UGC	16/06/2016	0
Central Govt/UGC	CPE	UGC	01/04/2016	1,14,00,000
DDU, KAUSHAL Kendra, GSSDGS Khalsa College Patiala	DDU KAUSHAL KENDRA	UGC	14/08/2015	2,96,10,968
Biotechnology, Mathematics, Chemistry, Physics	Star College Scheme	DBT	05/03/2020	54,00,000

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Feedback from the different stakeholder of the college: the students, the parents, the teachers, the management, the employers and the alumni were collected and evaluated for the effective administration of the institution.
2. Offline and Online Students induction programmes were organised by various departments for the new students at the beginning of the academic session
3. The college organised various conferences, seminars, webinars, workshops and lectures during the session.
4. In order to provide alternate culture to various stakeholders General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala is continuously uploading videos in the form of Shabads, Cultural Songs, Poems, Days celebrated, Fest, Play, Conferences Glimpse, Dialogue session on KCP Web TV on Youtube channel, Global Punjabi Conference was organised and Oath Ceremony to Respect Elders.
5. Nine teachers were allotted research project and seed money from the college funds.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To implement Academic Calendar for Session 2020-2021.	Academic Calendar for Session 2020-2021 has been drafted.
To keep organizing Student Induction Programme for New Students and Faculty Recharge Programmes.	SIP for All Programmes, FDP & STP: 03, Faculty Recharge Programme: 01
To celebrate 400 Year of Parkashpurb of Sri Guru Teg Bahadur Ji	Online interactive session on The Life Lessons of Sri Guru Teg Bahadur Sahib Ji was conducted on September 11, 2020 by School of Commerce and Management. The PG Department of Music Vocal is released 4 video tracks. PG Department of Punjabi and Department of Religious Studies is working on Booklet on the life of Sri Guru Teg Bahadur Ji. The Gurpurab will be celebrated

	in the month of April, 2021.
To organise workshops, seminars/webinars and other activities at College, departmental level and under DBT Scheme	Workshops: 16, Seminars/Webinars: 43, Conferences: 2
To avail the facility of online placement management portal for training and placement of final year students	The Contract was signed with Almbay Company on September 02, 2020 to avail the facility of online placement management portal for training and placement of final year students. The Training Programmes for Placements of Students are being taken continuously
To Sign MOU's	Total 07 MOU's were signed
To organise the Academic Council Meeting	The Academic Council Meeting was held on October 22, 2020 and November 23, 2021
To apply for Naval Wing of NCC	The Naval Wing of NCC was allotted to the college on September 30, 2020 and Dr. Sarabjit Singh was appointed as CTO of Naval Wing
To send AISHE, IQAC and NIRF Reports on time	NIRF Report was submitted on January 28, 2021, the time for filling IQAC Report has been extended to May 31, 2021 and AISHE report was submitted on Feb 12, 2022.
To organise various functions and programmes at College Level	1. Women's Day 2. Spring Spree Fest 3. PTA Meet 4. Foundation ceremony of Incubation and Innovation Centre, Dhablan 5. 61th Foundation Day of College, 6. Prakash Purab of Sri Guru Granth Sahib Ji, 7. Kisan Samelan
To take feedback from various stakeholders of the college	Feedback from the different stakeholder of the college: the

	students, the parents, the teachers, the management, the employers and the alumni were collected and evaluated for the effective administration of the institution				
To organise Cultural, Sports Competitions and Extra-Curricular activities	More than 200+ Activities were carried out				
To avail the facility of online placement management portal for training and placement of final year students.	414 students from Humanities, Management, Commerce, Computers, Mathematics, Agriculture etc. were placed.				
To organise the Governing Body Meeting.	The Governing Body Meeting was held on March 13, 2021 under the Chairmanship of Bibi Jagir Kaur Ji, President, SGPC, Sri Amritsar Sahib				
To develop Herbal Garden in the College and to organise tree plantation drives.	The Herbal Garden has been developed at Campus for Research and Advanced Studies, Dhablan and tree plantation drives were undertaken at Campus for Research and Advanced Studies, Dhablan and College Campus.				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body</td> <td>13/03/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Governing Body	13/03/2021
Name of the statutory body	Date of meeting(s)				
Governing Body	13/03/2021				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
2020-2021	12/02/2022

15. Multidisciplinary / interdisciplinary

The college has introduced many interdisciplinary and multidisciplinary programmes to give students exposure of varying fields thus facilitating their entry into diverse fields of knowledge. These interdisciplinary courses open plethora of avenues to students to develop their skill besides their core discipline. These fields complement each other and they make studies enjoyable and interesting. Rather than limiting students to one particular discipline, these innovative programmes offer students to choose minor programme, add-on-courses or another multidisciplinary programme along with their discipline. These courses encourage new ideas and innovations and helps students become better human beings. Authentic learning is one which focuses both on interdisciplinary and multidisciplinary programmes because both the standards (core discipline) and skill(interdisciplinary) are addressed in these programmes. Learners learn so many new things which were once considered out of their purview. Students work together in teams, learn from each other, brain storm together and learn many life skills. To make students compete at global level, they need to be instilled with knowledge, confidence, value and skills. This can happen only if there is flexibility in our education system to choose interdisciplinary and multidisciplinary programmes as per their interest. This flexibility offers them opportunities and avenues to learn their core subject and also helps them to explore additional avenues of learning beyond the core subject. These programmes offer a richer perspective on the world than any single discipline can provide which ultimately helps to develop their personality holistically. At the college, Students of Physics are allowed to study Music or some other language. In the same way, students of Humanities can opt for Economics, Retail Management and Environment Science. Science students can enjoy a few subjects of Arts and can learn a few life skills from other courses. Commerce students can relate themselves with computing skills and culinary skills. Students of B. Voc. And Agriculture study Marketing and Human Resource Management. Students of English Honours study Psychology and Philosophy in their graduation. All students study languages for better communication skills. Computing skills is a mandatory subject in Commerce, Sciences, in all B. Voc. Programmes, Agriculture, Mathematics, B.A., BBA and Master of Leadership Development. Many of our programme allow this freedom and flexibility to students to enrol themselves. Add-on-courses have

been made available to students of all streams. These programmes have various exit and entry points. The students can leave the particular interdisciplinary programme at any level and his credits are transferred to him/her for that particular time period. The college follows CBCS system to bring students at par with global standards. Under this system students can earn credits by combining unique combinations. It also offers flexibility to students to study at different time and at different institutions to complete one course. Ease of mobility and opening of various avenues makes the gist of this programme. The college is fully equipped to face any challenge of expanding the purview of the programmes. More interdisciplinary and multidisciplinary programmes can easily be added to the list.

16.Academic bank of credits (ABC):

University Grants Commission has notified in the Gazette of India on 28th July, 2021 to establish and operate Academic Bank of Credits in Higher Education Institutions. General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala being proactive in the field has already applied for getting the Digi locker through online as well as offline mode. The registration in the Academic Bank of Credits is possible only after obtaining the Digi locker. The college is fully prepared in the above matter. The college is running the courses under CBCS Scheme or ECS Scheme. The evaluation is made on the basis of Credits. The college is in a position to transfer the credits to the students when they seek transfer to other institutions any where in the Globe. Once the college receives the Digi locker, it will immediately get registered with the Academic Bank of Credits. The college examination branch is fully equipped and proactive to implement the guidelines of University Grants Commission for the establishment of Academic Bank of Credits.

17.Skill development:

Our college is a hub of vocational courses and skill enhancement programmes and these platforms throb with activity throughout the year. These centres are locus of imparting skill to those students who have the will to learn because where there is a will only there is a way. We firmly believe that lives can be transformed by skill empowerment. We proudly proclaim that ours is one of the 47 colleges which received assistance from Government to establish DDU Kaushal Kendra to hone the skills of students. We run Skill Development Courses under DDU KAUSHAL Kendra for B. Voc. Food Processing & Engineering, Software Development, Automobile, Agriculture; Advanced Diploma in Auto Electrical & Electronics and Advanced Diploma in Green House Technology and B. Voc. Fashion Design & Technology.

These courses focus on generating employability skills and entrepreneurship development. These skills teach communication, organisation, team work, punctuality, emotional quotient, critical thinking, creativity, adaptability, computer literacy and inclusiveness. Success is rewired through these courses. The students work together in teams and their teachers facilitate them to bring out excellent work force out of them. Hard work is the key to success and these courses succeed on this specific purpose. These courses make the students design their career. Incubation Centre helps students in developing their business and solving any problems arising out of it. It also provides technical and advisory services. These incubation centres also act as start up for the students who can build up on these skills to start their business after leaving the college. In addition to these courses the college is running successfully skill enhancing P.G. Courses, U.G. Courses. Our labs are pivot of practical training. Students learn with aplomb from their teachers and these labs become a nerve centre of knowledge transmission. Students work fast and think fast without any limiting factor in these labs. They learn time management skills too which goes a long way in shaping their future lives. Many values added courses act as wind beneath the wings of learners and give wings to their degrees to soar high. These skills bring into focus their interests and transform it into their talent. These value-added courses prepare productive work force which is committed to excellence, intelligent planning and focused effort. The college has a state-of-the-art language lab where the study of conversational skills and communicational skills is imparted by expert teachers. One-year Intensive diploma in French and Advanced Diploma in French is running zealously and enthusiastically. The college regularly receives financial assistance from various funding agencies, like DBT-STAR Scheme, College with Potential for Excellence, Community College, Deen Dayal Upadhaya Kaushal Kendra (DDU), UGC- Innovative Course Master of Business Administration (Leadership Development) and B. Voc. The college has already carved a niche for itself as a hub of skill development and enhancement and we are ready to embrace any challenge to take this tag to the next level.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge system is known throughout the world for its Guru Shishya Parampra where Guru and

Disciples sit together for hours indulging in meaningful, healthy discussion and discourse. Here at our institution this parlance is followed religiously. Students look up to their teachers as their

Gurus and stay connected to them not only during their study programmes but even after they leave the college. The world of technology has made it even more convenient and possible. Not only in the class but even outside, not only in college hours but even beyond the time, teachers pass on knowledge to make students spiritually, morally, physically, mentally and academically sound. Language barrier is never an issue. Teachers use all suitable mediums of instruction to disseminate knowledge. Such is the extent of their mutual understanding that many a time student understand their Gurus gestures and nonverbal messages. Students are given the freedom to emote in the language of their choice so that they get opportunity to express themselves irrespective of their lingual background. All platform, cells, societies, associations, centres and festivals strive to connect students and expose them to the rich culture and heritage that they belong to. For this, many distinguished and eminent personalities are invited to have a good interface with students. Global Punjabi Conference and Youth Festival & Folk Festival shoulder the responsibility of keeping every student abreast of their rich heritage. Students are reassured that their culture is their brand and that they should always stay rooted to it without caring about the winds of western influence. The college has been making a good use of technological advances to restore India's position as Vishwa Guru. They make the class room arrive in their homes and transfer lessons, notes, videos, messages since we feel that it is the right of every child to have an equal access to quality education. All norms are moulded to suit the talent and interest of students. During pandemic, head of the institution and teachers stressed on their conceptual understanding, working on their creative and critical thinking, equipping them with life skills by connecting with them online. Every kind of method was evolved to make students resilient in the hard times so that they emerge out, after the pandemic, with nerves of steel. In future, this trend of offline and online sharing of knowledge will continue as we are equipped with all paraphernalia to transmit knowledge whatever way the need arises. Online tests, comprehensive assignments, life skills and counselling sessions will keep helping teachers to prepare a good formative assessment of students. Equity and inclusion will always be the core words at every platform so that every young mind gets opportunity regardless of their birth or background. Emphasis on quality will never be compromised. So, every effort has been made and will be made to tread on India's world-famous path of Global Knowledge Superpower path.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All the programmes of the institution have affixed programme

outcomes, programme specific outcomes and course outcomes on their syllabi. These outcomes present clearly and concisely the strengths of the particular programme. Students can visit the college website and choose a programme according to their interest. These outcomes allow students to know what they will learn in that specific programme, which skill of theirs will be honed, which entrepreneurship skills they will learn, if the programme will generate employability. Programme outcomes contain broad statements about the gist of the entire programme explaining programme with every detail. The students can set their priorities while choosing the programme by planning, evaluating, measuring, estimating the outcomes. These programme outcomes are prepared with the help and consensus of panel of Board of Studies, faculty members, alumni, industrial advisor and employer. In this way the requirement of stakeholders, industry, environment and academicians is sought to make the programme wholesome. Programme specific outcomes contain specific statements describing the outcome of that particular programme for every year. The students can gauge what the programme specific outcome would be after the completion of the study every year. It explains to students overall academic excellence that the programme expects from them. It delineates the point of undertaking those specific programmes and how it relates to their life, society and culture. Course outcomes demonstrate outcomes of each course or paper. Students can fathom what they are going to learn in each paper and how the knowledge will equip them after the study of each paper. They get to know how their acquired theory and knowledge will enhance their strength and how they will be able to apply the learnt theory to practical approach. They are told about the rewarding careers they will be eligible for. They are specified what they would be able to learn by the end of the course/paper. At the end of the session, it is ensured that course outcome aligns with programme specific outcome and programme outcome. To measure the successful fructification, mapping of syllabus is done which helps to make a good estimate of the satisfaction level of the syllabus. Our mission gets accomplish only when learners receive what exactly we try to deliver them. Our language programmes develop imagination and creative thinking of the students and this is transmitted to them through programme outcomes. Students get to know that their fine and gross motor skills will be groomed through reading. By going through the outcomes, students can justify their choice of the programme. The programme outcomes also specify that they would be given opportunities to explore, discover and experiment to enhance their cognitive skills. To conclude programme outcomes, programme specific outcomes and course outcomes provide necessary specificity above the pros and cons of the programme to make it easy for the students to decide their academic journey. The institution has already been

following the outcome based education process and is ready to add anything new as per the spirit of the New Education Policy.

20.Distance education/online education:

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala stayed connected with its students in the disconnected world of Covid-19. Technology was put to its maximum usage during the hard times of the pandemic when all schools & colleges faced a sudden closure and there was no way through which teachers could reach students. But the college took initiative to teach students by providing teachers access to free Wi-Fi facility, Zoom Software App and Google Meet. It is difficult to teach when students are sitting apart in their own homes but the teachers believed in themselves and used many online interactive options to keep the process of teaching learning going on. Several workshops were organised for teachers which taught them the nuances of holding online classes. Teachers became learners and quickly learnt how to schedule Zoom classes and form Google class rooms. They made additional email addresses to receive a flood of Assignments, MSTs and Exams. In addition to that, every department formed YouTube channels where every single teacher uploaded the lessons in a simple, clear, concise and lucid manner. Questions for quiz were made to make an assessment of the students' grasp on the lesson. For the last two years, the college has been equipping itself regularly with smart technological tools to disseminate knowledge and information to the students. Class rooms have been equipped with lecture capturing systems, interactive panels and open access Wi-Fi facility. Flexible hours have been adopted for teaching to ensure that no student is left behind. Though the traditional method of direct instruction in class rooms cannot be replaced at any cost, but through digital teaching and learning, we added to, supported & enriched it. It can be said that we had an interactive teaching and learning in a virtual way. Teachers are always there for their students. They always think about their welfare, they learn from them and for them. The college discovered many methods to be capable to reach more students and offered them lessons with a great variety. Technology proved to be a gold mine for the institute. Lessons, assignments and exams were taken online. Online revision and remedial classes benefited all students. The college connected with its students through online teaching for many academic, extra and co-curricular activities to keep stimulating their brains. Many programmes, webinars, workshops, alumni meet, celebration of important days, induction programmes, festivals, competitions, parents' teachers meet were organised with the help of technology. Pandemic could not restrict our activities despite many restrictions it imposed. It proved to be a blessing in

disguise for us and now we are more strongly equipped to face any challenge if it poses in the future. Thus, the college is fully prepared for the New Education Policy as far as the delivery of Online Education is concerned. However, for Distance Education the college is not authorised yet by UGC.

Extended Profile

1.Programme

1.1 66

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 5696

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1798

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 5620

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 1289

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	183
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	190
4. Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1053
4.2 Total number of Classrooms and Seminar halls	121
4.3 Total number of computers on campus for academic purposes	404
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	475.63901

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Following a structured procedure for designing and development of the curriculum, various stakeholders provide their suggestions towards curriculum enhancement which focuses upon augmenting student achievements at the completion of each course. It is ensured that

the course outcomes are in tandem with program specific outcomes which results in appropriate fulfillment of program outcome.

The curriculum is designed in a manner where Programme Outcomes, Programme Specific Outcomes and Course Outcomes of each Programme reflect the local, regional, national and global needs. It is then tabled by the departments at Board of Studies meetings for approval. The panel of Board of Studies has representation from academia, industry and alumni, who provide the valuable suggestions which are incorporated in the curriculum. It is approved and passed by Academic Council and ratified by Governing Body.

It is ensured that the programmes taught must enable the students to be employable, skill oriented and entrepreneurs. The time and market relevance of the courses and programmes of the college has always been given proactive thought process.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

49

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1263

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

63

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

58

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

For the overall development of the students, most of the departments of the college emphasize on sensitizing the students towards gender,

environment and sustainability, human values and professional ethics by incorporating these values into the curriculum. Curriculum of B.A. (Honours) Social Science focuses on human values; gender and environment and sustainability. B.Com. and B.A. Electives like Sociology, Political Science, Public Administration sensitize students towards the prevalent Social Inequality, Corruption in Public Life, Human Rights and its Violation, Caste Discrimination, Gender Inequality and measures for Women Empowerment.

Curriculum of B.A. Electives like Religion, Folk Art and Culture and Cultural Studies inculcates the core values of religious co-existence, communal harmony, diversity and cross-cultural understanding which promotes social awareness, inclusion and altruistic behaviour among the students. Various UG and PG Programmes under streams of Agriculture, Business Studies, Economics, Mathematics and Sciences focus on professional ethics in their respective fields.

Environmental issues and Sustainability; Drug Abuse and Road Safety Awareness are taught at UG Level to all the students at the under graduate level. A number of certificate courses, add-on courses and student interactions, discourses, deliberations, workshops, seminars, conferences focus on various cross cutting issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

15

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

542

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

498

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://khalsacollegepatiala.org/igac/feedback-report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://khalsacollegepatiala.org/iqac/feedback-report
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2388

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

454

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessment of the learning levels of students start right after the admission process and there is an appropriate mechanism to achieve the purpose. At the very onset of the session, breaking the ice sessions make students shed their inhibitions and be comfortable in the college environment.

Mentors assess the learning level of the mentees. Mid semester tests, class tests, oral tests, monthly tests, discussions, seminars & presentations and assignments help teachers track the progress of the students in Academics. Appropriate strategies are chalked out to bring equity. Regular feedback is taken to know the satisfaction level of the learners.

Booster classes, Research Projects, Student Exchange Programmes and Twinning Programmes are held for bright students. Advanced Learners are encouraged to participate in seminars and conferences.

Remedial classes, Revision Classes, One-to-one interactions, English speaking classes are arranged for slow learners. Extra classes are also organised for students coming from other states for the subject of Elementary Punjabi. Revision classes and doubt classes aim to prepare and equip slow learners to have a firm grasp on the subject. It is mandatory for all students to participate in co-curricular activities regularly undertaken by all departments. Braille Books are available in library for blind students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/07/2020	5780	183

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College follows student centric methods, such as experiential learning, participative learning and problem-solving methodologies for enhancing learning experiences.

Under experiential learning, students learn through experience & involvement and by doing things themselves with focus on Practicals, Field Projects, Internships and Industrial Training.

Under participative learning, students learn by participating in various activities like group discussions, role playing and working in teams to complete projects. Students participate in shared learning by going in for internships, summer trainings, end semester trainings, visit to foreign universities and students exchange programmes. On their return or after the completion of the training, they submit report and present their learning through seminars, explaining the skill and lesson learnt and viva is conducted to check their learning level.

Under problem solving methodologies like case studies, research projects and workshops on analytical skills. learners collect information by researching for data, statistics, information, and inputs, examine and scrutinize it and then take the decision on what is relevant and what is to be ignored. They evaluate the entire information and then draw conclusion. From conclusion they come out with their findings. Thus by analyzing interpreting, inferencing, explaining, self-regulating they learn problem solving.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The College uses Information and Communication Technology (ICT) in education to support, improve and optimize the delivery of education.

Use of ICT by Faculty-

College has Smart Class Rooms, Interactive Boards, Projectors for PowerPoint presentations to be used by the faculty for delivering lectures. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

Industry Connect Lectures- Seminar Halls and Auditorium are digitally equipped where interactions are regularly organized for students.

Video Conferencing - Students are counselled with the help of Zoom/ Google Meet.

Online Lectures through Zoom, Google Meet, Microsoft Team, Google Classroom

Video lecture- Teachers are provided with desktops, laptops and lecture capturing system facility for recording of video lectures for students. Teachers record and share their lectures on YouTube links with students.

Workshops- Teachers use various ICT tools installed in Computer and Soft Skills Labs for conducting workshops on latest methods such as SPSS, Programming languages, simulations and soft Skills.

College Learning Management System- Platform for delivering e-learning content. A learning management system is software for creating, managing, and delivering e-learning content.

WhatsApp groups- For Mentor-Mentee interactions WhatsApp Groups are formed.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://kcpelearning.com/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

183

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation of and Adherence to Academic Calendar and Teaching Plans:

Academic Calendar:

- IQAC initiates by sending notices to all departments and examination branch at the onset of new academic session.
- All Departments and Examination Branch prepare academic calendars and sent them to the IQAC.
- IQAC prepares comprehensive academic calendar for the session which is displayed on the college website.
- On the completion of the session, IQAC checks the adherence and all the activities are published in the Annual Report which is displayed on the college website.

Teaching Plans:

- IQAC Initiates by sending notices to all departments at the onset of new academic session.
- Departments prepare Teaching Plans for each course in all programmes.
- Departments keep record of covered/un-covered syllabus.
- Extra Classes are held wherever required.
- IQAC keeps soft copy of above documents

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

183

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

70

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1192

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

12

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

3

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination procedure and processes have incorporated IT integration and reforms which has resulted in a quick and smooth functioning of the examination branch. The major reforms made by the Examination Branch can be highlighted briefly as under:

- Continuous assessment of the students is made by the respective teachers through assignments, MST's and other academic activities of the class.
- Case studies, practicals, viva-voce, project reports and dissertations form an integral part of the overall evaluation of the students.
- The results of all classes are declared within 15 days from the last date of examination of each class.
- Online filling of examination form.
- Examination schedule declared well in advanced for each semester.
- Confidential results are issued within 24 hours from receipt of application.
- Transcripts are issued to the students within 2 days from receipt of the application.
- Online Payment for paper setters within a week from the

receipt of Paper.

- Provisional certificate is issued to students within 2 days from the receipt of application.
- Online Internal Assessment portal for PG classes for teachers has been initiated.
- Examination Grievance Cell is also maintained for student grievances with regards to the examination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the programmes of the institution have affixed programme outcomes, programme specific outcomes and course outcomes on their syllabi. These outcomes present clearly and concisely the strengths of the particular programme as these outcomes are prepared with the help and consensus of panel of Board of Studies, faculty members, alumni, industrial advisor and employer. In this way the requirement of stakeholders, industry, environment and academicians is sought to make the programme wholesome. Programme outcomes, programme specific outcomes and course outcomes provide necessary specificity above the pros and cons of the programme to make it easy for the students to decide their academic journey.

Programme and Course outcomes are displayed on College website and communicated to teachers and shared with students through online and online mode.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://khalsacollegepatiala.org/igac/program-outcomes

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

All programmes have affixed Programme Outcomes, Programme Specific Outcomes and Course Outcomes on the syllabi.

At the end of the session, it is ensured that course outcome aligns with Programme Specific Outcome and Programme Outcome. To measure the successful fructification, mapping of syllabus is done. This process is accomplished in two methods- Direct and Indirect. Under Direct method, two strategies CIE and SEE are employed to map attainment level. Under continuous internal evaluation (CIE), we consider marks of MST-I, MST-II and Assignments. Under Semester End Examination (SEE), Result of Final Exams is considered. Under Indirect method, a survey is undertaken which helps us map satisfaction level of the Course Attainment.

If there is a gap between Attained Target and Overall Course Outcome attainment, it is considered as not satisfactory attainment. Then we revise our lesson plan, update it to plug the gap between the two. This helps to make a good estimate of the satisfaction level of the syllabus. Our mission gets accomplished only when learners receive what exactly we try to deliver them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://khalsacollegepatiala.org/syllabusall

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1787

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://khalsacollegepatiala.org/SSR/QNM/uploads/files/2.6.3/COE/2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://khalsacollegepatiala.org/uploads/files/feedback_analysis/2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala is highly proactive in the area of research. The institution Research facilities are frequently updated and there is well defined policy for promotion of research which has been uploaded on the institutional website and implemented.

The college has a dedicated Research Centre named as Prof. Piara Singh Padam Research Centre. It has independent library and dedicated computers for the researchers. There are special research grants for college faculty for doing projects as well as for attending the conferences and workshops. College also conducts workshops for the staff members and students on research.

The faculty members are also encouraged to go for research innovations. As a result, some patents have been obtained on the name of the college. Many staff members of the college have done major/minor research projects of UGC and other agencies. The DBT, Government of India has given the Star Scheme to the Physics, Chemistry, Mathematics and Biotechnology of the College keeping in

view the research achievements of the college. The faculty members also publish papers of high quality in various national and international journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://khalsacollegepatiala.org/research/research-policy
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

5.8

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.10

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/research/about-research
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

15

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://khalsacollegepatiala.org/research/about-research
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College makes consistent and unstinted efforts for the promotion of research, transfer of knowledge, making the education process innovative, entrepreneurial and time relevant. The college has established Research Centre and Campus for Research and Advanced Studies, Dhablan with the state-of-the-art facilities for Research and Innovation.

An effort is made to involve the nearby farming community for transforming the agriculture in to organic agriculture. Vermicompost and Vermi-wash manure is prepared with the help of creating of proper digs and pits and the same is sold to the general farming community at very reasonable cost. Similarly, Seed Graders, Seed Dusters, Seed Winnower, Seed Cleaners and Seed-graders cum dusters are available in the Research Campus for the training of the students and the local farming community. The soil and water testing facility is also made available to the community.

The college has three incubation units for students in Department of Food Processing and Engineering, PG Department of Agriculture and PG

Department of Fashion Design and Home Science. Where students are trained to become successful entrepreneurs, Innovators and creators of new knowledge. Some of the students of the institution are working while they are learning and earning money.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalsacollegepatiala.org/research/about-research

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	https://khalsacollegepatiala.org/research/about-research
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

187

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

114

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khalsacollegepatiala.org/AOAR2020-21/QNM/about/books-chapter-published

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

125

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

8

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

NSS department -Volunteers celebrate important national as well as international days, organizing activities under Cleanliness, Nutrition, Environment, Road Safety campaigns, organising blood donation camps, one day camps, seven days camps, providing rural exposure and awareness on electronic voting and elections to its volunteers. NSS volunteers occasionally visit five adopted villages to generate awareness among villagers in the form of rallies and street plays on social issues, environment safety, drug abuse.

NCC- Army, Naval and Air Wing - These platforms organize extension lectures and talks to build the personality of the students. Drug Abuse programmes, blood donation camps, tree plantation drives, Swachh Bharat Abhiyan, Yoga Day and Awareness Camps on Air Pollution and Environment Safety are on the list of the programmes.

Youth Club and Red Cross Society organizes seminars/webinars in collaboration with vigilance bureau to observe Vigilance Awareness Week. The society also organizes blood donation camps, multi-specialty health camps.

Nanhi Chaan Cell organizes several programmes for the welfare of girl students. Seminar, workshops, awareness relay are organized to generate awareness regarding women empowerment, education of girls, domestic violence, rights or women etc.

Various department clubs and associations organize several

programmes to sensitize students and society on social issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

81

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5696

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

23

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

College has adequate infrastructure and physical facilities for teaching-learning. It has ICT enabled 89 class rooms, 02 seminar halls, 01 board room, 01 Video Conferencing hall, 01 auditorium.

The college has fully equipped 10 computer/Soft Skills labs and 01 research lab with latest configured computers. Department of Physics has 05 labs (Electronics Lab, Optics lab, Nuclear Physics lab, Mechanics lab and Thermal lab). Department of Chemistry has 04 labs (Organic, Inorganic, Physical and Analytical). The Department of Biotechnology has 03 well equipped practical labs. Department of Fashion Design and Home Science has 03 Labs. Department of Agriculture has fully equipped 06 lab (Horticulture, Soil Science, Agronomy, Agronomy Forestry, Animal Husbandry, Plant Breeding and Genetic) and 03 smart classrooms. DDU Kaushal Kendra has 02 Food Processing Labs and 01 Automobile Workshop.

All labs, its equipments, tools, devices, gadgets, apparatus, gears and appliances are maintained by lab attendants for its maximum utilization. The college has 83 projectors, 404 Desktop and laptops Computers, 81 printers, 8 Photocopiers, 6 multifunction scanners, 3 Smart Boards, 07 interactive boards, 14 portable projectors, Video Meeting Tools like Zoom, Google Meet, Microsoft Team, Google Classroom) and College Learning Management System (KCPLMS) Platform for delivering e-learning content.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has adequate facilities for cultural activities and is known for its exemplary achievements. These activities are locus of imparting skill to those students who have the will to learn.

Various facilities available for cultural activities are fine arts lab, music vocal lab and studio, music instrumental lab, theatre lab and equipments, auditorium, 4 open air theatres and media centre.

The college has outdoor and indoor sports facilities equipped with modern gadgets and machines. The indoor sports include Chess, Carom and Table Tennis. The college proudly proclaims its long list of playgrounds- Hockey, Football, Handball, Cricket, Badminton, Basketball, Kabaddi, Kho-Kho, Table Tennis, Volleyball, Gatka and Athletics.

Baba Banda Singh Bahadur Sports Complex has been established in the year 2021 with an area of 5193.94sq.ft. It houses Yoga and Aerobics Hall and a Gymnasium. The track is daily utilized for walk in mornings and evenings by fitness enthusiasts from outside the college.

The students of Cultural activities and Sports avail many incentives like fee concession, hostel accommodation, refreshments and bus facility.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

80

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

69.29172

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using Integrated Library Management System.

ILMS Software: SOUL (2.0)

Year of Automation: 2008-2009

WEB OPAC: The library has developed its own collection database through library software. The library is fully computerized with the

barcode-based issue and return process. Online Public Access Catalogue (OPAC) facility has been provided in the Main Library. OPAC is widely used by students and faculty members to search books by title, author, subject name, etc. 04 Touch Screens have been installed. The information about books can be accessed from anywhere in the world on WEB OPAC Link (<http://192.168.2.101/webopac/>).

E-Resources: The library is a member of the Delnet, J-Gate and N-List consortia of the Information Library Network (INFLIBNET). Under this consortium library, more than 19,000 e-journals, 1.37 lakh e-books for students and faculty members have been provided. Internet and reprographic facility with a computer system.

Library Automation: The entire active book collection is updated in the library software database and the online public catalogue (OPAC) is available to students and faculty members. Book issue and return is fully automated in the library software. Library is partially automated and have 01 server, 04 computers for public access, 3 barcode scanner and 01 RFID Gate.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.khalsacollegepatiala.org/campus/about-library

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

13.43

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

339

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has System, Networking and Software Development and IT Cell is highly proactive as far as the IT and E-Governance measures in the institution are concerned. IT Policy is quite exhaustive and covers almost all the areas of Academic Administration. Every year plans are made for matters like updation, cyber security, WiFi and budget allocation for the same. The college provides need-based budget for IT requirements. The college website www.khalsacollegepatiala.org is regularly updated.

The various IT facilities available in the college are: 404 desktops and laptops, 32 access points, 07 interactive panels, 03 smart boards, 83 projectors, 14 portable projects, 81 printers, 6 scanners, 8 photocopiers and 10 lecture capturing system. The internet lease line has been upgraded from 155 mbps to 200 mbps in the year 2020-2021 and college campus is fully WiFi. Sophos firewall for providing cyber security has been installed in the college. The Antivirus software has been installed on all the computers in the college.

The e-content development facility includes the following platforms:

- Video Lectures on YouTube
- E-Content on Slide share, Whatsup groups.
- KCP Learning Management System
- Media Centre for recording Video Lectures
- Soft Skill Labs
- Zoom and Google meet for virtual classes and meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5696	404

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/c/KhalsaCollegePatialaWebTV
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

406.34729

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has an energetic, proficient, productive and an operative policy to maintain and utilize all facilities available in the college. The head of the institution proactively ensures that all facilities are not only utilized but also regularly maintained.

- The college has a well-established and well-organized system and procedure for maintaining and utilizing physical, academic and sports facilities.
- The institute has formed various committees for smooth functioning of the system.
- College Advisory committee facilitates the head of the institution in all kinds of important and significant decisions for effective maintenance and utilization of all facilities.
- Regular meetings are undertaken to discuss new policies for improvement, utilization and maintenance of infrastructure.
- Efficient team of many people is on their toes to keep the campus in proper shape and form.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

126

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

634

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://khalsacollegepatiala.org/campus/soft-skills
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4800

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

410

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

87

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college functions through an active student council congregation. Rather than a centralized body, the college has decentralized the functioning through various bodies and cells that become an integral unit of the student council. This strengthens the student council as different bodies look after diverse aspects essential for the growth of the college and the student.

The Nanhi Chaan Cell functions uniquely by choosing a gender champion, English Literary Society elects its members in the capacity of Vice President, Organising Secretary, Creative Head, Executive Members, Department of Punjabi elects its members who then organises events to uphold and spread Punjabi as a Language, through the Kirat Club, each teacher selects five Students and a total of 500 students are thereby selected who become part of this prestigious council.

The SCM appoints Office Bearers of Commerce and Management Association and co-ordinate various activities of the department.

Students have representation in various academic and administrative bodies/committees of the institution like IQAC and Departmental Board of Studies.

Each department of the college also nominates minimum of two class representatives for each class to enable the smooth functioning of its activities: Academic and Extra Curricular.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association is a registered under DIC/PTA/Society/314 of 2014-15 under Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act 1957. OSA Khalsa College Patiala has its own Constitution and is managed by Governing Body.

The College Alumni Association has 10000+ Members and 13 OSA Chapters- Khalsa College Patiala Chapter, India Chapter, Canada Chapter, Australia Chapter, New Zealand Chapter, UK Chapter, America Chapter, Spain Chapter, Oman Chapter, Norway Chapter, Denmark Chapter, UAE Chapter and Ethiopia Chapter.

The various contributions of College Alumni Association are- Financial Contribution, Counselling Services, Placement Services, Scholarships, Exchange Programmes, Information Dissemination, Students Interactions and Motivational Talks.

Many of its worthy alumni are working in the college in various capacities and they are valuable part of the Khalsa College Patiala OSA Chapter. Many books in the library have been gifted by our old students. Our Alumni also donate rare books and manuscripts to the college library and present students benefit from this great resource. Alumni fund is used to develop infrastructure in the college. OSA Park has been developed by our Alumni, Solar Lights have been installed in the college Campus as well as in hostel by Old Students' Association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year A. ? 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college administration derives its course of action through its vision and mission statement which lucidly outlines the functioning directives for the college.

The governance of the institution follows a well-developed policies and procedures manual on admission, teaching, learning, research and evaluation process. The vision of the college with its focus on perseverance for perfection permeates all areas of governance of the college.

The college is being effectively run under the management of Shiromani Gurdwara Prabandhak Committee (SGPC), Sri Amritsar Sahib. The College Governing Body, which governs the academic, administrative, financial and other important matters of the college. It comprises members from college management, academe, society and staff representatives. The College Academic Council is an important recommendatory body which plays a vital role in the overall academic planning and growth of the institution. It comprises members from academe and all Head of the Departments.

The college administration is decentralised through delegation of administrative, academic, cultural and sports responsibilities and authorities among the Deputy Principal, Vice Principal (Skill Development and Evening Courses), Vice Principal (Administration), Vice Principal (Academics), Deans, Co-ordinators and Members of various committees. Regular meetings to plan, organise and monitor the activities of the college are undertaken.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/about/our-mission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has a decentralized and participative management organisational structure with academic and administrative statutory bodies and committees: Governing Body, Academic Council, IQAC, Academic Advisory Planning and Evaluation Committee, Internal Compliant Committee, Academic Audit Committee, Departmental Board of Studies. These bodies and committees facilitate effective decision making through expression of creative and innovative ideas, individual or group suggestions and representations. The participation of the staff members in decision making is ensured through their active involvement in the administrative process of the college. Periodic meetings at multiple levels are conducted to plan, coordinate, execute and evaluate the activities for the current academic session in accordance with the long-term planning of the college.

Along with the participation of the faculty members, the students are also involved in the process of decision making. The student representatives are members of the key statutory bodies and also as class representatives provide the opinion of the students regarding the academic and administrative process of the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/iqac/strategic-plan

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College has the mandate to promote Punjabi Culture, Language and the values upheld by Sikhism. This is one of the major strategic area of the college. To achieve the desired objective, the college regularly organised Global Punjabi Conference and it is a very successful implementation of one strategic activity of the College.

To take the Punjabi Culture and Language at the International level, a high-level committee comprising of honorary secretary, principal, heads of all departments, and entire department of Punjabi, was formed to deliberate on the road map for its promotion. After much deliberation, modalities were delineated and it was decided to organize Global Punjabi Conference annually, to invite distinguished writers and speakers to take part in the conference from all over the world.

It was also decided to confer Khalsa College Global Punjab Rattan Award and Khalsa College Global Punjabi Gaurav Award every year to esteemed & eminent personalities.

The college has organised four Conferences since 2018 and published three conference proceedings in book form as decided. Every year the conference sees participation of delegates from all over the world who make the conference a huge success with their valuable words, discussions and presentations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://khalsacollegepatiala.org/iqac/strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college administration is headed by the Principal, who is appointed as per the UGC, Punjabi University, Patiala and State Government norms.

The principal is responsible for the academic and administrative matters of the college. The principal is assisted in the administrative process by the Deputy Principal, Vice Principals - Skill Development and Evening Courses, Administration and Academics.

Governing Body governs academic, administrative, financial and other important matters of the college. It is constituted by the Trust of the College.

Academic Council is responsible for framing rules and regulations for academic, sports, cultural and other co-curricular activities. It Scrutinizes and approves the proposals of the Boards of Studies regarding start and modification of new programmes and courses.

Finance Committee is responsible for financial planning and management

Board of Studies is constituted as per the UGC guidelines and is responsible for Planning and preparing syllabus and ordinances of the academic programmes and approving the panel of external examiners.

The College has various committees - IQAC and Committees for SC/ST, Minority and OBC Scholarship, Grievance Redressal, Internal Compliant, Anti-ragging, Anti-Sexual Harassment, PTA, Old Student Association etc.

All the above committees are constituted as per the UGC guidelines and other regulatory bodies.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/iqac/education-policy

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has a policy of consistently undertaking effective welfare measures for the teaching and non-teaching staff. These are Fee Concession to wards of Staff Members, Group Insurance Scheme, Loan against Provident Funds, Staff Welfare Fund, Wheat Loan for Class IV Employees, Free Uniforms for Class IV Employees, Subsidised Medical Facility from Selected Hospitals, Provision for Advance Salaries, Maternity Leave, Station Leave, Earned Leave, Duty Leave, Medical Leave and Casual Leave. For physical fitness and wellbeing, the staff members can avail the facilities of outdoor games through the playgrounds as well as indoor games and gymnasium through Banda Singh Bahadur Sports Complex. Health services are provided to staff members through round-the-clock doctor availability, provision of ambulance facility and arrangements of regular health check-up camps.

To facilitate academic and career development college Organises Faculty Development Programme for Teaching Staff, Staff Training Programme for Non-Teaching Staff, provide Seed Money for Research Projects, grants to participate in International and National Conference, Study Leave and Encouragement for Enrolment in PhD. Free Wi-Fi facility on the campus is provided to all staff members. They are also facilitated with E-Library facility from N-list, J-Gate and other E-Resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalsacollegepatiala.org/iqac/education-policy

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

55

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college regularly conducts both internal and external financial

audits. The internal auditor is appointed by the management body of the institution. The internal auditor checks and verifies reconciliation of fees and bank statement as well as monthly income-expenditure statement, the correctness and accuracy of vouchers, stock registers, log books of vehicles and trial balance on monthly basis in order to locate the errors in accounts. At the end of each financial year, the correctness and accuracy of all financial statements as well as income-expenditure balance sheet is checked and verified by the external auditor and a report is submitted to the Principal office of the college. The government bodies (Comptroller and Auditor General of India) CAG and (Finance Department of State Government) FD undertakes the annual auditing of the Grant-in-aid posts and courses as well as the scholarships and UGC Grants received by the college. Any queries raised by these government bodies are duly resolved by the principal in consultation with finance officer and report of the same is submitted to the offices of these government bodies. The complete mechanism of auditing comes under the purview of the Principal, Finance Officer and Accounts Department of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college obtains its funds through diverse sources- Fee from Students, Salary support from State Govt., Funding under DBT Star Status Scheme, Funding Under CPE Scheme, Funding Under Community

College Scheme, Funding Under DDU Kaushal Kendra Scheme, Funding Under UGC Innovative Course Scheme, Funding for B.Voc. Courses and Funding from SGPC. In addition to the above-mentioned sources of generating funds and the standard requirement of expenditure needed for the functioning of the institution, any special requirement for infrastructural development or expansion in the college along with capital expenditure to meet the developmental needs of the college are duly authorised by the governing body.

For effective Utilization of Resources - Finance Committee prepares An Annual Budget to allocate the resources. Purchase Committee follows the proper purchase procedure to procure various items. The expenditure is monitored by the Finance Committee and at the end of the financial year it is ratified and approved by Governing Body.

Institution conducts Internal and External Financial Audits on regular basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC consistently contributes towards institutionalizing following quality initiatives:

- Documentation of the activities of the College for various reports required for rankings, quality audits and accreditation processes.
- Seed Money is awarded to the teachers for enhancing research aptitude.
- Generating an eco-system for creativity and innovations amongst the stakeholders.
- Approaching funding agencies for financial support.
- Organising quality enhancement programmes.

Institutionalized Practices of IQAC:

Practice 1: Curricula Development and Restructuring:

IQAC facilitates curricula development, revision and restructuring through Departmental Board of Studies. The panel of Board of Studies has representation from academia, industry and alumni, who provide the valuable suggestions which are incorporated in the curriculum. It is approved and passed by Academic Council and ratified by Governing Body. Skill Development Courses under DDU Kaushal Kendra focus on generating employability skills and entrepreneurship development.

Practice 2: Administering Feedback Process:

Feedback is collected from all stakeholders- From Students through Feedback Performa, CR Meetings, Mentee Feedback, From Teachers through Departmental & BOS Meetings, From Employers through- HR Interactions & Feedback, From Alumni through - Alumni Meet & Interactions and from Parents through PTA meets.

The feedback is then analysed and the insights obtained are implemented and shared with the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalsacollegepatiala.org/igac/igac-meetings

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC is the foremost coordinating body of the college undertaking regular institutional reviews of the teaching learning process for the implementation of reforms in order to assure quality and excellence. It guides the process of curricula development and restructuring, ensures the implementation of academic calendar and syllabus plan, promotes ICT enhanced teaching, skill-oriented training, linkage with industry, preparation of e-content, monitors functioning of LMS of the college and learning outcomes of academic programmes through syllabi mapping.

Reform I: Skill Enhancement Learning

A number of value-added and skill-oriented certificate course have

been introduced with focus on Soft Skills, Language and Communication Skills, Life Skills - Yoga, Physical Fitness, Health, Hygiene, Disaster Management etc., Computing Skills and Analytical Skills. Syllabi is revised on regular basis to incorporate latest topics and practical aspects.

Reform II: Holistic Development of Students

A number of activities are carried out by NSS, NCC & various other clubs, societies, associations, with emphasis on holistic development of the students with focus on Spiritual Development, Mental Development, Emotional Development, Physical Development and Social Development

The college has signed MOUs with industry and this linkage with industry invigorates teaching which develops critical and creative thinking among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://khalsacollegepatiala.org/igac/annual-reports
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

With the goal to promote gender equity, our curriculum focuses on sensitizing students on gender studies and human rights in programmes like B.A. Political Science (Elective), Sociology (Elective), Economics (Elective), B.A. (Honours) Social Sciences, B.Com. and M.A. Political Science and Economics.

Various committees have been formed to organise co-curricular and extra-curricular activities for gender equity and gender sensitization. These are Girls Welfare Committee, Boys Welfare Committee, Nanni Chaan Cell, Grievance Redressal Cell, Anti Sexual Harassment Cell, Gender Champions & NSS.

Various Activities carried out for this purpose are Seminars, Trainings, Workshops, Lectures, Medical and Health Camps, Counselling Sessions, discussions and deliberations.

The college takes full responsibility of the protection of the girls. Teachers on proctorial duty ensure their proactive presence on the campus in all periods. Any case of harassment, discrimination, bullying and ragging etc. is addressed to there and then. Police personnel are invited to guide girls' students to download Girl Safety App.

Various facilities available for women on campus are Girls Hostel, Bebe Nanaki Park, Gym Facility, Bus Facility, Study Room Facility, Parking Facility, Common Room, Day Care Centre Facility, Green Area and Food Lounge, Facility of Sanitary Napkin Vending Machine.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://khalsacollegepatiala.org/SSR/QLM/about/measure-gender-equity

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has the facilities for the effective and efficient management of degradable and non-degradable waste. It has formulated committees for the various areas of degradable and non-degradable waste.

Solid Waste Management Committee ensures that waste is segregated and collected in colour coded bins. The collected biodegradable waste is then subjected to efficient use by either of two units fabricated in the college campus, one for the garden/green waste and the other for waste accumulated in the canteen. Five compost bins especially designed by the committee to convert this waste into useful manure.

For liquid waste management, the college has two water treatment plants where the sewerage water is treated and the same is used for the college lawns, grounds and for the agriculture fields.

For biomedical waste management, the college simply uses a dig in the earth because such type of wastage is almost negligible in the college.

For E-waste management, college has signed MOU with the approved agency of Punjab Pollution Control Board.

For Hazardous chemicals, the college follows the policy as suggested by UN by reducing it as per the chemicals used in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala fully embodies the cultural practices as taught by the ten Sikh Gurus in its day to day working.

Admissions are open to all sections of society having diverse cultural and lingual backgrounds. The institution does not discriminate against anyone on the basis of caste, creed or faith. Students from all strata of society as well as geographical diversity are welcome into its fold.

Through various Cultural Fests, students get an opportunity to interact with other students that teaches them the life skills of patience and tolerance. It exposes them to respect the cultural distinctness of the other. Also, students learn other languages by participating in activities that are not in their mother tongue.

Langar, (Community Kitchen) is practiced on Gurburab. Food is served to all regardless of the differences of religion, caste, ethnicity, gender or class. This practice promotes among the students the value of equality for all.

Students Visit Old People's Home/Orphanages/ Lepers Colony/Slum Areas every year, to celebrate various festivals like Xmas, Diwali, Gurburab. Departments also use these occasions to visit old people's home/orphanages/ lepers colony/slum areas to share the joys of the occasions and also offer gifts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

We organise many activities in our institution to sensitise students and employees about the constitutional obligations.

The Constitution Day is celebrated in the college on November 26th every year to observe the adoption of the Constitution of India. An important part of the celebrations is the reading of the Preamble of the Constitution and reaffirming our commitment to uphold its ideology. We often organise special lectures to create awareness about the objectives of our Constitution.

Human Rights Education is taught by making Human rights, Women rights and Child rights a part of the syllabus. We spread awareness among students and employees about the dignity and rights of all humans regardless of the caste, colour and gender differences by organising Seminars and Lectures.

To teach Democratic Values, we organise student visits to Punjab Legislative Assembly and through these visits, students can gain an insight into how the State Legislature functions, and add to their understanding of Government and Politics. Voter education, spreading voter awareness and promoting voter literacy in India is the need of the hour. We engage our students and employees through activities and hands-on experience to sensitise them on their electoral rights.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts **A. All of the above**

periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes an effort to celebrate National and International commemorative days, events and festivals with great zeal and enthusiasm. Following important days are celebrated- Constitution Day, Lohri Festival, Diwali Festival, National Cancer Awareness Day, Gandhi Jayanti , National Daughters Day, Guru Nanak Jayanti, National Deworming Day, Hindi Diwas, National Education Day, Independence Day, National Engineers Day, International Commerce Day, National Science Day, International Day Against Drug Abuse and Illicit Trafficking, National Sports Day, International Day for Biological Diversity, National Unity Day, International Day for Eradication of Poverty, National Voters Day , International Day for Girl Child, NSS Day, International Day of Happiness, Onam Festival, International Day of Sign Languages, Republic Day, International Day of Yoga, Teachers Day, International Mother Language Day, World Environment Day, International Ozone Day, World Food Day, International Women's Day, World Health Day, International Mother Language Day, World Water Day.

Students also participate in various national extension activities with Government and Non-Government Organisations such as Fit India Movement Plogging Run Programme under Swachh Bharat Abhiyan FICSI, New Delhi, Nutrition Month, Tree Plantation Campaign, Swachhta hi

Sewa Campaign, Swachhta Pakhwada, Vigilance Awareness Week, Pollution Awareness Pakhwada are such programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE-I Title: To provide an alternate culture to the society in the contemporary scenario of eroding values. **Objectives:** To sensitize the students towards their traditional values and cultural heritage. **Context:** To provide an alternate culture to the society by providing them with value-based education and entertainment in the times of eroding values and traditions. **The Practice:** To upload videos to organise conference and to reach out to underprivileged sections of society for social values to the society. **Evidence of Success:** 6000+ students participated in activities that sensitized them towards their traditional values and cultural heritage. **BEST PRACTICE-II Title:** Skill Development for Knowledge Acquisition and Upgradation of Human Capabilities to Increase Employability **Objectives:** To impart skill-based education, aiming to make the students time and market relevant, globally competent. **The Context:** To cover the wide gap between the skills required in the industry and the skills provided by our education system and to fill the gap between employment and employability. **The Practice:** To impart employability skills to the students through trainings, lectures and workshops. **Evidence of Success:** DDU Kaushal Kendra is successfully running B.Voc.-Food Processing and Engineering, Software Development, Automobile, Agriculture and Advanced Diploma- Green House Technology, Auto Electricals and Electronics.

File Description	Documents
Best practices in the Institutional website	https://khalسالcollegepatiala.org/igac/best-practices
Any other relevant information	http://khalسالcollegepatiala.org/AQAR2020-21/OLM/about/best-practices

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institutional Distinctiveness of the college is Holistic Development of the Students with the Vision to strive for perfection and settle for excellence. The mission is to impart holistic education, aiming to make the students time and market relevant, globally competent, morally upright and socially responsible citizens. The college provides conducive environment to the pursuit of knowledge with the object to enhance the professional competencies and soft skills of the students. Efforts are made to promote and enhance learning that lasts forever and to prepare and train students in a manner which converts them into a work-ready force. The institution is committed to promote and support all round effective learning and teaching with a view to contribute to the development of a knowledge society through equitable access and widening the participation base in higher education.

The institution takes every initiative to help grow its faculty to deliver first class knowledge to the diverse variety of students. Extra-curricular activities are organised to hone the personality of the students. Many students emerge as leaders, speakers, artists, dancers, painters, writers, motivators, photographers and establish themselves as professionals and many of them have opened their schools and academies throughout the world.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Following a structured procedure for designing and development of the curriculum, various stakeholders provide their suggestions towards curriculum enhancement which focuses upon augmenting student achievements at the completion of each course. It is ensured that the course outcomes are in tandem with program specific outcomes which results in appropriate fulfillment of program outcome.

The curriculum is designed in a manner where Programme Outcomes, Programme Specific Outcomes and Course Outcomes of each Programme reflect the local, regional, national and global needs. It is then tabled by the departments at Board of Studies meetings for approval. The panel of Board of Studies has representation from academia, industry and alumni, who provide the valuable suggestions which are incorporated in the curriculum. It is approved and passed by Academic Council and ratified by Governing Body.

It is ensured that the programmes taught must enable the students to be employable, skill oriented and entrepreneurs. The time and market relevance of the courses and programmes of the college has always been given proactive thought process.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

49

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1263

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

63

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

58

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

For the overall development of the students, most of the departments of the college emphasize on sensitizing the students towards gender, environment and sustainability, human values and professional ethics by incorporating these values into the curriculum. Curriculum of B.A. (Honours) Social Science focuses on human values; gender and environment and sustainability. B.Com. and B.A. Electives like Sociology, Political Science, Public Administration sensitize students towards the prevalent Social Inequality, Corruption in Public Life, Human Rights and its Violation, Caste Discrimination, Gender Inequality and measures for Women Empowerment.

Curriculum of B.A. Electives like Religion, Folk Art and Culture and Cultural Studies inculcates the core values of religious co-existence, communal harmony, diversity and cross-cultural understanding which promotes social awareness, inclusion and altruistic behaviour among the students. Various UG and PG Programmes under streams of Agriculture, Business Studies, Economics, Mathematics and Sciences focus on professional ethics in their respective fields.

Environmental issues and Sustainability; Drug Abuse and Road Safety Awareness are taught at UG Level to all the students at the under graduate level. A number of certificate courses, add-on courses and student interactions, discourses, deliberations, workshops, seminars, conferences focus on various cross cutting issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

15

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

542

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

498

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://khalsacollegepatiala.org/igac/feedback-report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://khalsacollegepatiala.org/igac/feedback-report
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2388

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

454

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessment of the learning levels of students start right after the admission process and there is an appropriate mechanism to achieve the purpose. At the very onset of the session, breaking the ice sessions make students shed their inhibitions and be comfortable in the college environment.

Mentors assess the learning level of the mentees. Mid semester tests, class tests, oral tests, monthly tests, discussions, seminars & presentations and assignments help teachers track the progress of the students in Academics. Appropriate strategies are chalked out to bring equity. Regular feedback is taken to know the satisfaction level of the learners.

Booster classes, Research Projects, Student Exchange Programmes and Twinning Programmes are held for bright students. Advanced Learners are encouraged to participate in seminars and conferences.

Remedial classes, Revision Classes, One-to-one interactions, English speaking classes are arranged for slow learners. Extra classes are also organised for students coming from other states for the subject of Elementary Punjabi. Revision classes and doubt classes aim to prepare and equip slow learners to have a firm grasp on the subject. It is mandatory for all students to participate in co-curricular activities regularly undertaken by all departments. Braille Books are available in library for blind students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/07/2020	5780	183

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College follows student centric methods, such as experiential learning, participative learning and problem-solving methodologies for enhancing learning experiences.

Under experiential learning, students learn through experience & involvement and by doing things themselves with focus on Practicals, Field Projects, Internships and Industrial Training.

Under participative learning, students learn by participating in various activities like group discussions, role playing and working in teams to complete projects. Students participate in shared learning by going in for internships, summer trainings, end semester trainings, visit to foreign universities and students exchange programmes. On their return or after the completion of the training, they submit report and present their learning through seminars, explaining the skill and lesson learnt and viva is conducted to check their learning level.

Under problem solving methodologies like case studies, research projects and workshops on analytical skills. learners collect information by researching for data, statistics, information, and inputs, examine and scrutinize it and then take the decision on what is relevant and what is to be ignored. They evaluate the entire information and then draw conclusion. From conclusion they come out with their findings. Thus by analyzing interpreting, inferencing, explaining, self-regulating they learn problem solving.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The College uses Information and Communication Technology (ICT) in education to support, improve and optimize the delivery of education.

Use of ICT by Faculty-

College has Smart Class Rooms, Interactive Boards, Projectors for PowerPoint presentations to be used by the faculty for delivering lectures. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

Industry Connect Lectures- Seminar Halls and Auditorium are digitally equipped where interactions are regularly organized for students.

Video Conferencing - Students are counselled with the help of Zoom/ Google Meet.

Online Lectures through Zoom, Google Meet, Microsoft Team, Google Classroom

Video lecture- Teachers are provided with desktops, laptops and lecture capturing system facility for recording of video lectures for students. Teachers record and share their lectures on YouTube links with students.

Workshops- Teachers use various ICT tools installed in Computer and Soft Skills Labs for conducting workshops on latest methods such as SPSS, Programming languages, simulations and soft Skills.

College Learning Management System- Platform for delivering e-learning content. A learning management system is software for creating, managing, and delivering e-learning content.

WhatsApp groups- For Mentor-Mentee interactions WhatsApp Groups are formed.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://kcpelearning.com/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

183

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation of and Adherence to Academic Calendar and Teaching Plans:

Academic Calendar:

- IQAC initiates by sending notices to all departments and examination branch at the onset of new academic session.
- All Departments and Examination Branch prepare academic calendars and sent them to the IQAC.
- IQAC prepares comprehensive academic calendar for the session which is displayed on the college website.
- On the completion of the session, IQAC checks the adherence and all the activities are published in the Annual Report which is displayed on the college website.

Teaching Plans:

- IQAC Initiates by sending notices to all departments at the onset of new academic session.

- Departments prepare Teaching Plans for each course in all programmes.
- Departments keep record of covered/un-covered syllabus.
- Extra Classes are held wherever required.
- IQAC keeps soft copy of above documents

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

183

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

70

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1192

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

12

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

3

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination procedure and processes have incorporated IT integration and reforms which has resulted in a quick and smooth functioning of the examination branch. The major reforms made by the Examination Branch can be highlighted briefly as under:

- Continuous assessment of the students is made by the respective teachers through assignments, MST's and other academic activities of the class.

- Case studies, practicals, viva-voce, project reports and dissertations form an integral part of the overall evaluation of the students.
- The results of all classes are declared within 15 days from the last date of examination of each class.
- Online filling of examination form.
- Examination schedule declared well in advanced for each semester.
- Confidential results are issued within 24 hours from receipt of application.
- Transcripts are issued to the students within 2 days from receipt of the application.
- Online Payment for paper setters within a week from the receipt of Paper.
- Provisional certificate is issued to students within 2 days from the receipt of application.
- Online Internal Assessment portal for PG classes for teachers has been initiated.
- Examination Grievance Cell is also maintained for student grievances with regards to the examination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the programmes of the institution have affixed programme outcomes, programme specific outcomes and course outcomes on their syllabi. These outcomes present clearly and concisely the strengths of the particular programme as these outcomes are prepared with the help and consensus of panel of Board of Studies, faculty members, alumni, industrial advisor and employer. In this way the requirement of stakeholders, industry, environment and academicians is sought to make the programme wholesome. Programme outcomes, programme specific outcomes and course outcomes provide necessary specificity above the pros and cons of the programme to make it easy for the students to decide their academic journey.

Programme and Course outcomes are displayed on College website

and communicated to teachers and shared with students through online and online mode.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://khalsacollegepatiala.org/igac/program-outcomes

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

All programmes have affixed Programme Outcomes, Programme Specific Outcomes and Course Outcomes on the syllabi.

At the end of the session, it is ensured that course outcome aligns with Programme Specific Outcome and Programme Outcome. To measure the successful fructification, mapping of syllabus is done. This process is accomplished in two methods- Direct and Indirect. Under Direct method, two strategies CIE and SEE are employed to map attainment level. Under continuous internal evaluation (CIE), we consider marks of MST-I, MST-II and Assignments. Under Semester End Examination (SEE), Result of Final Exams is considered. Under Indirect method, a survey is undertaken which helps us map satisfaction level of the Course Attainment.

If there is a gap between Attained Target and Overall Course Outcome attainment, it is considered as not satisfactory attainment. Then we revise our lesson plan, update it to plug the gap between the two. This helps to make a good estimate of the satisfaction level of the syllabus. Our mission gets accomplished only when learners receive what exactly we try to deliver them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://khalsacollegepatiala.org/syllabus11

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1787

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://khalsacollegepatiala.org/SSR/QNM/uploads/files/2.6.3/COE/2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://khalsacollegepatiala.org/uploads/files/feedback_analysis/2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala is highly proactive in the area of research. The institution Research facilities are frequently updated and there is well defined policy for promotion of research which has been uploaded on the institutional website and implemented.

The college has a dedicated Research Centre named as Prof. Piara Singh Padam Research Centre. It has independent library and dedicated computers for the researchers. There are special research grants for college faculty for doing projects as well as for attending the conferences and workshops. College also conducts workshops for the staff members and students on research.

The faculty members are also encouraged to go for research innovations. As a result, some patents have been obtained on the name of the college. Many staff members of the college have done major/minor research projects of UGC and other agencies. The DBT, Government of India has given the Star Scheme to the Physics, Chemistry, Mathematics and Biotechnology of the College keeping in view the research achievements of the college. The faculty members also publish papers of high quality in various national and international journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://khalsacollegepatiala.org/research/research-policy
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

5.8

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.10

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/research/about-research
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

15

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://khalsacollegepatiala.org/research/about-research
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College makes consistent and unstinted efforts for the promotion of research, transfer of knowledge, making the education process innovative, entrepreneurial and time relevant. The college has established Research Centre and Campus for

Research and Advanced Studies, Dhablan with the state-of-the-art facilities for Research and Innovation.

An effort is made to involve the nearby farming community for transforming the agriculture in to organic agriculture.

Vermicompost and Vermi-wash manure is prepared with the help of creating of proper digs and pits and the same is sold to the general farming community at very reasonable cost. Similarly, Seed Graders, Seed Dusters, Seed Winnower, Seed Cleaners and Seed-graders cum dusters are available in the Research Campus for the training of the Students and the local farming community. The soil and water testing facility is also made available to the community.

The college has three incubation units for students in Department of Food Processing and Engineering, PG Department of Agriculture and PG Department of Fashion Design and Home Science. Where students are trained to become successful entrepreneurs, Innovators and creators of new knowledge. Some of the students of the institution are working while they are learning and earning money.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalsacollegepatiala.org/research/about-research

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for

A. All of the above

Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	https://khalsacollegepatiala.org/research/about-research
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

187

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher

during the year

114

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khalsacollegepatiala.org/AQAR2020-21/ONM/about/books-chapter-published

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

125

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

8

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

NSS department -Volunteers celebrate important national as well as international days, organizing activities under Cleanliness, Nutrition, Environment, Road Safety campaigns, organising blood donation camps, one day camps, seven days camps, providing rural exposure and awareness on electronic voting and elections to its volunteers. NSS volunteers occasionally visit five adopted villages to generate awareness among villagers in the form of rallies and street plays on social issues, environment safety, drug abuse.

NCC- Army, Naval and Air Wing - These platforms organize

extension lectures and talks to build the personality of the students. Drug Abuse programmes, blood donation camps, tree plantation drives, Swachh Bharat Abhiyan, Yoga Day and Awareness Camps on Air Pollution and Environment Safety are on the list of the programmes.

Youth Club and Red Cross Society organizes seminars/webinars in collaboration with vigilance bureau to observe Vigilance Awareness Week. The society also organizes blood donation camps, multi-specialty health camps.

Nanhi Chaan Cell organizes several programmes for the welfare of girl students. Seminar, workshops, awareness relay are organized to generate awareness regarding women empowerment, education of girls, domestic violence, rights or women etc.

Various department clubs and associations organize several programmes to sensitize students and society on social issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

81

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5696

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

23

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

College has adequate infrastructure and physical facilities for teaching-learning. It has ICT enabled 89 class rooms, 02 seminar halls, 01 board room, 01 Video Conferencing hall, 01 auditorium.

The college has fully equipped 10 computer/Soft Skills labs and 01 research lab with latest configured computers. Department of Physics has 05 labs (Electronics Lab, Optics lab, Nuclear Physics lab, Mechanics lab and Thermal lab). Department of Chemistry has 04 labs (Organic, Inorganic, Physical and Analytical). The Department of Biotechnology has 03 well equipped practical labs. Department of Fashion Design and Home Science has 03 Labs. Department of Agriculture has fully equipped 06 lab (Horticulture, Soil Science, Agronomy, Agronomy Forestry, Animal Husbandry, Plant Breeding and Genetic) and 03 smart classrooms. DDU Kaushal Kendra has 02 Food Processing Labs and 01 Automobile Workshop.

All labs, its equipments, tools, devices, gadgets, apparatus, gears and appliances are maintained by lab attendants for its maximum utilization. The college has 83 projectors, 404 Desktop and laptops Computers, 81 printers, 8 Photocopiers, 6 multifunction scanners, 3 Smart Boards, 07 interactive boards, 14 portable projectors, Video Meeting Tools like Zoom, Google Meet, Microsoft Team, Google Classroom) and College Learning Management System (KCPLMS) Platform for delivering e-learning content.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has adequate facilities for cultural activities and is known for its exemplary achievements. These activities are locus of imparting skill to those students who have the will to learn.

Various facilities available for cultural activities are fine arts lab, music vocal lab and studio, music instrumental lab,

theatre lab and equipments, auditorium, 4 open air theatres and media centre.

The college has outdoor and indoor sports facilities equipped with modern gadgets and machines. The indoor sports include Chess, Carom and Table Tennis. The college proudly proclaims its long list of playgrounds- Hockey, Football, Handball, Cricket, Badminton, Basketball, Kabaddi, Kho-Kho, Table Tennis, Volleyball, Gatka and Athletics.

Baba Banda Singh Bahadur Sports Complex has been established in the year 2021 with an area of 5193.94sq.ft. It houses Yoga and Aerobics Hall and a Gymnasium. The track is daily utilized for walk in mornings and evenings by fitness enthusiasts from outside the college.

The students of Cultural activities and Sports avail many incentives like fee concession, hostel accommodation, refreshments and bus facility.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

80

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

69.29172

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using Integrated Library Management System.

ILMS Software: SOUL (2.0)

Year of Automation: 2008-2009

WEB OPAC: The library has developed its own collection database through library software. The library is fully computerized with the barcode-based issue and return process. Online Public Access Catalogue (OPAC) facility has been provided in the Main Library. OPAC is widely used by students and faculty members to search books by title, author, subject name, etc. 04 Touch Screens have been installed. The information about books can be accessed from anywhere in the world on WEB OPAC Link (<http://192.168.2.101/webopac/>).

E-Resources: The library is a member of the Delnet, J-Gate and N-List consortia of the Information Library Network (INFLIBNET). Under this consortium library, more than 19,000 e-journals, 1.37 lakh e-books for students and faculty members have been provided. Internet and reprographic facility with a computer system.

Library Automation: The entire active book collection is updated in the library software database and the online public catalogue (OPAC) is available to students and faculty members. Book issue and return is fully automated in the library software. Library is partially automated and have 01 server, 04 computers for public access, 3 barcode scanner and 01 RFID Gate.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.khalsacollegepatiala.org/campus/about-library

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

13.43

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

339

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has System, Networking and Software Development and IT Cell is highly proactive as far as the IT and E-Governance measures in the institution are concerned. IT Policy is quite exhaustive and covers almost all the areas of Academic Administration. Every year plans are made for matters like updation, cyber security, WiFi and budget allocation for the same. The college provides need-based budget for IT requirements. The college website www.khalsacollegepatiala.org is regularly updated.

The various IT facilities available in the college are: 404 desktops and laptops, 32 access points, 07 interactive panels, 03 smart boards, 83 projectors, 14 portable projects, 81 printers, 6 scanners, 8 photocopiers and 10 lecture capturing system. The internet lease line has been upgraded from 155 mbps to 200 mbps in the year 2020-2021 and college campus is fully WiFi. Sophos firewall for providing cyber security has been installed in the college. The Antivirus software has been installed on all the computers in the college.

The e-content development facility includes the following platforms:

- Video Lectures on YouTube
- E-Content on Slide share, Whatsup groups.
- KCP Learning Management System
- Media Centre for recording Video Lectures
- Soft Skill Labs
- Zoom and Google meet for virtual classes and meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5696	404

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 250 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above
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File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/c/KhalsaCollegePatialaWebTV
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

406.34729

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has an energetic, proficient, productive and an operative policy to maintain and utilize all facilities available in the college. The head of the institution proactively ensures that all facilities are not only utilized but also regularly maintained.

- The college has a well-established and well-organized system and procedure for maintaining and utilizing physical, academic and sports facilities.
- The institute has formed various committees for smooth functioning of the system.
- College Advisory committee facilitates the head of the institution in all kinds of important and significant decisions for effective maintenance and utilization of all facilities.
- Regular meetings are undertaken to discuss new policies for improvement, utilization and maintenance of infrastructure.
- Efficient team of many people is on their toes to keep the campus in proper shape and form.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

126

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

634

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://khalsacollegepatiala.org/campus/soft-skills
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4800

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

410

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

87

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college functions through an active student council congregation. Rather than a centralized body, the college has decentralized the functioning through various bodies and cells that become an integral unit of the student council. This strengthens the student council as different bodies look after

diverse aspects essential for the growth of the college and the student.

The Nanhi Chaan Cell functions uniquely by choosing a gender champion, English Literary Society elects its members in the capacity of Vice President, Organising Secretary, Creative Head, Executive Members, Department of Punjabi elects its members who then organises events to uphold and spread Punjabi as a Language, through the Kirat Club, each teacher selects five Students and a total of 500 students are thereby selected who become part of this prestigious council.

The SCM appoints Office Bearers of Commerce and Management Association and co-ordinate various activities of the department.

Students have representation in various academic and administrative bodies/committees of the institution like IQAC and Departmental Board of Studies.

Each department of the college also nominates minimum of two class representatives for each class to enable the smooth functioning of its activities: Academic and Extra Curricular.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

35

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute

significantly to the development of the institution through financial and other support services

Alumni Association is a registered under DIC/PTA/Society/314 of 2014-15 under Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act 1957. OSA Khalsa College Patiala has its own Constitution and is managed by Governing Body.

The College Alumni Association has 10000+ Members and 13 OSA Chapters- Khalsa College Patiala Chapter, India Chapter, Canada Chapter, Australia Chapter, New Zealand Chapter, UK Chapter, America Chapter, Spain Chapter, Oman Chapter, Norway Chapter, Denmark Chapter, UAE Chapter and Ethiopia Chapter.

The various contributions of College Alumni Association are- Financial Contribution, Counselling Services, Placement Services, Scholarships, Exchange Programmes, Information Dissemination, Students Interactions and Motivational Talks.

Many of its worthy alumni are working in the college in various capacities and they are valuable part of the Khalsa College Patiala OSA Chapter. Many books in the library have been gifted by our old students. Our Alumni also donate rare books and manuscripts to the college library and present students benefit from this great resource. Alumni fund is used to develop infrastructure in the college. OSA Park has been developed by our Alumni, Solar Lights have been installed in the college Campus as well as in hostel by Old Students' Association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the

vision and mission of the Institution

The college administration derives its course of action through its vision and mission statement which lucidly outlines the functioning directives for the college.

The governance of the institution follows a well-developed policies and procedures manual on admission, teaching, learning, research and evaluation process. The vision of the college with its focus on perseverance for perfection permeates all areas of governance of the college.

The college is being effectively run under the management of Shiromani Gurdwara Prabandhak Committee (SGPC), Sri Amritsar Sahib. The College Governing Body, which governs the academic, administrative, financial and other important matters of the college. It comprises members from college management, academe, society and staff representatives. The College Academic Council is an important recommendatory body which plays a vital role in the overall academic planning and growth of the institution. It comprises members from academe and all Head of the Departments.

The college administration is decentralised through delegation of administrative, academic, cultural and sports responsibilities and authorities among the Deputy Principal, Vice Principal (Skill Development and Evening Courses), Vice Principal (Administration), Vice Principal (Academics), Deans, Co-ordinators and Members of various committees. Regular meetings to plan, organise and monitor the activities of the college are undertaken.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/about/our-mission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has a decentralized and participative management organisational structure with academic and administrative statutory bodies and committees: Governing Body, Academic Council, IQAC, Academic Advisory Planning and Evaluation Committee, Internal Compliant Committee, Academic Audit

Committee, Departmental Board of Studies. These bodies and committees facilitate effective decision making through expression of creative and innovative ideas, individual or group suggestions and representations. The participation of the staff members in decision making is ensured through their active involvement in the administrative process of the college. Periodic meetings at multiple levels are conducted to plan, coordinate, execute and evaluate the activities for the current academic session in accordance with the long-term planning of the college.

Along with the participation of the faculty members, the students are also involved in the process of decision making. The student representatives are members of the key statutory bodies and also as class representatives provide the opinion of the students regarding the academic and administrative process of the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/iqac/strategic-plan

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College has the mandate to promote Punjabi Culture, Language and the values upheld by Sikhism. This is one of the major strategic area of the college. To achieve the desired objective, the college regularly organised Global Punjabi Conference and it is a very successful implementation of one strategic activity of the College.

To take the Punjabi Culture and Language at the International level, a high-level committee comprising of honorary secretary, principal, heads of all departments, and entire department of Punjabi, was formed to deliberate on the road map for its promotion. After much deliberation, modalities were delineated and it was decided to organize Global Punjabi Conference annually, to invite distinguished writers and speakers to take

part in the conference from all over the world.

It was also decided to confer Khalsa College Global Punjab Rattan Award and Khalsa College Global Punjabi Gaurav Award every year to esteemed & eminent personalities.

The college has organised four Conferences since 2018 and published three conference proceedings in book form as decided. Every year the conference sees participation of delegates from all over the world who make the conference a huge success with their valuable words, discussions and presentations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://khalsacollegepatiala.org/igac/strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college administration is headed by the Principal, who is appointed as per the UGC, Punjabi University, Patiala and State Government norms.

The principal is responsible for the academic and administrative matters of the college. The principal is assisted in the administrative process by the Deputy Principal, Vice Principals - Skill Development and Evening Courses, Administration and Academics.

Governing Body governs academic, administrative, financial and other important matters of the college. It is constituted by the Trust of the College.

Academic Council is responsible for framing rules and regulations for academic, sports, cultural and other co-curricular activities. It Scrutinizes and approves the proposals of the Boards of Studies regarding start and modification of new programmes and courses.

Finance Committee is responsible for financial planning and

management

Board of Studies is constituted as per the UGC guidelines and is responsible for Planning and preparing syllabus and ordinances of the academic programmes and approving the panel of external examiners.

The College has various committees - IQAC and Committees for SC/ST, Minority and OBC Scholarship, Grievance Redressal, Internal Compliant, Anti-ragging, Anti-Sexual Harassment, PTA, Old Student Association etc.

All the above committees are constituted as per the UGC guidelines and other regulatory bodies.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	https://khalsacollegepatiala.org/iqac/education-policy

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has a policy of consistently undertaking effective welfare measures for the teaching and non-teaching staff. These are Fee Concession to wards of Staff Members, Group Insurance Scheme, Loan against Provident Funds, Staff Welfare Fund, Wheat Loan for Class IV Employees, Free Uniforms for Class IV Employees, Subsidised Medical Facility from Selected Hospitals, Provision for Advance Salaries, Maternity Leave, Station Leave, Earned Leave, Duty Leave, Medical Leave and Casual Leave. For physical fitness and wellbeing, the staff members can avail the facilities of outdoor games through the playgrounds as well as indoor games and gymnasium through Banda Singh Bahadur Sports Complex. Health services are provided to staff members through round-the-clock doctor availability, provision of ambulance facility and arrangements of regular health check-up camps.

To facilitate academic and career development college Organises Faculty Development Programme for Teaching Staff, Staff Training Programme for Non-Teaching Staff, provide Seed Money for Research Projects, grants to participate in International and National Conference, Study Leave and Encouragement for Enrolment in PhD. Free Wi-Fi facility on the campus is provided to all staff members. They are also facilitated with E-Library facility from N-list, J-Gate and other E-Resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalsacollegepatiala.org/igac/education-policy

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

55

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college regularly conducts both internal and external financial audits. The internal auditor is appointed by the management body of the institution. The internal auditor checks and verifies reconciliation of fees and bank statement as well as monthly income-expenditure statement, the correctness and accuracy of vouchers, stock registers, log books of vehicles and trial balance on monthly basis in order to locate the errors in accounts. At the end of each financial year, the correctness and accuracy of all financial statements as well as income-expenditure balance sheet is checked and verified by the external auditor and a report is submitted to the Principal office of the college. The government bodies (Comptroller and Auditor General of India) CAG and (Finance Department of State Government) FD undertakes the annual auditing of the Grant-in-aid posts and

courses as well as the scholarships and UGC Grants received by the college. Any queries raised by these government bodies are duly resolved by the principal in consultation with finance officer and report of the same is submitted to the offices of these government bodies. The complete mechanism of auditing comes under the purview of the Principal, Finance Officer and Accounts Department of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college obtains its funds through diverse sources- Fee from Students, Salary support from State Govt., Funding under DBT Star Status Scheme, Funding Under CPE Scheme, Funding Under Community College Scheme, Funding Under DDU Kaushal Kendra Scheme, Funding Under UGC Innovative Course Scheme, Funding for B.Voc. Courses and Funding from SGPC. In addition to the above-mentioned sources of generating funds and the standard requirement of expenditure needed for the functioning of the institution, any special requirement for infrastructural development or expansion in the college along with capital expenditure to meet the developmental needs of the college are duly authorised by the governing body.

For effective Utilization of Resources - Finance Committee prepares An Annual Budget to allocate the resources. Purchase Committee follows the proper purchase procedure to procure

various items. The expenditure is monitored by the Finance Committee and at the end of the financial year it is ratified and approved by Governing Body.

Institution conducts Internal and External Financial Audits on regular basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC consistently contributes towards institutionalizing following quality initiatives:

- Documentation of the activities of the College for various reports required for rankings, quality audits and accreditation processes.
- Seed Money is awarded to the teachers for enhancing research aptitude.
- Generating an eco-system for creativity and innovations amongst the stakeholders.
- Approaching funding agencies for financial support.
- Organising quality enhancement programmes.

Institutionalized Practices of IQAC:

Practice 1: Curricula Development and Restructuring:

IQAC facilitates curricula development, revision and restructuring through Departmental Board of Studies. The panel of Board of Studies has representation from academia, industry and alumni, who provide the valuable suggestions which are incorporated in the curriculum. It is approved and passed by Academic Council and ratified by Governing Body. Skill Development Courses under DDU Kaushal Kendra focus on generating employability skills and entrepreneurship development.

Practice 2: Administering Feedback Process:

Feedback is collected from all stakeholders- From Students through Feedback Performa, CR Meetings, Mentee Feedback, From Teachers through Departmental & BOS Meetings, From Employers through- HR Interactions & Feedback, From Alumni through - Alumni Meet & Interactions and from Parents through PTA meets.

The feedback is then analysed and the insights obtained are implemented and shared with the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalsacollegepatiala.org/iqac/iqac-meetings

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC is the foremost coordinating body of the college undertaking regular institutional reviews of the teaching learning process for the implementation of reforms in order to assure quality and excellence. It guides the process of curricula development and restructuring, ensures the implementation of academic calendar and syllabus plan, promotes ICT enhanced teaching, skill-oriented training, linkage with industry, preparation of e-content, monitors functioning of LMS of the college and learning outcomes of academic programmes through syllabi mapping.

Reform I: Skill Enhancement Learning

A number of value-added and skill-oriented certificate course have been introduced with focus on Soft Skills, Language and Communication Skills, Life Skills - Yoga, Physical Fitness, Health, Hygiene, Disaster Management etc., Computing Skills and Analytical Skills. Syllabi is revised on regular basis to incorporate latest topics and practical aspects.

Reform II: Holistic Development of Students

A number of activities are carried out by NSS, NCC & various other clubs, societies, associations, with emphasis on holistic

development of the students with focus on Spiritual Development, Mental Development, Emotional Development, Physical Development and Social Development

The college has signed MOUs with industry and this linkage with industry invigorates teaching which develops critical and creative thinking among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://khalsacollegepatiala.org/iqac/annual-reports
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

With the goal to promote gender equity, our curriculum focuses on sensitizing students on gender studies and human rights in

programmes like B.A. Political Science (Elective), Sociology (Elective), Economics (Elective), B.A. (Honours) Social Sciences, B.Com. and M.A. Political Science and Economics.

Various committees have been formed to organise co-curricular and extra-curricular activities for gender equity and gender sensitization. These are Girls Welfare Committee, Boys Welfare Committee, Nanni Chaan Cell, Grievance Redressal Cell, Anti Sexual Harassment Cell, Gender Champions & NSS.

Various Activities carried out for this purpose are Seminars, Trainings, Workshops, Lectures, Medical and Health Camps, Counselling Sessions, discussions and deliberations.

The college takes full responsibility of the protection of the girls. Teachers on proctorial duty ensure their proactive presence on the campus in all periods. Any case of harassment, discrimination, bullying and ragging etc. is addressed to there and then. Police personnel are invited to guide girls' students to download Girl Safety App.

Various facilities available for women on campus are Girls Hostel, Bebe Nanaki Park, Gym Facility, Bus Facility, Study Room Facility, Parking Facility, Common Room, Day Care Centre Facility, Green Area and Food Lounge, Facility of Sanitary Napkin Vending Machine.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://khalsacollegepatiala.org/SSR/QLM/about/measure-gender-equity

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has the facilities for the effective and efficient management of degradable and non-degradable waste. It has formulated committees for the various areas of degradable and non-degradable waste.

Solid Waste Management Committee ensures that waste is segregated and collected in colour coded bins. The collected biodegradable waste is then subjected to efficient use by either of two units fabricated in the college campus, one for the garden/green waste and the other for waste accumulated in the canteen. Five compost bins especially designed by the committee to convert this waste into useful manure.

For liquid waste management, the college has two water treatment plants where the sewerage water is treated and the same is used for the college lawns, grounds and for the agriculture fields.

For biomedical waste management, the college simply uses a dig in the earth because such type of wastage is almost negligible in the college.

For E-waste management, college has signed MOU with the approved agency of Punjab Pollution Control Board.

For Hazardous chemicals, the college follows the policy as suggested by UN by reducing it as per the chemicals used in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and**

A. Any 4 or all of the above

distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

General Shivdev Singh Diwan Gurbachan Singh Khalsa College Patiala fully embodies the cultural practices as taught by the ten Sikh Gurus in its day to day working.

Admissions are open to all sections of society having diverse

cultural and lingual backgrounds. The institution does not discriminate against anyone on the basis of caste, creed or faith. Students from all strata of society as well as geographical diversity are welcome into its fold.

Through various Cultural Fests, students get an opportunity to interact with other students that teaches them the life skills of patience and tolerance. It exposes them to respect the cultural distinctness of the other. Also, students learn other languages by participating in activities that are not in their mother tongue.

Langar, (Community Kitchen) is practiced on Gurburab. Food is served to all regardless of the differences of religion, caste, ethnicity, gender or class. This practice promotes among the students the value of equality for all.

Students Visit Old People's Home/Orphanages/ Lepers Colony/Slum Areas every year, to celebrate various festivals like Xmas, Diwali, Gurburab. Departments also use these occasions to visit old people's home/orphanages/ lepers colony/slum areas to share the joys of the occasions and also offer gifts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

We organise many activities in our institution to sensitise students and employees about the constitutional obligations.

The Constitution Day is celebrated in the college on November 26th every year to observe the adoption of the Constitution of India. An important part of the celebrations is the reading of the Preamble of the Constitution and reaffirming our commitment to uphold its ideology. We often organise special lectures to create awareness about the objectives of our Constitution.

Human Rights Education is taught by making Human rights, Women rights and Child rights a part of the syllabus. We spread awareness among students and employees about the dignity and

rights of all humans regardless of the caste, colour and gender differences by organising Seminars and Lectures.

To teach Democratic Values, we organise student visits to Punjab Legislative Assembly and through these visits, students can gain an insight into how the State Legislature functions, and add to their understanding of Government and Politics. Voter education, spreading voter awareness and promoting voter literacy in India is the need of the hour. We engage our students and employees through activities and hands-on experience to sensitise them on their electoral rights.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes an effort to celebrate National and International commemorative days, events and festivals with great zeal and enthusiasm. Following important days are celebrated- Constitution Day, Lohri Festival, Diwali Festival, National Cancer Awareness Day, Gandhi Jayanti, National Daughters Day, Guru Nanak Jayanti, National Deworming Day, Hindi Diwas, National Education Day, Independence Day, National Engineers Day, International Commerce Day, National Science Day, International Day Against Drug Abuse and Illicit Trafficking, National Sports Day, International Day for Biological Diversity, National Unity Day, International Day for Eradication of Poverty, National Voters Day, International Day for Girl Child, NSS Day, International Day of Happiness, Onam Festival, International Day of Sign Languages, Republic Day, International Day of Yoga, Teachers Day, International Mother Language Day, World Environment Day, International Ozone Day, World Food Day, International Women's Day, World Health Day, International Mother Language Day, World Water Day.

Students also participate in various national extension activities with Government and Non-Government Organisations such as Fit India Movement Plogging Run Programme under Swachh Bharat Abhiyan FICSI, New Delhi, Nutrition Month, Tree Plantation Campaign, Swachhta hi Sewa Campaign, Swachhta Pakhwada, Vigilance Awareness Week, Pollution Awareness Pakhwada are such programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE-I Title: To provide an alternate culture to the society in the contemporary scenario of eroding values.

Objectives: To sensitize the students towards their traditional values and cultural heritage. **Context:** To provide an alternate culture to the society by providing them with value-based education and entertainment in the times of eroding values and traditions. **The Practice:** To upload videos to organise conference and to reach out to underprivileged sections of society for social values to the society. **Evidence of Success:** 6000+ students participated in activities that sensitized them towards their traditional values and cultural heritage. **BEST PRACTICE-II Title:** Skill Development for Knowledge Acquisition and Upgradation of Human Capabilities to Increase Employability **Objectives:** To impart skill-based education, aiming to make the students time and market relevant, globally competent. **The Context:** To cover the wide gap between the skills required in the industry and the skills provided by our education system and to fill the gap between employment and employability. **The Practice:** To impart employability skills to the students through trainings, lectures and workshops. **Evidence of Success:** DDU Kaushal Kendra is successfully running B.Voc.-Food Processing and Engineering, Software Development, Automobile, Agriculture and Advanced Diploma- Green House Technology, Auto Electricals and Electronics.

File Description	Documents
Best practices in the Institutional website	https://khalsacollegepatiala.org/iqac/best-practices
Any other relevant information	http://khalsacollegepatiala.org/AQAR2020-21/OLM/about/best-practices

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institutional Distinctiveness of the college is Holistic Development of the Students with the Vision to strive for perfection and settle for excellence. The mission is to impart holistic education, aiming to make the students time and market relevant, globally competent, morally upright and socially responsible citizens. The college provides conducive environment to the pursuit of knowledge with the object to enhance the professional competencies and soft skills of the students. Efforts are made to promote and enhance learning that lasts

forever and to prepare and train students in a manner which converts them into a work-ready force. The institution is committed to promote and support all round effective learning and teaching with a view to contribute to the development of a knowledge society through equitable access and widening the participation base in higher education.

The institution takes every initiative to help grow its faculty to deliver first class knowledge to the diverse variety of students. Extra-curricular activities are organised to hone the personality of the students. Many students emerge as leaders, speakers, artists, dancers, painters, writers, motivators, photographers and establish themselves as professionals and many of them have opened their schools and academies throughout the world.

File Description	Documents
Appropriate link in the institutional website	https://khalsacollegepatiala.org/iqac/institute-disinctive
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To draft Academic Calendar.
- To keep organizing SIP, FDP and STP.
- To organise various annual functions and programmes for the session 2021-22.
- To avail the facility of online placement management portal for training and placement of final year students.
- To organise Cultural, Sports Competitions and Extra-Curricular activities.
- To organise various webinar, online and offline placements/workshops by Dr. Ganda Singh Career Guidance, Counselling and Placement Centre
- To Sign MOU's with National and International Institutions.
- To send AISHE, IQAC and NIRF Reports on time.
- To introduce more Add-on and enrichment courses.
- To introduce more industry based and job-oriented programmes.
- To commercialize the products of incubation centres.
- To establish departmental libraries for the PG department.
- To organise Job fest.
- To introduce New Education Policy.